

**AGENDA FOR THE PUBLIC BOARD ACTION MEETING
TO BE HELD WEDNESDAY, MARCH 2, 2011 AT 7:00 PM
280 PARK AVENUE, FREEHOLD, NJ 07728**

GOALS OF THE FREEHOLD BOROUGH BOARD OF EDUCATION FOR 2010-2011

- Goal 1:** *Implement, support, and communicate the Strategic Plan*
Goal 2: *Open lines of communication to disseminate information to the
community through the Community Relations Committee*
Goal 3: *Investigate ways to improve financial efficiencies district wide through
shared services and partnerships*

A. STATEMENTS

1. Meeting Notice
2. Pledge of Allegiance
3. Roll Call

B. BOARD PRESIDENT/VICE PRESIDENT COMMENTS

C. APPROVAL OF MINUTES

1. Recommend the Board approve the release to the public of the minutes of the Board Action Meeting Agenda held on February 14th, 2011.
2. Recommend the Board approve the release to the public of the executive minutes of the Board Action Meeting Agenda held on February 14th, 2011 at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

D. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

E. SUPERINTENDENT'S/BOARD SECRETARY'S REPORT

1. Calendar/Announcements – Mrs. O'Connell

F. INSTRUCTION

1. Home Instruction
It is requested that the Board approve Education Inc. to provide bedside instruction to SID # 10100817 at the rate of \$49/hr while the student is in the hospital payable from GAAP Account # 11-150-100-320-00-00-04.
2. IEP Software Program
It is recommended that the Board approve the proprietary purchase of IEP Direct (software for IEP program) from Centris Group at a one-time initial cost not to exceed

\$19,273.96 to be appropriated from ARRA IDEA GAAP Account # 20-453-200-300-00-00-04.

3. Out of District Placement

It is requested that the Board of Education approve out of district placement for SID # 10200010 for the remainder of the 2010-11 school year at Woodcliff Academy at the pro rated tuition rate not to exceed \$18,000 to be paid from GAAP Account # 11 000 100 566 00 00 04.

4. M-OESC Transportation Services

It is requested that the Board of Education approve M-OESC to provide transportation services for SID # 10200010 to Woodcliff Academy for the remainder of the 2010-11 school year at a rate not to exceed \$7000 to be paid from GAAP account # 11 000 270 518 00 00 06.

G. PUPILS

1. 2nd Reading of Policy #2415.01 Academic Standards, Academic Assessments, and Accountability

Recommend the Board approve the 2nd Reading of Policy #2415.01 Academic Standards, Academic Assessments, and Accountability, as presented.

2. Approval of Field Trip

Recommend the Board approve transportation for five (5) FIS 8th grade Bilingual students to Colts Neck High School, on Thursday, March 3rd, 2011, from 11:10 AM – 1:15 PM, transportation provided by district school bus.

3. Approval of Field Trip

Recommend the Board approve a field trip for FIS 6th - 8th grade students to Twin Brook Golf Center, Tinton Falls, NJ, on Thursday, March 10th, 2011 from 3:00 PM – 6:00 PM, transportation by district school bus, cost paid by 21st CCLC.

H. ADMINISTRATION

1. 2nd Reading of Policy #1140 Affirmative Action Program

Recommend the Board approve the 2nd Reading of Policy #1140 Affirmative Action Program, as presented.

2. 2nd Reading of Policy #1523 Comprehensive Equity Plan

Recommend the Board approve the 2nd Reading of Policy #1523 Comprehensive Equity Plan, as presented.

3. 2nd Reading of Policy #1530 Equal Employment Opportunities

Recommend the Board approve the 2nd Reading of Policy #1530 Equal Employment Opportunities, as presented.

4. 2nd Reading of Policy #1550 Affirmative Action Program Employment and Contract Practices
Recommend the Board approve the 2nd Reading of Policy #1550 Affirmative Action Program Employment and Contract Practices, as presented.
5. 2nd Reading of Policy #2260 Affirmative Action Program For School and Classroom Practices
Recommend the Board approve the 2nd Reading of Policy #2260 Affirmative Action Program for School and Classroom Practices, as presented.
6. Approval of 2011-2012 District Calendar
Recommend the Board approve the 2011-2012 District Calendar, as presented.
7. School Voucher Bill
Recommend the Board authorize the President of the Board of Education and the Superintendent of Schools to contact the district's Monmouth County delegation of Assembly and Senate to encourage them to vote NO on the School Voucher Bill which would lower this district's existing funding structure and extend fiscal support to private and parochial schools instead.

