

**FREEHOLD BOROUGH BOARD OF EDUCATION
AGENDA FOR THE PUBLIC BOARD ACTION MEETING
TO BE HELD MONDAY, JANUARY 23rd, 2012 AT 7:00 PM
280 PARK AVENUE, FREEHOLD, NJ 07728**

GOALS OF THE FREEHOLD BOROUGH BOARD OF EDUCATION FOR 2011-2012

Goal 1: Each board committee is to have minutes of their meetings distributed to all board members within 48 hours after the meeting.

Goal 2: Board members should take the initiative to meet with the Business Administrator to gain a better understanding of the Board's financial roles.

Goal 3: Set aside time at several board meetings throughout the year to have discussions on board governance issues.

A. STATEMENTS

1. Meeting Notice
2. Pledge of Allegiance
3. Roll Call

B. BOARD PRESIDENT/VICE PRESIDENT COMMENTS

C. APPROVAL OF MINUTES

1. Recommend the Board approve the release to the public of the minutes of the Board Action Meeting Agenda held on January 9th, 2012.
2. Recommend the Board approve the release to the public of the executive minutes of the Board Action Meeting Agenda held on January 9th, 2012 at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

D. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

E. SUPERINTENDENT'S/BOARD SECRETARY'S REPORT

1. Educational Foundation Small Grant Awards – Mrs. Jean Holtz and Mrs. Lynn Reich
2. Family Literacy Night – Mr. Richard Pepe and Mrs. Colleen LaRocca
3. Calendar/Announcements – Mrs. Elizabeth O'Connell

F. INSTRUCTION

G. PUPILS

1. 2nd Reading of Policy # 2464 Gifted and Talented Pupils (M)
Recommend the Board approve 2nd Reading of Policy # 2464 Gifted and Talented Pupils (M), as presented.

2. 2nd Reading of Policy # 5519 Dating Violence at School
Recommend the Board approve 2nd Reading of Policy # 5519 Dating Violence at School, as presented.
3. 2nd Reading of Regulation # 5519 Dating Violence at School (M)
Recommend the Board approve 2nd Reading of Regulation # 5519 Dating Violence at School (M), as presented.
4. 2nd Reading of Policy # 8505 School Nutrition
Recommend the Board approve 2nd Reading of Policy # 8505 School Nutrition, as presented.

H. ADMINISTRATION

1. Resolution to Eliminate the Vote on the Annual Budget and to Move the Election of School Board Members to the General Election in November

WHEREAS P.L. 2011, Chapter 202 provides that a local school district may adopt a resolution to eliminate the vote on its annual school budget that is within the statutory cap imposed by the State of New Jersey, and

WHEREAS the above legislation provides that the above action would require districts to hold their annual election for school board members in November during the regular general election, and

WHEREAS, the Freehold Borough Board of Education has determined that the statutory restrictions on the local levy tax increase for annual school appropriations is appropriate and sufficient to control and maintain a thorough and efficient education for the children of Freehold Borough, and

WHEREAS, the Freehold Borough Board of Education, consistent with the budgetary restrictions expressed above, believes that dispensing with annual school budget votes will save taxpayer dollars, and

WHEREAS, the Freehold Borough Board of Education believes that school board member elections in November will attract a far greater number of voters than typically vote in April elections, and

WHEREAS, the Freehold Borough Board of education believes that the elimination of the vote on the school budget and the movement of the board member election to November is in the best interest of the Freehold Borough community, and

WHEREAS, the Freehold Borough Board of Education understands that this decision shall remain in effect for a minimum of four years,

NOW, THEREFORE BE IT RESOLVED, that the Freehold Borough Board of Education does hereby determine that it will eliminate the vote on its annual school budget which shall be within the statutory cap and become effective for the 2012-2013 budget, and be it further

RESOLVED, that, members of the Freehold Borough Board of Education whose terms would have expired by May 1, 2012 will continue to serve in office until the January 2013 organization meeting; and be it further

RESOLVED, that the Freehold Borough Board of Education does hereby determine that the election of school board members will occur at the annual general election in November, 2012.

