

**FREEHOLD BOROUGH BOARD OF EDUCATION  
AGENDA FOR THE PUBLIC BOARD ACTION MEETING  
TO BE HELD MONDAY, NOVEMBER 21<sup>st</sup>, 2011 AT 7:00 PM  
280 PARK AVENUE, FREEHOLD, NJ 07728**

***GOALS OF THE FREEHOLD BOROUGH BOARD OF EDUCATION FOR 2011-2012***

***Goal 1: Each board committee is to have minutes of their meetings distributed to all board members within 48 hours after the meeting.***

***Goal 2: Board members should take the initiative to meet with the Business Administrator to gain a better understanding of the Board's financial roles.***

***Goal 3: Set aside time at several board meetings throughout the year to have discussions on board governance issues.***

**A. STATEMENTS**

1. Meeting Notice
2. Pledge of Allegiance
3. Roll Call

**B. BOARD PRESIDENT/VICE PRESIDENT COMMENTS**

**C. APPROVAL OF MINUTES**

1. Recommend the Board approve the release to the public of the minutes of the Board Action Meeting Agenda held on November 7<sup>th</sup>, 2011.
2. Recommend the Board approve the release to the public of the executive minutes of the Board Action Meeting Agenda held on November 7<sup>th</sup>, 2011 at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**D. PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

**E. SUPERINTENDENT'S/BOARD SECRETARY'S REPORT**

1. New District Website Presentation – Mrs. Shauna Schubiger
2. Presentation on the District's Budgeting Process – Mr. Patrick DeGeorge
3. HIB Report – Mrs. Elizabeth O'Connell
4. Calendar/Announcements – Mrs. Elizabeth O'Connell

**F. INSTRUCTION**

1. Title I Supplementary Education Services  
Recommend the Board approve the following vendor to provide NCLB Title I Supplementary Education Services to eligible students for the 2011-2012 school year at a per student cost not to exceed \$1,087 and a total cost not to exceed \$220,880 to be

appropriated from NCLB Title I GAAP account 20-231-100-300-00-00-03.

<u>Vendor Name</u>	<u>State ID#</u>
Sylvan Learning Center of Eatontown	246

#### G. PUPILS

1. 2<sup>nd</sup> Reading of Policy # 5350 Pupil Suicide Prevention  
Recommend the Board approve 2<sup>nd</sup> Reading of Policy # 5350 Pupil Suicide Prevention, as presented.
2. 2<sup>nd</sup> Reading of Policy # 5600 Pupil Discipline/Code of Conduct  
Recommend the Board approve 2<sup>nd</sup> Reading of Policy # 5600 Pupil Discipline/Code of Conduct, as presented.
3. 2<sup>nd</sup> Reading of Regulation # 5600 Pupil Discipline/Code of Conduct  
Recommend the Board approve 2<sup>nd</sup> Reading of Regulation # 5600 Pupil Discipline/Code of Conduct, as presented.
4. 2<sup>nd</sup> Reading of Policy # 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Abuse  
Recommend the Board approve 2<sup>nd</sup> Reading of Policy # 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Abuse, as presented.

#### H. ADMINISTRATION

1. 2<sup>nd</sup> Reading of Bylaw # 0142 Board Member Qualifications, Prohibited Acts & Code of Ethics  
Recommend the Board approve 2<sup>nd</sup> Reading of Bylaw # 0142 Board Member Qualifications, Prohibited Acts & Code of Ethics, as presented.
2. 2<sup>nd</sup> Reading of Bylaw # 0144 Board Member Orientation and Training  
Recommend the Board approve 2<sup>nd</sup> Reading of Bylaw # 0144 Board Member Orientation and Training, as presented.
3. Memorandum of Understanding  
WHEREAS, the Borough of Freehold Board of Education (“Board”) recognizes the need to provide a safe learning environment for students and staff and to protect District property and equipment; and

WHEREAS, the Board further recognizes the value of electronic surveillance systems in monitoring activity on school property and in school vehicles; and

WHEREAS, the Board further recognizes that cooperation with law enforcement agencies is essential for the protection of students and staff, maintaining a safe environment in schools, and safeguarding District property.

