

**FREEHOLD BOROUGH BOARD OF EDUCATION
AGENDA FOR THE PUBLIC BOARD ACTION MEETING
TO BE HELD MONDAY, MARCH 12th, 2012 AT 7:00 PM
280 PARK AVENUE, FREEHOLD, NJ 07728**

GOALS OF THE FREEHOLD BOROUGH BOARD OF EDUCATION FOR 2011-2012

Goal 1: Each board committee is to have minutes of their meetings distributed to all board members within 48 hours after the meeting.

Goal 2: Board members should take the initiative to meet with the Business Administrator to gain a better understanding of the Board's financial roles.

Goal 3: Set aside time at several board meetings throughout the year to have discussions on board governance issues.

A. STATEMENTS

1. Meeting Notice
2. Pledge of Allegiance
3. Roll Call

B. BOARD PRESIDENT/VICE PRESIDENT COMMENTS

C. APPROVAL OF MINUTES

1. Recommend the Board approve the release to the public of the minutes of the Board Action Meeting Agenda held on February 27th, 2012.
2. Recommend the Board approve the release to the public of the executive minutes of the Board Action Meeting Agenda held on February 27th, 2012 at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

D. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

E. SUPERINTENDENT'S/BOARD SECRETARY'S REPORT

1. Bilingual/ESL/World Language Presentation – Mrs. Cecilia Zimmer
2. FLC Update – Mrs. Ronnie Dougherty
3. Strategic Planning – Facilities and Finance Subcommittee – Mr. Dan Xavier
4. HIB Report – Mrs. Elizabeth O'Connell
5. Calendar/Announcements – Mrs. Elizabeth O'Connell

F. INSTRUCTION

1. Home Instruction

Recommend the Board approve Education Inc. to provide bedside instruction to SID # 10101023 while a patient at Monmouth Medical Center beginning March 6, 2012 at the rate of \$49/hr to be appropriated from GAAP Account 11-150-100-320-00-04.

2. Home Instruction

Recommend the Board approve Allyssa Townsend to provide ten hours per week of home instruction, in the subject area of LAL, for two out of district students, SID # 10210095 and 10200010, at the rate of \$35/hr. to be appropriated from GAAP Account 11-150-100-320-00-04 until alternate placement for each student is secured.

3. Home Instruction

Recommend the Board approve Corey Cohen to provide ten hours per week of home instruction, in the subject area of Math, for two out of district students, SID # 10210095 and 10200010, at the rate of \$35/hr. to be appropriated from GAAP Account 11-150-100-320-00-04 until alternate placement for each student is secured.

G. PUPILS

1. 2nd Reading of Policy # 5410 Promotion and Retention

Recommend the Board approve the 2nd Reading of Policy # 5410 Promotion and Retention, as presented.

2. Out of District Placement – Private School

Recommend the Board approve SID # 10210095 to attend out of district placement at Rugby School for the remainder of the 2011-2012 school year at a per diem rate of \$320.73 to be appropriated from GAAP Account 11-000-100-566-00-04. This student previously attended Collier School and is scheduled to be transferred to Rugby School on March 20, 2012.

3. Field Trip

Recommend the Board approve a field trip on May 23rd, 2012 for PAE 5th grade students from 8:15 AM – 3:30 PM to Philadelphia, PA for the Constitutional Guided Walking Tour. Transportation costs of \$1,190 and admission costs of \$870 to be paid by student and PTO.

H. ADMINISTRATION

1. Race to the Top Application

Recommend the Board approve submission of the application for the Race to the Top 3 Grant (#12-RT01-A01) for the period of 7/1/12 – 11/20/15 in the amount of \$87,954.00. (due March 21st, 2012)

2. One Year Preschool Program Plan Update

Recommend the Board approve the One Year Preschool Program Plan Update for 2012-2013 School Year.

I. BUSINESS

1. Approval of Travel Related Expenses

Recommend the Board approve travel and related expense reimbursement in accordance with N.J.A.C. 6A:23B as per attached 2011-2012 Travel Authorization Logs.

