

**FREEHOLD BOROUGH BOARD OF EDUCATION  
AGENDA FOR THE PUBLIC BOARD ACTION MEETING  
TO BE HELD MONDAY, FEBRUARY 24, 2014 AT 7:00 PM  
280 PARK AVENUE, FREEHOLD, NJ 07728**

***GOALS OF THE FREEHOLD BOROUGH BOARD OF EDUCATION FOR 2013-2014***

- Goal #1 The Board will complete the Long Range Facility Plan to address both short term and long term facility needs and develop an action plan to implement the recommendations from the Long Range Facility Plan.***
- Goal #2 The Board will review the Strategic Plan previously adopted with the Superintendent of Schools and provide an update to the public on the status of the implementation of the plan.***
- Goal #3 The Board will assist and support the Superintendent of Schools so he is successful in his transition as the educational leader of the Freehold Borough Public Schools.***

**A. STATEMENTS**

1. Meeting Notice
2. Pledge of Allegiance
3. Roll Call

**B. BOARD PRESIDENT/VICE PRESIDENT COMMENTS**

**C. APPROVAL OF MINUTES**

1. Recommend the Board approve the release to the public of the minutes of the Organizational and Action Meeting Agenda held on February 10<sup>th</sup>, 2014.

**D. PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

**E. SUPERINTENDENT'S REPORT – Dr. Rocco Tomazic**

1. 2014-2015 Proposed Budget Presentation – Dr. Rocco Tomazic/Mr. James Strimple, Jr.
2. Financial Impact of Proposed Long-Range Facility Plan Improvement – Anthony P. Inverso, Senior Managing Director, Phoenix Advisors, LLC
3. Calendar/Announcements

The Superintendent recommends the following motions to the Freehold Borough Board of Education for approval:

**F. INSTRUCTION**

G. PUPILS

1. RESOLVED, the Board accepts the Superintendent’s report of all cases of Harassment, Intimidation and Bullying reported since the last board meeting on February 10, 2014.

Case	School	HIB?	Description	Action
FIS 17 13/14 *	FIS	No	Offender violated Internet policy by opening a computer file of the victim; victim had accessed the file first in violation of district Internet policy. No HIB-related criteria.	Offender and victim counseled and warned about proper Internet use while in school as required by district Acceptable Use policy for computers.
FIS 19 13/14	FIS	No	Offender alleged to call victim degrading names. Offender denies. Investigation showed evidence of mutual name calling.	Both offender and victim counseled directly by Principal with warnings given.
FIS 20 13/14	FIS	Yes	Offender made an insulting facial expression towards victim mimicking the victim’s braces and dental work.	Offender provided letter of apology to victim. Victim counseled.
PAE 24 13/14 (21 <sup>st</sup> Century)	PAE	Yes	Offender (4 <sup>th</sup> grade) made an insulting comment to victim in relation to weight and appearance of victim.	Offender two day suspension from 21 <sup>st</sup> Century Program; victim counseled.
FLC 8 13/14	FLC	Yes	Offender (3 <sup>rd</sup> grade) spoke a public disparaging racial slur to the victim.	Offender two days office detention. Victim counseled.

- Resubmitted from 2/10/14 due to additional information that became available

2. RESOLVED, the Board approves the Superintendent's report of all cases of Harassment, Intimidation and Bullying reported on February 10, 2014.

Case	School	HIB?	Description	Action
FIS 14-13/14	FIS	Yes	Offender makes fun of victim's dental braces and the appearance of victim's teeth and hair. Includes physical contact. Offender denies all allegations.	Offender office detention. Victim counseled.
FIS 15-13/14	FIS	Yes	While reading aloud in class about a fictional character with a lazy eye, offender blurted out the name of a fellow student in the class that has a lazy eye.	Offender principal detention. Victim counseled.
FIS 16-13/14	FIS	No	Victim believed offender had threatened to shoot victim. Investigation revealed a misunderstood conversation between an actual shooting and playing of paint ball.	Offender and victim counseled.
FIS 18-13/14	FIS	No	Offender overheard making a racial remark to victim. Offender and victim deny remark was made.	No action.
FLC 7-13/14	FLC	No	Offender pulled the back of the victim's shirt in lunch motivated by jealousy in sharing friends. Offender denies all allegations.	Offender and victim counseled.
PAE 23-13/14	PAE	No	Offender threatened physical aggression to victim when victim requested offender to stop talking in class. No reference to a HIB qualifying characteristic.	Offender and victim counseled.