I. BUSINESS

1. Approval of Travel Related Expenses
Recommend the Board approve travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B as per the attached 2010-2011 Travel Authorization Log.
2. 2nd Reading of Policy #6360 Political Contributions
Recommend the Board approve the 2nd Reading of Policy #6360 Political Contributions, as presented.
3. 2nd Reading of Policy #6362 Contributions to Board Members and Contract Awards
Recommend the Board approve the 2nd Reading of Policy #6362 Contributions to Board Members and Contract Awards, as presented.
4. 2nd Reading of Policy #8740 Bonding
Recommend the Board approve the 2nd Reading of Policy #8740 Bonding, as presented.

5. Adoption of the Tentative Budget for the 2011-2012 School Year

BE IT RESOLVED, that the tentative budget be approved for the 2011-2012 school year using the 2011-2012 state aid figures and the Secretary of the Board of Education be authorized to submit the following tentative budget to the Monmouth County Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>General Fund</u>	<u>Special Revenues</u>	<u>Debt Service</u>	<u>Total</u>
Total Appropriations	\$17,437,971	\$1,897,861	\$769,721	\$20,105,553
Less: Anticipated Revenues	<u>9,169,004</u>	<u>1,897,861</u>	<u>132,734</u>	<u>11,199,599</u>
Taxes to be Raised	\$ 8,268,967	\$ 0	\$636,987	\$ 8,905,954

And to advertise said tentative budget in the Asbury Park Press and the News Tribune in the form recommended by the State Department of Education and according to Law; and

BE IT FURTHER RESOLVED, that a public hearing be held in the Cafetorium of the Park Avenue Complex located at 280 Park Avenue, Freehold, New Jersey on Monday March 28, 2011 at 7:00 PM for the purpose of conducting a public hearing on the budget for the 2011-2012 school year.

6. Machine Ballot Question for April 27, 2011

BE IT RESOLVED, that there should be raised for General Funds \$8,268,967 for the ensuing school year of 2011-2012.

7. Travel and Related Expense Reimbursement (2011-2012)

WHEREAS, the Freehold Borough Board of Education recognizes that members of the Board of Education and district staff will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the district; and

WHEREAS, N.J.A.C. 6A:23-B-1.1 et.seq. requires members of the Board of Education to receive approval of these expenses by a majority of the full voting membership of the Board, and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular business travel only, an annual year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for staff members is exceeded in a given school year (July 1st through June 30th); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23-B-1.1 et.seq., but deemed by the Board of Education to be necessary and unavoidable as noted

on the approval of the Board of Education out of district travel and reimbursement documents; now

THEREFORE, BE IT RESOLVED, that the Freehold Borough Board of Education approves all travel not in compliance with N.J.A.C. 6A:23-B-1.1 et.seq. as being necessary and unavoidable as noted on the Board of Education out of district travel and reimbursement documents; and

BE IT FURTHER RESOLVED, that the Freehold Borough Board of Education approves travel and related expense reimbursements for the 2011-2012 school year in accordance with N.J.A.C. 6A:23-B-1.2(b), to a maximum expenditure of \$155,625 for all members of the Board of Education and staff members.

8. Payment of Bills – February 28, 2011

Recommend the Board approve the claims for goods received and services rendered and certified to be correct by the Business Administrator/Board Secretary as of February 28, 2011 as follows:

Fund 11 – General Current Expense	\$136,320.50
Fund 12 – Capital Outlay	0.00
Fund 20 – Grants and Entitlements	69,553.00
Fund 60 – Food Service	<u>31,636.91</u>
Total	\$238,810.41

9. Authorization to Bid – Custodial Services

Recommend the Board authorize the Business Administrator/Board Secretary to join the Marlboro Board of Education in advertising for the receipt of bids related to the privatization of Custodial Services for the 2011-2012 school year in the event that such privatization becomes necessary. It is understood that the Freehold Borough Board of Education is not obligated to accept bids and may abort the process at any time.