2. Payment of Bills – March 12, 2012

Recommend the Board approve the claims for goods received and services rendered and certified to be correct by the Business Administrator/Board Secretary as of March 12, 2012 as follows:

Fund 11 – General Current Expense	\$210,728.54
Fund 12 – Capital Outlay	0.00
Fund 18 – Ed Jobs Fund	0.00
Fund 20 – Grants and Entitlements	16,913.63
Fund 60 – Food Service	<u>46,074.05</u>
Total	\$273,716.22

3. Maintenance of Fields – Park Avenue Complex

Recommend the Board award Taylor and Taylor, located at 4 Dutch Lane Road, Freehold, New Jersey the contract to maintain the athletic fields at the Park Avenue Complex for the 2011-2012 school year at a cost of \$2,925 for fertilization, \$1,200 for aeration, \$2,700 for seeding and \$2,625 for grading, for a total cost not to exceed \$9,450 to be appropriated from GAAP Account 11-000-263-420-00-00-05. Quotes were obtained in accordance with New Jersey Public Purchasing Law. A portion of the funding for this project comes from fees charged for the use of district facilities.

4. Use of Facilities

Recommend the Board approve the following facilities use requests:

- *Freehold Soccer League* to use the fields at the Park Avenue Complex on Saturdays from 8:00 am to 2:00 pm (Field#1) and from 5:00 pm to 8:00 pm (Field# 2) from March 17, 2012 to June 30, 2012 ½ a field Monday, Tuesday, Thursday and Friday; and full fields on Wednesdays and Saturdays, for the purpose of playing soccer. Proper certificates of insurance naming the Freehold Borough Board of Education as additional insured have been obtained. The Group will pay the \$100.00 fee for use of the fields.
- *Freehold Municipal Alliance & District School Counselors* to use the Gymnasium at the Park Avenue Complex on Tuesday May 15, 2012 from 6:30 pm to 8:30 pm to host a town hall meeting – topics to include underage drinking and a variety of other adolescent aged topics targeted towards building parent and community awareness.

Pending receipt of proper certificates of insurance naming the Freehold Borough Board of Education as additional insured. No fees are due.

J. PERSONNEL

1. Resignation of Custodian

Recommend the Board accept with regret the resignation of Stasia Buczek, PAE custodian, effective April 1st, 2012.

2. Future Problem Solver Assistant Coach

Recommend the Board approve the district's Future Problem Solver Assistant Coach Tammy Ciok to attend the Onsite Future Problem Solver State Competition at Montclair State University on Saturday March 17, 2012 from 7 am to 4 pm (9 hours) at a rate of \$15 per hour for a total cost not to exceed \$135, to be appropriated from GAAP Account 11-120-100-101-11-00-09.

3. NJ ASK Saturday Test Prep Program

Recommend the Board approve the following anticipated staff for the NJ ASK Saturday Test Prep Program for 4 hours per day, not to exceed 20 hours each at a rate of \$30 per hour for 5 weeks. To be charged as follows:

Grades 4-8 21st CCLC Account Number: 20-307-100-100-00-00-03:

Laura Barthel

Jennifer Michal

Emily Mangino

Sheryl Warrington

4. Employment of Substitute Teachers with College Degrees

Recommend the Board approve the following substitute teachers with college degrees for the 2011-2012 school year, pending Criminal History approval.

Kristen Disoteo

B.S., Georgian Court (Exercise Science, Wellness & Sports)

Christina Rodriquez

B.S., Drexel University (Elementary Education/History)

5. Employment of Substitute Teacher without a College Degree

Recommend the Board approve the following substitute teacher without a college degree for the 2011-2012 school year, pending Criminal History approval.

Shannon Reed

113 credits, NJ City University (Elementary Education)

6. Employment of Substitute Custodian

Recommend the Board approve the following substitute custodian for the 2011-2012 school year, pending Criminal History approval.

Alan Jacob

K. NEW BUSINESS/ADDENDA

L. DISCUSSION ITEMS

M. COMMUNICATIONS FROM SCHOOL AND COMMUNITY GROUPS

N. PUBLIC COMMENTS

O. REPORTS FROM BOARD MEMBERS

P. EXECUTIVE SESSION

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Freehold Borough Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Freehold Borough Board of Education go into Executive Session on March 12th, at _____ to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Freehold Borough Board of Education that the Board shall go into Executive Session to discuss the following items:

1. Personnel

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL NOT RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Q. ADJOURNMENT