NOW, THEREFORE in consideration of the premises and conditions set forth herein, the FPS and the FBPD agree as follows:

1. The FPS and FBPD agree to respond effectively and cooperatively to incidents of school delinquency and criminal behavior, and to act in the interest of everyone's protection to incidents of violence. The joint effort of cooperative response will focus on incidents which take place on school grounds and/or within school property;
2. The Superintendent of Schools, with the Board's approval, shall be responsible for the implementation of safety and security measures within the District and the implementation and proper use of all video surveillance monitoring systems;
3. The Freehold Borough Police Department will have view-only access to the server which operates the District's surveillance cameras;
4. Such view-only access will be limited to emergency drills and actual on-site emergencies;
5. Access to such view-only surveillance will be limited to individuals jointly agreed upon by the Chief of Police and the Superintendent of Schools to monitor such surveillance feed in their absence as per Schedule A;
6. Signs will be posted in various locations to inform students, staff, and the public that video surveillance cameras are in use. Such cameras shall be utilized in public areas only, in which there is no reasonable expectation of privacy. Video surveillance should not be conducted in any restrooms, locker rooms, nurses' offices, or any other area where an individual would have a reasonable expectation of privacy.
7. If any activity or conduct observed by the FPS through the use of video surveillance implicates a breach of security and/or possible criminal activity:
  - a. Such activity or conduct will be reported immediately to the building principal, vice-principals and/or the appropriate designee;
  - b. The building principal, vice-principal, or designee will promptly report such conduct or activity to the Superintendent, and an investigation shall commence;
  - c. If it is determined through the investigation that a violation of school rules or policy has been committed, appropriate disciplinary action may be

administered. It shall be the sole prerogative of school officials to impose discipline for infractions of school rules and policies;

- d. Any type of conduct or activity observed by the use of video surveillance cameras deemed by the Superintendent to potentially constitute a violation of the law will be reported to the FBPD.
8. If any activity or conduct observed by FBPD through the use of video surveillance implicates a breach of security and/or possible criminal activity, the FBPD will immediately notify the Superintendent of Schools and will respond in accordance with the guidelines and procedures established by the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials, revised 2011 and attached hereto.
9. This agreement is entered into pursuant to the laws and regulations of the State of New Jersey and all prior Agreements and/or Memoranda of Agreement executed by the Parties shall remain in effect.
10. This Agreement shall be valid for the 2011-2012 school year and may be renewed for each subsequent academic year upon mutual agreement of the parties.

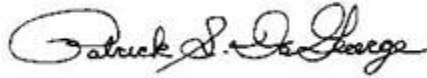
## I. BUSINESS

1. Approval of Travel Related Expenses  
Recommend the Board approve travel and related expense reimbursement in accordance with N.J.A.C. 6A:23B as per attached 2011-2012 Travel Authorization Logs.
2. 2<sup>nd</sup> Reading of Policy # 7520 Loan of School Equipment  
Recommend the Board approve 2<sup>nd</sup> Reading of Policy # 7520 Loan of School Equipment, as presented.
3. In Home Behavioral Therapy Services  
Recommend the Board approve Mary Sens Azara to provide in home behavioral therapy for SID # 10210634 at the rate of \$30/hour, not to exceed \$3800 to be appropriated from GAAP Account 11-000-216-100-00-00-04.
4. Audiological Evaluations  
Recommend the Board approve NJ Hearing Health Center to provide audiological evaluations on an as needed basis for the 2011-2012 school year not to exceed \$550 per evaluation to be appropriated from GAAP Account 11 000 319 320 00 00 04.

5. S-1701 Reporting for October 2011

*Board Secretary Report for October 2011*

Pursuant to N.J.A.C. 6A:23-2.12(d), I do certify that as of October 31, 2011 no budgetary line item account has been over-expended in violation of N.J.S.A.18A:22-8 and 18A:22-8.1.



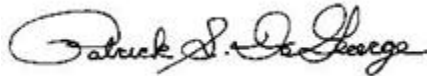
\_\_\_\_\_  
Patrick S. DeGeorge  
Board Secretary

November 21, 2011

Date

*Treasurer of School Funds Report for October 2011*

The October 2011 Treasurer of School Funds Reports are in agreement with the October 2011 Reports of the Board Secretary for the 2011-2012 school year.