2. Charter School Legislation

WHEREAS Senate Bill 458 would reform New Jersey's broken charter school law by requiring local approval before the establishment of a new charter school; and

WHEREAS Senate Bill 458 has strong bi-partisan support in both the Assembly and the State Senate; and

WHEREAS only New Jersey's charter school law completely ignores the wishes of local voters, allowing the Commissioner of Education to force communities to pay for an unlimited number of new charter schools; and

BE IT RESOLVED, that the Freehold Borough Board of Education supports Senate Bill 458 that would bring New Jersey's charter law in line with the rest of the county.

3. 2nd Reading of BYLAW #0168 Recording Board Meetings

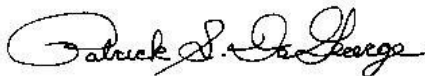
Recommend the Board approve 2nd Reading of BYLAW #0168 Recording Board Meetings, as presented.

I. BUSINESS

1. S-1701 Reporting for December 2011

Board Secretary Report for December 2011

Pursuant to N.J.A.C. 6A:23-2.12(d), I do certify that as of December 31, 2011 no budgetary line item account has been over-expended in violation of N.J.S.A.18A:22-8 and 18A:22-8.1.



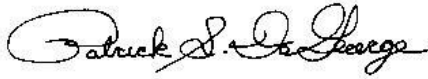
Patrick S. DeGeorge
Board Secretary

January 23, 2012

Date

Treasurer of School Funds Report for December 2011

The December 2011 Treasurer of School Funds Reports are in agreement with the December 2011 Reports of the Board Secretary for the 2011-2012 school year.



Patrick S. DeGeorge
Board Secretary

January 23, 2012

Date

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:20.10(e), certify that as of December 31, 2011 after review of the Board Secretary's monthly financial reports (appropriations section) and Treasurer's Report and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.12(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Transfers

The Superintendent, at the request of the Board Secretary, recommends that the Board approve line item transfers for the 2011-2012 school year through December 31, 2011.

3. Manual Check Register – December 2011

Recommend the Board approve the Manual Check Register for December 2011 in the amount of \$15,098.37.

4. Payroll Agency Check Register – December 2011

Recommend the Board approve the Payroll Agency Check Register for December 2011 in the amount of \$1,136,195.36.

5. Compensation Trust Check Register – December 2011

Recommend the Board approve the Compensation Trust Check Register for December 2011 in the amount of \$0.

6. Payment of Bills – January 23, 2012

Recommend the Board approve the claims for goods received and services rendered and certified to be correct by the Business Administrator/Board Secretary as of January 23, 2012 as follows:

Fund 11 – General Current Expense	\$180,995.44
Fund 12 – Capital Outlay	0.00
Fund 18 – Ed Jobs Fund	0.00
Fund 20 – Grants and Entitlements	54,049.92
Fund 60 – Food Service	<u>23,233.98</u>
Total	\$258,279.34

7. Award of Contract – Replacement of Fire and Smoke Alarm Devices

Recommend the Board award Fire Security Technologies, Inc. located at 1709 Highway 34, Farmingdale, New Jersey the contract for the replacement of the following smoke and fire alarm devices at the Park Avenue Complex and at the Freehold Learning Center (including remounting, troubleshooting and sensitivity testing as needed) at a total cost not to exceed \$10,775 to be appropriated from GAAP Account 11-000-261-420-00-00-05. Quotations were received for this project in accordance with New Jersey Public Purchasing Law.

	<u>PAC</u>	<u>FLC</u>
Smoke Detectors	4	1
Heat Detectors	27	25
Duct Smoke Detectors	5	0
Notification Devices	3	2
Batteries	0	4

8. Award of Contract – Replacement of Exterior Door Hardware

Recommend the Board award B and E Locksmith, LLC located at 14 South Street, Freehold, New Jersey the contract to replace exit bar hardware on an exterior door at the Freehold Learning Center at a cost not to exceed \$1,613 to be appropriated from GAAP Account 11-000-261-420-00-00-05.

9. Award of Contract – Replacement of Heating Unit Components

Recommend the Board award Heatwave Heating & Cooling, LLC located at 13 Aphrodite Drive, Barnegat, New Jersey the contract to replace defective actuators and blower motors in four (4) unit heat ventilators at the Park Avenue Elementary School at a cost not to exceed \$1,390.92 to be appropriated from GAAP Account 11-000-261-420-00-00-05.