3. Mobile Dentists

Approve Little Smiles New Jersey, Newark, NJ (the mobile dentists) to provide onsite dental examinations, oral hygiene instruction, teeth cleaning, fluoride treatment, x-rays and dental sealants to participating district students during the 2013-2014 school year. No cost to the district. Certificate of insurance on file in Board office.

4. Speech Services

Approve additional speech services for the remainder of the 2013-2014 school year for SID # 10210095 attending Collier School at the rate of \$75 per week for a total of \$1350 appropriated from GAAP Account 11-000-216-320-00-04-04.

5. Field Trip List

Approve field trips in accordance with attached field trip list.

## H. ADMINISTRATION

### 1. Modify District Calendar 2013-2014

Modify the 2013-2014 district calendar approved on March 25, 2013, Agenda item H.1 and modified on September 23, 2013, Agenda item H.1 and February 10, 2014, Agenda item H.2, making the below adjustments to ensure 180 days of school:

- a. Add Wednesday, June 25, 2014 as a day of school (early dismissal)  
Add Thursday, June 26, 2014 as a day of school (early dismissal, last day of school)
- b. Change Friday, June 20, 2014 from early dismissal to full day of school  
Change Monday, June 23, 2014 from early dismissal to a full day of school

### 2. Two Temporary Data Entry Clerks

Authorize the establishment of two (2) temporary data entry clerks as additional duty during the 2013-2014 school year to enter into Genesis new preschool and kindergarten application information that is received during spring registration. Hourly pay established at \$15/hr, not to exceed thirty (30) hours for each position. Maximum cost of \$900.00 appropriated from GAAP Account 11-000-219-105-00-00-04.

## I. BUSINESS

### 1. Approval of Travel Related Expenses

Recommend the Board approve travel and related expense reimbursement in accordance with N.J.A.C. 6A:23B as per attached 2013-2014 Travel Authorization Logs.

### 2. Payment of Bills – February 24, 2014

Recommend the Board approve the claims for goods received and services rendered and certified to be correct by the Business Administrator/Board Secretary as of February 24, 2014 as follows:

Fund 11 – General Current Expense	\$373,379.06
Fund 40 – Debt Service	0
Fund 20 – Grants and Entitlements	33,577.68
Fund 60 – Food Service	<u>36,190.43</u>
Total	\$443,147.17

### 3. Board Secretary Report for January 2014

Pursuant to N.J.A.C. 6A:23-2.12(d), I do certify that as of January 31, 2014 no budgetary line item account has been over-expended in violation of N.J.S.A.18A:22-8 and 18A:22-8.1.



James H Strimple, Jr.  
Board Secretary

February 24, 2014

Date

4. Treasurer of School Funds Report for January 2014

The January 2014 Treasurer of School Funds Reports are in agreement with the January 2014 Reports of the Board Secretary for the 2013-2014 school year.



February 24, 2014

James H. Strimple, Jr.  
Board Secretary

Date

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:20.10(e), certify that as of January 31, 2014 after review of the Board Secretary's monthly financial reports (appropriations section) and Treasurer's Report and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.12(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Transfers

The Superintendent, at the request of the Board Secretary, recommends that the Board approve line item transfers for the 2013-2014 school year through January 31, 2014.

6. Manual Check Register – January 2014

Approve the *Manual Check Register* for January 2014 in the amount of \$43,053.66.

7. Payroll Agency Check Register – January 2014

Approve the *Payroll Agency Check Register* for January 2014 in the amount of \$1,343,971.70.

