



## Borough of Freehold Public Schools

280 Park Avenue  
Freehold, NJ 07728  
<http://www.freeholdboro.k12.nj.us>



Ronnie Dougherty, Principal  
John Brovak – Vice Principal

PHONE 732-761-2157  
Phone 732 – 761 2152

April 7, 2016

Dear Parents/Guardians:

To ensure the safety of our students and staff the following policies will be effective immediately. Thank you for your cooperation.

- No visitors are to enter the building with students at morning arrival time.
- All visitors to our schools will need to have an appointment to enter the building.
- Visitors will be required to state the purpose of their visit before gaining entrance to the building.
- Visitors must report directly to the main office immediately upon entry.
- Visitors will be required to show photo identification, and sign in to obtain a visitor's pass
- Written notification is required by Parents and Guardians prior to your child's dismissal. If it is an emergency, call the office to notify the school of your child's pick up.
- Only Parents, Guardians and Emergency Contacts are permitted to pick up students unless notification is received from the Parent or Guardian of another person's pick up.
- Photo ID is required of all persons picking up students.
- It is imperative that visitors do not hold the door open for others behind them. Each visitor must be acknowledged individually through the access system.
- If you must drop off an item for a student (lunch, homework, etc.) you will be directed to deposit that item in the enclosure outside the main entry. Please ensure all items are marked clearly with student's name. Entry into the school is not permitted in this situation. **Please be advised this box should not be used for items such as medication, immunization records or important medical documents.**

Thank you for your cooperation,

A handwritten signature in cursive script that reads "R. Dougherty".

Ronnie Dougherty  
Principal