

**FREEHOLD BOROUGH BOARD OF EDUCATION
AGENDA FOR THE PUBLIC BOARD ACTION MEETING
TO BE HELD MONDAY, JANUARY 9th, 2012 AT 7:00 PM
FREEHOLD LEARNING CENTER
30 DUTCH LANE ROAD, FREEHOLD, NJ 07728**

GOALS OF THE FREEHOLD BOROUGH BOARD OF EDUCATION FOR 2011-2012

Goal 1: Each board committee is to have minutes of their meetings distributed to all board members within 48 hours after the meeting.

Goal 2: Board members should take the initiative to meet with the Business Administrator to gain a better understanding of the Board's financial roles.

Goal 3: Set aside time at several board meetings throughout the year to have discussions on board governance issues.

A. STATEMENTS

1. Meeting Notice
2. Pledge of Allegiance
3. Roll Call

B. BOARD PRESIDENT/VICE PRESIDENT COMMENTS

C. APPROVAL OF MINUTES

1. Recommend the Board approve the release to the public of the minutes of the Board Action Meeting Agenda held on December 12th, 2011.
2. Recommend the Board approve the release to the public of the executive minutes of the Board Action Meeting Agenda held on December 12th, 2011 at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

D. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

E. SUPERINTENDENT'S/BOARD SECRETARY'S REPORT

1. Calendar/Announcements – Mrs. Elizabeth O'Connell

F. INSTRUCTION

G. PUPILS

1. 1st Reading of Policy # 2464 Gifted and Talented Pupils (M)
Recommend the Board approve 1st Reading of Policy # 2464 Gifted and Talented Pupils (M), as presented.

2. 1st Reading of Policy # 5519 Dating Violence at School
Recommend the Board approve 1st Reading of Policy # 5519 Dating Violence at School, as presented.
3. 1st Reading of Regulation # 5519 Dating Violence at School (M)
Recommend the Board approve 1st Reading of Regulation # 5519 Dating Violence at School (M), as presented.
4. 1st Reading of Policy # 8505 School Nutrition
Recommend the Board approve 1st Reading of Policy # 8505 School Nutrition, as presented.

H. ADMINISTRATION

1. 1st Reading of BYLAW #0168 Recording Board Meetings
Recommend the Board approve 1st Reading of BYLAW #0168 Recording Board Meetings, as presented.

I. BUSINESS

1. Approval of Travel Related Expenses
Recommend the Board approve travel and related expense reimbursement in accordance with N.J.A.C. 6A:23B as per attached 2011-2012 Travel Authorization Logs.

2. Ratification of Expenditures
WHEREAS, the last scheduled public meeting of the Freehold Borough Board of Education was held on December 12, 2011; and

WHEREAS, between December 12, 2011 and January 9, 2012 certain expenditures were made which are deemed as “necessary”; and

WHEREAS, N.J.A.C. 6A:23A-7.4(e) provides that, “Where occasional unforeseen situations arise wherein a request cannot obtain prior approval of the board” the payment of “necessary” expenditures without prior approval by the Board of Education may be made; and

WHEREAS, at the Reorganization meeting held on May 9, 2011 the Board of Education bestowed upon the Business Administrator the authority to pay outstanding recurring expenditures between board meetings,

THEREFORE, the Superintendent recommends that the Board of Education hereby ratify the following resolutions from necessary expenditures which transpired during the period between December 12, 2011 and January 9, 2012:

Fund 11 – General Current Expense \$ 42,112.56

Fund 12 – Capital Outlay	0.00
Fund 20 – Grants and Entitlements	0.00
Fund 60 – Food Service	<u>0.00</u>
Total	\$ 42,112.56

3. Payment of Bills – January 12, 2012

Recommend the Board approve the claims for goods received and services rendered and certified to be correct by the Business Administrator/Board Secretary as of January 12, 2012 as follows:

Fund 11 – General Current Expense	\$342,953.69
Fund 12 – Capital Outlay	0.00
Fund 18 – Ed Jobs Fund	9,577.00
Fund 20 – Grants and Entitlements	29,987.72
Fund 60 – Food Service	<u>55,732.48</u>
Total	\$438,250.89