8. Unemployment Trust Check Register – January 2014

Approve the *Unemployment Trust Check Register* for January 2014 in the amount of \$13,622.17.

9. Submission of One-Year Preschool Program Plan Update for 2014-2015

Authorize the submission of the One-Year Preschool Program Plan Update for 2014-2015 to the New Jersey Department of Education, Division of Early Childhood Education.

10. Submission of Application for the 21<sup>st</sup> CCLC IDEA Grant for FY14 Summer

Authorize the submission of the Freehold Borough School District's 2013-2014 21<sup>st</sup> CCLC IDEA Grant Application through the New Jersey Department of Education.

11. Disposal of Laminator

Authorize the disposal of a laminator (GBC-4250), District Bar Code (#0104) for the reason that the machine no longer is operable.

12. Bilingual Educational Evaluations

Approve Peacock Consulting, LLC to conduct bilingual special education evaluations on an as needed basis for the 2013-2014 school year appropriated from GAAP Account 11-000-219-320-00- 00-04.

Name	Rate	Not to Exceed
Peacock Consulting, LLC Freehold, NJ	\$455.00	\$4,550.00

13. Use of Facilities

Approve the following use of facilities for the 2013-2014 school year.

Event	Location	Date(s)	Time	Fee
RTC Training	FLC	4/24, 5/1, 5/8, 5/15, 5/22, 5/29/14	5:30 PM – 6:45 PM	\$150
PTO Basket Raffle	PAE	3/8/14	6:00 PM – 10:00 PM	N/A
PTO Variety Show	FLC	3/21/14	6:00 PM – 9:00 PM	N/A

J. PERSONNEL

1. Resignation of PAE Guidance Counselor

Accept the resignation of Kelly Hobbs, PAE Guidance Counselor, effective April 21, 2014.

2. Appointment of Head Custodian/Maintenance Worker

Appoint Kevin Davison as Head Custodian/Maintenance Worker, at Park Avenue Complex, effective March 3, 2014, for the remainder of the 2013-2014 school year, at Step 7 of Maintenance Guide, \$37,000 to be prorated, \$1500 Head Custodian stipend to be prorated, \$450 Black Seal to be prorated, for a total compensation of \$38,950/year to be prorated, appropriated from GAAP account 11-000-261-100-00-00-05, pending Criminal History approval.

3. Leave of Absence

Approve leave of absence for Kristy Sutton, FIS Clerical Assistant

Leave of Absence	Dates
FMLA Maternity/Disability – without pay, with benefits	4/29/14 – 6/26/14
NJFLA – without pay, with benefits	9/2/14 – 11/3/14

4. 21<sup>st</sup> CCLC Child Care Provider

Approve Sonia Tipan as Child Care provider for the 21<sup>st</sup> CCLC Adult Language Institute to be paid at a rate of \$15/hour for up to 2 hours a week for 9 weeks, appropriated from the 21<sup>st</sup> CCLC account 20-307-200-110-00-00-03.

5. Title III ESL Parent Academy

Approve the following staff for the Title III ESL Parent Academy, appropriated from Title III account 20-241-200-100-00-01-81.

Name	Rate of Pay
Veronica Fiori	\$30/hour up to 3 hours per academy presentation
Isabel Goodman	\$30/hour up to 3 hours per academy presentation
Jean Schiller	\$30/hour up to 3 hours per academy presentation

6. Employment of Staff for the 21st Century Community Learning Center After School Program

Approve the following staff as teachers, to be appropriated from 21<sup>st</sup> CCLC Account 20-307-100-101-00-00-03.

Name	Rate of Pay
Stephanie Quinn-Cholak	\$30/hour
Justin Stanislaus	\$30/hour

7. Employment of Substitute Nurse for the 21st Century Community Learning Center After School Program

Approve the following substitute nurse, to be appropriated from 21<sup>st</sup> CCLC Account 20-307-200-110-00-00-03.

Name	Rate of Pay
Deborah Campanile	\$30/hour

8. District Translators

Approve the following district translators for the school year 2013-2014 school year, at \$30/hour, not to exceed a total of \$3,500, appropriated from GAAP account 11-000-230-100-00-04-09.