10. Facilities Expansion Design Services

Recommend the Board approve the district's architect of record Fraytak Veisz Hopkins Duthie, PC to provide facilities expansion design services in relation to the district's strategic planning related initiative to expand its core instructional facilities at a cost not to exceed \$16,000 to be appropriated from GAAP Account 11-000-230-340-00-00-01.

11. State Contract Purchase – iPads

Recommend the Board approve the purchase of six (6) MC769LL/A iPad 2s with Wi-fi 16GB-Black to be used as augmentative devices by Special Programs students at a cost of \$499 each and six (6) AppleCare Protection Plans for iPad at a cost of \$79 each for a total cost not to exceed \$3,468 from Apple Inc. on NJ State Contract # A70259, to be appropriated from GAAP Account 11-000-216-600-00-00-04.

12. Alternate Revenue Projection – SEMI

Recommend the Board approve the alternate projection for 2012-2013 Special Education Medicaid Initiative (SEMI) revenue of \$29,411.75 to be submitted for approval by the Monmouth County Executive County Business Administrator.

13. Authorization to Request for Proposals – Professional Services – Computer Network Services

Recommend the Board authorize the Business Administrator/Board Secretary to advertise for the receipt of proposals for Computer Network Services for the 2012-2013 school year:

14. Use of Facilities

Recommend the Board approve the following facilities use requests:

- *Freehold First Aid & Emergency Squad* to use the PAC gymnasium, kitchen and lavatories from 7:00 am to 6:00 pm on Saturday March 24, 2012 for the purpose of conducting a vendor sale to benefit the first aid squad. A certificate of insurance naming the Freehold Borough Board of Education as additional insured has been obtained. Group will pay the \$25 in-Borough fee for the use of the facilities, as well as custodial fees at the contractual rate of \$35 per hour.
- *Freehold Borough Education Association* to use the PAC gymnasium and lavatories from 2:30 pm to 8:00 pm on Tuesday February 21, 2012 for the purpose of conducting the annual blood drive in association with the Central Jersey Blood Center. Pending receipt of proper certificates of insurance naming the Freehold Borough Board of Education as additional insured. As an in-district group the fee for the use of the gym, as well as custodial fees will be waived.
- *Freehold Borough Little League* to use the PAC gymnasium and cafetorium from 2:00 pm to 4:30 pm on Saturday February 4, 2012 for the purpose of conducting a baseball clinic and little league tryouts for Borough children ages 4 through 12. Pending receipt of proper certificates of insurance naming the Freehold Borough Board of Education as additional insured. Group will pay the \$50 in-Borough fee for the use of the facilities, as well as custodial fees at the contractual rate of \$35 per hour.
- *New Jersey Center for Mindful Awareness* to use the FLC gymnasium from 10:30 am to 3:30 pm on Sunday May 20, 2012 for the purpose of conducting a stress reduction retreat for adults. Pending receipt of proper certificates of insurance naming the Freehold Borough Board of Education as additional insured. Group will pay the \$150 fee for use of the facilities, as well as custodial fees at the contractual rate of \$35 per hour.

15. Approval of Travel Related Expenses

Recommend the Board approve travel and related expense reimbursement in accordance with N.J.A.C. 6A:23B as per attached 2011-2012 Travel Authorization Logs.

16. 2nd Reading of Policy # 6424 Emergency Contracts

Recommend the Board approve 2nd Reading of Policy # 6424 Emergency Contracts, as presented.

17. 2nd Reading of Policy # 6472 Tuition Assistance

Recommend the Board approve 2nd Reading of Policy # 6472 Tuition Assistance, as presented.

18. Acceptance of Funds for Education Foundation Grant Awards (2011-2012)

Recommend the Board accept \$6,425.00 from the Freehold Borough Education Foundation for Education Foundation Grant Awards for the 2011-2012 school year.

J. PERSONNEL

1. 2nd Reading of Policy # 9180 School Volunteers

Recommend the 2nd Reading of Policy # 9180 School Volunteers, as presented.

2. 2nd Reading of Policy # 9181 Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants

Recommend the Board approve 2nd Reading of Policy # 9181 Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants, as presented.

3. Resignation of Custodian

Recommend the Board accept with regret the resignation of Kofi Wimbush, effective February 3rd, 2012.

