

**FREEHOLD BOROUGH BOARD OF EDUCATION
AGENDA FOR THE PUBLIC BOARD ACTION MEETING
TO BE HELD MONDAY, APRIL 16th, 2012 AT 7:00 PM
280 PARK AVENUE, FREEHOLD, NJ 07728**

GOALS OF THE FREEHOLD BOROUGH BOARD OF EDUCATION FOR 2011-2012

Goal 1: Each board committee is to have minutes of their meetings distributed to all board members within 48 hours after the meeting.

Goal 2: Board members should take the initiative to meet with the Business Administrator to gain a better understanding of the Board's financial roles.

Goal 3: Set aside time at several board meetings throughout the year to have discussions on board governance issues.

A. STATEMENTS

1. Meeting Notice
2. Pledge of Allegiance
3. Roll Call

B. BOARD PRESIDENT/VICE PRESIDENT COMMENTS

C. APPROVAL OF MINUTES

1. Recommend the Board approve the release to the public of the minutes of the Board Action Meeting Agenda held on March 26th, 2012.

D. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

E. SUPERINTENDENT'S/BOARD SECRETARY'S REPORT

1. 2012 Board of Education Election – Mr. Patrick DeGeorge
2. PAE and FIS Updates – Mr. Joseph Jerabek
3. HIB Report – Mrs. Elizabeth O'Connell
4. Calendar/Announcements – Mrs. Elizabeth O'Connell

F. INSTRUCTION

G. PUPILS

1. 1st Reading of Policy # 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries
Recommend the Board approve 1st Reading of Policy # 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries, as presented.

2. 1st Reading of Regulation # 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries
Recommend the Board approve 1st Reading of Regulation # 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries, as presented.
3. Out of District Placement
Recommend the Board approve out of district placement for remainder of 2011-12 school year at M-OESC Virtual School for SID # 8484781788. Tuition is individually assessed and will be approved separately.
4. Field Trip
Recommend the Board approve a field trip on June 7, 2012 for FIS 7th grade students to the Franklin Institute in Philadelphia, PA., from 8:00 AM – 3:30 PM. Transportation and admission costs to be paid by students, fundraising and PTO. (out of state field trip must be approved)
5. Field Trip
Recommend the Board approve a field trip on June 13, 2012 for FIS 6th grade students to Cape May Audobon Society Nature Center in Cape May, NJ from 7:15 AM – 3:00 PM. Transportation and admission costs to be paid by students and PTO. (will be added to the approved field trip list)
6. Field Trip
Recommend the Board approve a field trip on May 25, 2012 for FLC 4th grade students to NJ Sea Grant Consortium in Sandy Hook, NJ from 9:00 AM – 2:30 PM. Transportation and admission costs to be paid by PTO and student activities. (will be added to the approved field trip list)

H. ADMINISTRATION

1. Ad Hoc Committee
Recommend the Board approve the dissolution of the ad hoc Funding Committee.

I. BUSINESS

1. Approval of Travel Related Expenses
Recommend the Board approve travel and related expense reimbursement in accordance with N.J.A.C. 6A:23B as per attached 2011-2012 Travel Authorization Logs.

2. Payment of Bills – April 16, 2012

Recommend the Board approve the claims for goods received and services rendered and certified to be correct by the Business Administrator/Board Secretary as of April 16, 2012 as follows:

Fund 11 – General Current Expense	\$311,232.97
Fund 12 – Capital Outlay	0.00
Fund 20 – Grants and Entitlements	84,324.56
Fund 60 – Food Service	<u>60,059.41</u>
Total	\$455,616.94

3. Replacement of Air Conditioning Unit

Recommend the Board approve Heat Wave Heating & Cooling, LLC, with offices located at 13 Aphrodite Drive, Barnegat, New Jersey to remove the 2 ton split air conditioning unit in the IT Server Room at the Park Avenue Elementary School and replace it with a 3 ton split air conditioning unit with a low ambient kit, as well as to increase the wire size to the electric panel to accommodate the higher powered unit at a total cost not to exceed \$7,800 to be appropriated from GAAP Account 11-000-261-420-00-00-05. Vendor will obtain all required permits. Quotes were obtained as required by New Jersey Public Purchasing Law.

4. SchoolMessenger

Recommend the Board renew Reliance Communications, Inc, with offices located at 603 Mission Street, Santa Cruz, California to provide the online communication/notification system *SchoolMessenger CommSuite* for the 2012-2013 school year at a total cost not to exceed \$3,845.40 to be appropriated from GAAP Account 11-000-252-340-00-00-08.

5. Use of Facilities

Recommend the Board approve the following facilities use requests:

- *District PTOs* to use the cafetorium at the Park Avenue Complex on Wednesday April 18, 2012 from 7:30 pm to 9:00 pm for the purpose of conducting a budget meeting. Proper certificates of insurance naming the Freehold Borough Board of Education as additional insured have been obtained. No fees will be charged for this event.