4. State Contract Purchase – Classroom Furniture

Recommend the Board approve the purchase of the following items of classroom furniture for use by students at the Freehold Intermediate School from Tanner Furniture Inc. (NJ State Contract #A67832) for a total cost not to exceed \$9,731.50 to be appropriated from GAAP Account 11-190-100-610-08-00-60:

<u>Quantity</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total</u>
70	17.5” Student Chairs	\$ 61.00	\$4,270.00
20	15.5” Student Chairs	50.50	1,190.00
15	Utility Tables	186.68	2,800.20
10	Student Desks	103.53	1,035.30
1	Folding Table	76.00	<u>76.00</u>
			\$9,731.50

5. 1st Reading of Policy # 6424 Emergency Contracts

Recommend the Board approve 1st Reading of Policy # 6424 Emergency Contracts, as presented.

6. 1st Reading of Policy # 6472 Tuition Assistance

Recommend the Board approve 1st Reading of Policy # 6472 Tuition Assistance, as presented.

J. PERSONNEL

1. 1st Reading of Policy # 9180 School Volunteers

Recommend the 1st Reading of Policy # 9180 School Volunteers, as presented.

2. 1st Reading of Policy # 9181 Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants

Recommend the Board approve 1st Reading of Policy # 9181 Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants, as presented.

3. Employment of Teacher Assistant

Recommend the Board approve the employment of Adonia Snyder, PAE teacher assistant, for the remainder of the 2011-2012 school year, at Step 1 \$18,814 (prorated) of Teacher Assistants Guide, effective February 1st, 2012, to be appropriated from GAAP account 20-250-100-106-00-00-04, pending Criminal history approval. Ms. Snyder holds an A.A. in Education from Brookdale Community College. (Replaces Jessica Herbert)

4. Employment of Teacher Assistant

Recommend the Board approve the employment of Laura Barthel, FLC teacher assistant, for the remainder of the 2011-2012 school year, at Step 1 \$18,814 (prorated) of Teacher Assistants Guide, effective February 1st, 2012, to be appropriated from GAAP account 20-250-100-106-00-00-04, pending Criminal history approval. Ms. Barthel holds a B.A. in Elementary Education and Psychology from Georgian Court University. (Replaces Shelley Kole)

5. Employment of Freehold Learning Center Interventionist

Recommend the Board approve the employment of Shelley Kole, FLC Interventionist, for the remainder of the 2011-2012 school year, at Step 4 – M.A. \$47,260 (prorated) of Teachers Salary Guide, effective January 16th, 2012, to be appropriated from GAAP account 20-231-100-101-00-03-03. Ms. Kole's Criminal History approval is on file in the Superintendent's office. Ms. Kole holds a B.A. in Elementary Education and an M.S. in Teaching from Rowan University.

6. Employment of Computer Technician

Recommend the Board approve Kelly Podlucky as a computer technician, for the remainder of the 2011-2012 school year, effective February 2nd, 2012, pending Criminal History approval, at a salary of \$32,500/year (prorated). GAAP account # 11-000-252-100-00-00-08. (replaces Justin Wolf)

7. Reemployment of Computer Technician

Recommend the Board approve the reemployment of Michael Sauser as Computer Technician (PCR #NTECH001) for the 2011-2012 school year at an annual salary of \$40,000 (prorated) effective January 1st, 2012 to be appropriated from GAAP account # 11-000-252-100-00-00-08.

8. After School Room Duty Position

Recommend the Board approve Patricia Schure to share the after school room duty position with Donna Friedman. Ms. Schure will work 2 days a week, \$10 a session, for the remainder of the 2011-2012 school year. Ms. Schure's Criminal History approval is on file in the Superintendent's office. GAAP account 11-120-100-101-00-01-09.

9. Family Medical Leave Act (FMLA)

Recommend the Board approve Family Medical Leave Act (FMLA) for Angela Isaacs,

effective January 6th, 2012 – January 23rd, 2012.

10. Employment of Video Technician

Recommend the Board approve Michael Sauser as Board of Education video technician for the remainder of the 2011-2012 school year, at a rate of \$30/hour, to be appropriated from GAAP account 11-000-230-100-00-01.

11. Related Service Coordinator

Recommend the Board approve Mary Sens-Azara as a related service coordinator for the 2011-2012 school year at a stipend of \$2000 payable from GAAP account 11-000-216-100-00-00-04.