\_\_\_\_\_  
Patrick S. DeGeorge  
Board Secretary

November 21, 2011

Date

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:20.10(e), certify that as of October, 2011 after review of the Board Secretary's monthly financial reports (appropriations section) and Treasurer's Report and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.12(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Transfers

The Superintendent, at the request of the Board Secretary, recommends that the Board approve line item transfers for the 2011-2012 school year through October 31, 2011.

7. Manual Check Register – October 2011

Recommend the Board approve the *Manual Check Register* for October 2011 in the amount of \$15,231.42.

8. Payroll Agency Check Register – October 2011

Recommend the Board approve the *Payroll Agency Check Register* for October 2011 in the amount of \$1,244,871.82.

9. Compensation Trust Check Register – October 2011

Recommend the Board approve the *Compensation Trust Check Register* for October 2011 in the amount of \$0.

10. Payment of Bills – November 21, 2011

Recommend the Board approve the claims for goods received and services rendered and certified to be correct by the Business Administrator/Board Secretary as of November 21, 2011 as follows:

Fund 11 – General Current Expense	\$ 79,172.37
Fund 12 – Capital Outlay	0.00
Fund 18 – Ed Jobs Fund	0.00
Fund 20 – Grants and Entitlements	6,670.61
Fund 60 – Food Service	28,516.49
Total	\$114,359.47

J. PERSONNEL

1. 2<sup>nd</sup> Reading of Policy # 3125.2 Employment of Substitute Teachers

Recommend the Board approve 2<sup>nd</sup> Reading of Policy # 3125.2 Employment of Substitute Teachers, as presented.

2. Approval of District Translators

Recommend the Board approve the following district translators for the 2011-2012 school year, at \$30/hour, not to exceed \$3,000, GAAP account 11-000-230-100-00-01.

<i>Last Name</i>	<i>First Name</i>	<i>Verbal</i>	<i>Written</i>
Castro	Wilda	X	
Diamondidis	Mary	X	
Velazquez	Vanessa	X	
Cruz	Mimi	X	

3. Approval of Student Teachers/Interns/Field Experience for 2011-2012 School Year

Recommend the Board approve the following student teachers/interns/field experience for the 2011-2012 school year:

Cooperating Staff	Intern	School/Concentration	Dates
Faith Jaeger	Jean Schiller (Intern)	Georgian Court (LDTC Program)	Nov. 28, 2011 – June 15 <sup>th</sup> , 2012 (100 hrs)

4. Social Skills Program – Special Programs – Teacher

Recommend the Board approve the following teachers for the Special Programs Social Skills Program from November 28, 2011 through May 23, 2012 for 3 hours per week, at the rate of \$30/hr, to be appropriated from GAAP Account # 11-204-100-101-00-04-04.

Colleen LaRocca  
Donna Johnson

Heather Newman was previously approved for this position on October 10, 2011 however she has submitted a letter of resignation.

Donna Johnson was previously approved for the position of teacher assistant on October 10, 2011.

5. Approval of FIS Musical Choral Director

Recommend the Board approve Yatta Dukuly as FIS Musical Choral Director for the 2011-2012 school year, at \$30/hour, for up to 39 hours not to exceed \$1,182 to be appropriated from GAAP Account # 11-401-100-100-00-00-09.

K. NEW BUSINESS/ADDENDA

L. DISCUSSION ITEMS

M. COMMUNICATIONS FROM SCHOOL AND COMMUNITY GROUPS

N. PUBLIC COMMENTS

O. REPORTS FROM BOARD MEMBERS

P. EXECUTIVE SESSION

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Freehold Borough Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Freehold Borough Board of Education go into Executive Session on November 21<sup>st</sup>, 2011 at \_\_\_\_\_ to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be \_\_\_\_\_ minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Freehold Borough Board of Education that the Board shall go into Executive Session to discuss the following items:

1. Confidential Matters – Personnel
2. Confidential Matters - Pupils

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL NOT RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Q. ADJOURNMENT