4. Resignation of FIS Girls Softball Coach

Recommend the Board approve the resignation of Shaun Blessing as FIS Girls Softball Coach, effective January 24th, 2012.

5. Resignation of FIS Track Coach

Recommend the Board approve the resignation of Molly O'Rourke as FIS Track Coach, effective January 24th, 2012.

6. Maternity/Disability Leave

Recommend the Board approve maternity/disability leave for Kristy Sutton, effective April 16th, 2012 – May 4th, 2012, with pay and with benefits. (using 15 sick days)

7. Family Medical Leave Act

Recommend the Board approve family medical leave act for Kristy Sutton, effective May 7th, 2012 – June 30th, 2012, without pay and with benefits. (using 7 weeks of FMLA)

8. Maternity/Disability Leave

Recommend the Board approve maternity/disability leave for Danielle Giambrone, effective February 27th, 2012 – March 21st, 2012, with pay and with benefits. (using 18 sick days)

9. Family Medical Leave Act

Recommend the Board approve family medical leave act for Danielle Giambrone, effective March 22nd, 2012 – May 31st, 2012, without pay and with benefits. (using 9 weeks of FMLA)

10. Leave Without Pay

Recommend the Board approve leave without pay but with benefits for Ginnie Vota, part-time school nurse, effective February 1st, 2012 – February 8th, 2012.

11. Approval of Student Teachers/Interns/Field Experience for 2011-2012 School Year

Recommend the Board approve the following student teachers/interns/field experience for the 2011-2012 school year:

<i>Cooperating Staff</i>	<i>Student Teacher/Intern</i>	<i>School</i>	<i>Dates</i>
Laura Egan	Allison Barofsky	Georgian Court	Jan 2012 – May 2012
Amanda Freier	Jason Barthel	Georgian Court	Jan 2012 – May 2012
William Smith	Ashley Gianfrancesco	College of NJ	Mar 2012-April 2012
Josh Goldberg	Benjamin Ostner	College of NJ	Jan. 2012- May 2012

12. Employment of Staff for 21st Century Community Learning Center Parent Resource Center

Recommend the Board approve the following anticipated staff for the Parent Resource Centers at the Park Avenue Complex and Learning Center to be paid as indicated: 21st Community Learning Centers for Freehold Borough Public Schools. Account# 20-307-100-101-00-00-03 not to exceed 28 weeks.

<i>Last Name</i>	<i>First name</i>	<i>Position</i>	<i>Salary</i>
Kohlmann	Mary Jane	Teacher	\$30.00/hour

13. Family Literacy Night Consultant

Recommend the Board approve the following consultant to provide services on Family Literacy Night, March 29th, 2012.

Presenter: Brog Bagert
 Fee: \$2,400
 Expenses: \$1,280

Appropriated from Title I account as follows:

20-234-200-300-00-00-03 \$2,509.07
 20-233-200-300-00-00-03 \$1,170.93

14. Curriculum Development Committee - REVISED

Recommend the Board approve the following teachers to work on the Curriculum Development Committee, Career Awareness for grades 6 and 7, at a rate of \$35/hour, payable from Title I account 20-231-200-100-00-09-03.

Heidi Brache
 Kelly Hobbs
 Heather Mickucki

15. Employment of Substitute Teacher with a College Degree

Recommend the Board approve the following substitute teacher with a college degree for the 2011-2012 school year, pending Criminal History approval.

Robin Goldberg B.A., College of NJ (Special Ed./History)

16. Employment of Substitute Custodian

Recommend the Board approve the following substitute custodian for the 2011-2012 school year, pending Criminal History approval.

Alec Schwartz

K. NEW BUSINESS/ADDENDA

L. DISCUSSION ITEMS

1. Discussion on the required annual evaluation of the Chief School Administrator and the self-evaluation of the Board of Education.

M. COMMUNICATIONS FROM SCHOOL AND COMMUNITY GROUPS

N. PUBLIC COMMENTS

O. REPORTS FROM BOARD MEMBERS

P. EXECUTIVE SESSION

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Freehold Borough Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Freehold Borough Board of Education go into Executive Session on January 23rd, at _____ to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Freehold Borough Board of Education that the Board shall go into Executive Session to discuss the following items:

1. No items anticipated

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL NOT RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Q. ADJOURNMENT