12. After School Tutoring

Recommend the Board approve Judith Washburne as an after school tutor for the 2011-2012 school year at a rate of \$30/hour, not to exceed \$1320 payable from GAAP account 11-213-100-101-00-00-04.

13. Curriculum Development Committee

Recommend the Board approve the following teachers to work on the Curriculum Development Committee, Career Awareness for grades 6 and 7, at a rate of \$30/hour, payable from Title I account 20-231-200-100-00-09-03.

Heidi Brache
Kelly Hobbs
Heather Mickucki

14. Approval of Student Teachers/Interns/Field Experience for 2011-2012 School Year

Recommend the Board approve the following student teachers/interns/field experience for the 2011-2012 school year:

Cooperating Staff	Student Teacher/Intern	School	Dates
Kelly Hobbs	Diane Cappelluti (Intern)	Monmouth	Jan 2012 – May 2012
Josh Goldberg	Robin Goldberg (S.T.)	TCNJ	Jan 2012 – April 2012
Arielle Weinstein	Annette Gianatiempo (S.T.)	TCNJ	Jan 2012 – April 2012

15. Volunteer Assistant Coach

Recommend the Board approve Martyn Cordero as a volunteer assistant coach for the FIS boy's basketball team for the 2011-2012 school year. Mr. Cordero's Criminal History approval is on file in the Superintendent's office.

16. Approval of District Translator

Recommend the Board approve the following district translator for the 2011-2012 school year, at \$30/hour, not to exceed \$3,000, GAAP account 11-000-230-100-00-00-01.

<i>Last Name</i>	<i>First Name</i>	<i>Verbal</i>	<i>Written</i>
Gaiimo	Antionette	X	

17. Employment of Staff for Professional Development (Parent Academies)

Recommend the Board approve employment of staff for Professional Development (Parent Academies) during the months of January, February and March at the rate of \$30.00 an hour not to exceed 4 hours. Account –Fund 20 233 200 100 00 00 40

<i>Last Name</i>	<i>First name</i>	<i>Position</i>	<i>Salary</i>
Gianatiempo	Annette	Teacher	\$30.00/hour
Egan	Laura	Teacher	\$30.00/hour
Mandelbaum	Randee	Teacher	\$30.00/hour
Cleveland	Cheryl	Teacher	\$30.00/hour
Galloway	MaryFran	Teacher	\$30.00/hour
Miller	Loretta	Teacher	\$30.00/hour
McMahon	Ann Marie	Teacher	\$30.00/hour
Krasowski	Stan	Teacher	\$30.00/hour
Lapinski	Sandy	Teacher	\$30.00/hour
Cirino	Christine	Teacher	\$30.00/hour
Koerner	Rose	Teacher	\$30.00/hour
Freier	Amanda	Teacher	\$30.00/hour

18. Employment of Substitute Teachers with College Degrees

Recommend the Board approve the following substitute teachers with college degrees for the 2011-2012 school year, pending Criminal History Check.

Michael Ayers	B.S., Gettysburg College (Business Administration)
Alice Fecsko	B.S., Ramapo College of NJ (Business Administration)
Patricia Gioiosa-Stella	B.S., St. John’s University, (Elementary Education)
Jennifer Harrison	B.A., College of NJ (Communications)
Patricia Sharwarko	B.A., Caldwell College (Elementary Education)
Emily Vasile	B.A., Somerset Christian College (Christian Counseling)
Arielle Weinstein	B.S., College of NJ (English)

19. Employment of Substitute Custodian

Recommend the Board approve the following substitute custodian for the 2011-2012 school year. Mr. Iza’s Criminal History approval is on file in the Superintendent’s office.

Felix Iza

K. NEW BUSINESS/ADDENDA

L. DISCUSSION ITEMS

1. School Messenger Parameters

M. COMMUNICATIONS FROM SCHOOL AND COMMUNITY GROUPS

N. PUBLIC COMMENTS

O. REPORTS FROM BOARD MEMBERS

P. EXECUTIVE SESSION

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Freehold Borough Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Freehold Borough Board of Education go into Executive Session on January 9th, 2012 at _____ to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Freehold Borough Board of Education that the Board shall go into Executive Session to discuss the following items:

1. Student Matters

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL NOT RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Q. ADJOURNMENT