Name	Rate/Hour	Verbal	Written
Madelyn Rivera	\$30	X	
Vegonia Spallone	\$30	X	X
Veronica Fiori	\$30	X	X
Jean Schiller	\$30	X	X

9. Homework Teachers

Approve the following Homework Teachers for the 2013-2014 school year, appropriated from Title I GAAP account 20-233-100-100-00-01-61.

Name	Rate of Pay	Total
Shannon Keeley	4 days a week/2 hours a day @ \$30.00	\$240 a week
Kristin Morris	4 days a week/2 hours a day @ \$30.00	\$240 a week

10. Stipend Positions

Approve the following stipend positions for the 2013-2014 school year, appropriated from GAAP account 11-402-100-100-00-09.

Name	Sport	Rate of Pay
Alyssa Abate	Track / Timer	\$58 per meet
Kristin Morris	Track / Timer	\$58 per meet
Sandra Lapinski	Track / Timer	\$58 per meet
Mary Aschenbach	Track / Timer	\$58 per meet
Kathy Bocian	Track / Timer	\$58 per meet
Lois Mann	Track / Timer	\$58 per meet
Jacqueline Tur	Track / Timer	\$58 per meet
Jennifer Michal	Girl's Track Coach	\$3070
Jason Stanislaus	Boy's Track Coach	\$3070
Sue Gallagher	Girl's Softball Coach	\$3070

11. Technical Support for FIS Musical

Authorize the below individuals to technically support the FIS musical on 2/28/14, appropriated from GAAP account 11-401-100-100-00-09.

Name	Rate of Pay
Rachel Klott	\$15/hour not to exceed 3 hours
Sarah Mae Lagasca	\$15/hour not to exceed 3 hours

12. Student Practicum

Approve the following student practicum for 2013-2014 school year.

Name	School	Teacher	Grade	College	Dates
Kailyn Fitzsimmons	FLC	Diane Dispenza	5	Rutgers	9 Thursdays
Melanie Scaccio	FLC	Joshua Goldberg	5	Rutgers	9 Thursdays

K. POLICIES AND REGULATIONS

1. Approve the 1<sup>st</sup> Reading of the following Policies and ByLaw.

Policy or ByLaw #	Description
ByLaw # 0000.02	Introduction
Policy # 4124	Employment Contract
Policy # 6113	E-Rate
Policy # 6163	Advertising on School Property
Policy # 6480	Purchase of Food Supplies
Policy # 8505	School Nutrition



L. NEW BUSINESS/ADDENDA

M. DISCUSSION ITEMS

N. COMMUNICATIONS FROM SCHOOL AND COMMUNITY GROUPS

O. PUBLIC COMMENTS

P. REPORTS FROM BOARD MEMBERS

Q. EXECUTIVE SESSION

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Freehold Borough Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Freehold Borough Board of Education go into Executive Session on February 24, at \_\_\_\_\_ to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be \_\_\_\_\_ minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Freehold Borough Board of Education that the Board shall go into Executive Session to discuss the following items:

- \_\_\_\_\_ Matters rendered confidential by state or federal law
- \_\_\_\_\_ Personnel
- \_\_\_\_\_ Appointment of a public official
- \_\_\_\_\_ Matters covered by the attorney-client privilege
- \_\_\_\_\_ Pending or anticipated litigation
- \_\_\_\_\_ Pending or anticipated contract negotiations to Discuss Administrators' Contract
- \_\_\_\_\_ Protection of the safety or property of the public
- \_\_\_\_\_ Matters which would constitute an unwarranted invasion of privacy
- \_\_\_\_\_ Matters in which the release of information would impair a right to receive funds from the United States government
- \_\_\_\_\_ Matters concerning collective negotiations and/or the negotiations of terms and conditions of employment of employees of the Board of Education
- \_\_\_\_\_ Possible imposition of a civil penalty or suspension

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL NOT RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

R. ADJOURNMENT