J. PERSONNEL

1. Resignation of Learning Disabilities Teacher Consultant

Recommend the Board accept with regret the resignation of Alison Smith, Learning Disabilities Teacher Consultant, effective May 29th, 2012. (may be released sooner if replacement is found)

2. Maternity/Disability Leave

Recommend the Board approve maternity/disability leave for Nicolina Harker, effective May 21st, 2012 – June 6th, 2012, with pay and with benefits. (using 9.5 sick days and 2 personal days)

3. Family Medical Leave Act

Recommend the Board approve family medical leave act for Nicolina Harker, effective June 6th, 2012 – June 15th, 2012, without pay and with benefits. (using 1½ weeks of FMLA)

4. Maternity/Disability Leave

Recommend the Board approve maternity/disability leave for Kristina Seibuchler, effective May 16th, 2012 – June 15th, 2012, with pay and with benefits. (using 19 sick days and 3 personal days)

5. Family Medical Leave Act

Recommend the Board approve family medical leave act for Kristina Seibuchler, effective September 5th, 2012 – September 28th, 2012, without pay and with benefits. (using 3 ½ weeks of FMLA)

6. 21st CCLC and Title III Adult ESL Program

Recommend the Board approve Anne Marie McMahon as teacher for 21st CCLC and Title III Adult ESL Program at a rate of \$30/hour. Account # 20-307-100-100-00-00-03 and Account # 20-241-200-100-00-01-81.

Recommend the Board approve Nancy River as child care provider for 21st CCLC and Title III Adult ESL Program at a rate of \$15/hour. Account # 20-307-100-100-00-00-03.

7. 21st CCLC and Title III Adult Spanish Program

Recommend the Board approve Carolina Garrett as teacher for 21st CCLC and Title III Adult Spanish Program at a rate of \$30/hour. Account # 20-307-100-100-00-00-03.

Recommend the Board approve Nancy River as child care provider for 21st CCLC and Title III Adult Spanish Program at a rate of \$15/hour. Account # 20-307-100-100-00-00-03.

8. FIS Schedule Committee Members

Recommend the Board approve the following staff to develop the FIS schedule for 2012-2013 at \$30/hour for up to 12 hours each. Account # 11-190-100-610-06-00-60 and 11-000-222-600-00-00-60.

Heidi Brache
Corey Cohen
Heather Elkin
Ann Fasano
Eric Gross

Julieth Hoayeck
Scot King
Emily Knight
Heather Mikucki

9. Summer Preparation for the Nursing Department

Recommend the Board approve the following staff members to work during the summer to prep for the new school year 2012-2013 to be appropriated from GAAP Account: 11-000-213-100-00-03-04.

Anita Traynor, nurse's assistant, 20 hours at the rate of \$15.00 per hour
Sue Scalgione, school nurse, 50 hours at the rate of \$30.00 per hour
Kelly Bernozzoli, school nurse, 30 hours at the rate of \$30.00 per hour

10. Social Skills Program – Special Programs – Substitute Teacher

Recommend the board approve Donna Friedman as substitute teacher on an as needed basis for the Special Programs Social Skills Program through May 23, 2012 for 3 hours per week, at the hourly rate of \$30/hr., to be appropriated from GAAP Account number 11-204-100-101-00-04-04.

11. Social Skills Program – Special Programs – Substitute Teacher Assistant

Recommend the board approve Donna Friedman as substitute teacher assistant on an as needed basis for the Special Programs Social Skills Program through May 23, 2012 for 3 hours per week, at the rate of \$15/hr., to be appropriated from GAAP Account 11-204-100-106-00-04-04.

12. FIS Grade 7 and 8 Student Involvement Committee

Recommend the Board approve the following staff members for the FIS Grade 7 and 8 Student Involvement Committee, to foster improved social awareness and improved positive attitudes, at \$30 hour, up to 5 hours per week, for 8 weeks in April and May. Account # 20-233-100-100-00-00-60.

Heather Elkin
Michael Reed

13. Substitute Lunch Duty Monitor

Recommend the Board approve the following substitute lunch duty monitor for the remainder of the 2011-2012 school year at \$15/session. Account # 11-000-262-100-00-03-05

Katharine Walsh - FLC

14. Approval of District Translator

Recommend the Board approve the following district translator for the 2011-2012 school year, at \$30/hour. Account # 11-000-230-100-00-00-01.

<i>Last Name</i>	<i>First Name</i>	<i>Verbal</i>	<i>Written</i>
Cricitto	Shirley	X	X

15. Employment of Substitute Teachers with College Degrees

Recommend the Board approve the following substitute teachers with college degrees for the 2011-2012 school year, pending Criminal History approval.

Catherine Bellanca M.B.A., Carnegie Mellon University (Industrial Administration)
 Alexandra Giuffrida B.A., NJ City University (Elementary Education)
 Sukaina Shah B.A., UCLA (Psychology)

16. Employment of Substitute Teacher without a College Degree

Recommend the Board approve the following substitute teacher without a college degree for the 2011-2012 school year, pending Criminal History approval.

Jason Barthel 196 credits, Georgian Court (Psychology, Elem. Ed/Special Ed)

17. Employment of Substitute Custodian

Recommend the Board approve the following substitute custodian for the 2011-2012 school year, pending Criminal History approval.

Alan Jacob

K. NEW BUSINESS/ADDENDA

L. DISCUSSION ITEMS

M. COMMUNICATIONS FROM SCHOOL AND COMMUNITY GROUPS

N. PUBLIC COMMENTS

O. REPORTS FROM BOARD MEMBERS

P. EXECUTIVE SESSION

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Freehold Borough Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Freehold Borough Board of Education go into Executive Session on April 16th, at _____ to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Freehold Borough Board of Education that the Board shall go into Executive Session to discuss the following items:

1. Personnel

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL NOT RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Q. ADJOURNMENT