10. Application for 2009 MOCSSIF Safety Grant Program

Recommend the Board approve the submission of the application for the 2011 Safety Grant Program offered through the New Jersey School Boards Association Insurance Group's MOCSSIF Sub fund for the purposes described in the application, in the amount of \$4,741.68 for the period July 1, 2011 through July 30, 2012.

11. Coastal Learning Center

Recommend the Board approve the request by Coastal Learning Center to allow them to continue to provide state approved breakfasts and lunches to students at no cost to the students' families for the 2010-2011 school year, and further that Coastal Learning Center does not need to apply for reimbursement from the Child Nutrition Program.

J. PERSONNEL

1. Employment of Preschool Disabled Teacher

Recommend the Board approve Amanda Savino, Preschool Disabled Teacher, for the remainder of the 2010-2011 school year, effective March 3rd, 2011, at Step 3 – M.A. \$46,760 (prorated) of the 2010-2011 Teacher Salary Guide to be appropriated from ARRA IDEA GAAP Account 20-453-100-101-00-00-04. Ms. Savino holds a B.A. from Wagner College in Childhood and Special Education and an M.S. from Wagner College in Early Childhood Education. She holds Elementary K-5, Teacher of Students with Disabilities and Preschool – Grade 3 certifications.

2. Resignation of Board Meeting Secretary
Recommend the Board accept the resignation of Nilsa Montaner, Board Meeting Secretary, effective June 30th, 2011.
3. Resignation of District Technician
Recommend the Board accept the resignation of Jason Montaner, District Technician, effective March 25th, 2011.
4. Title IA/III Summer PreK-2 Literacy Program Coordinator/Teacher
Recommend the board approve Natasha Perski, Title IA Teacher at Park Avenue Elementary, as Title IA/III Summer PreK-2 Literacy Program Coordinator/Teacher from March 3, 2011 until August 31, 2011 at a stipend of \$5,000. All work will be conducted outside contractual hours, in coordination of the Director of Curriculum & Instruction and Title IA Coordinator (Title IA ARRA). GAAP Account 20-450-200-100-00-00-03.
5. Title IA ARRA Achievement Coach Specialist
Recommend the board approve Erin Ward-Maciorowski as Title IA ARRA Achievement Coach/Specialist at \$46,760 prorated through June 30, 2011, pending criminal history check. GAAP Account 20-450-200-110-00-00-09 Title IA ARRA
6. Title IA ARRA Achievement Coach Specialist
Recommend the board approve Jessica Meehan as Title IA ARRA Achievement Coach/Specialist at \$46,760 prorated through June 30, 2011, pending criminal history check. GAAP Account 20-450-200-110-00-00-09 Title IA ARRA
7. Approval of Substitute Central Office Secretary
Recommend the Board approve Elaine Badalamenti as a substitute central office secretary, effective March 3rd, 2011 – March 31st, 2011, on an as needed basis, at a rate of \$15 hour. Mrs. Badalamenti's Criminal History approval is on file in the Superintendent's office.
8. Approval of SchoolWires Webmaster Positions
Recommend the Board approve three (3) stipend SchoolWires Webmaster Positions for the remainder of the 2010-2011 school year, at a rate of \$1500 each/year (prorated) effective March 3rd, 2011.

Jillian Lazaro	PAE
Joshua Goldberg	FLC
Angela Germano	FIS

9. Approval of Professional Development for The Basics of Cooperative Learning Afterschool Training

Recommend the board to approve the following staff members for Professional Development for The Basics of Cooperative Learning afterschool training on Monday, March 7, 2011 from 3:30pm-5:30pm, for two hours at a rate of \$30 for certified staff to be appropriated from Title IA ARRA Professional Development Funds GAAP Account 20-450-200-100-0000-03. Part of Required PD for SINI Schools.

Scot King
Kathy Bocian
Angela Germano
Meghan Reistrom
Mary Aschenbach
Robert Robinson
Emily Mangino
Maria Scanniello
Yatta Dukuly
Colleen Dec

10. Employment of Middle School Boy's Track Coach

Recommend the Board approve Richard George to serve as the Middle School Boy's Track Coach for the 2010-2011 school year, effective March 3rd, 2011 at the negotiated rate on the FBFA contract. Account # 11-402-100-100-00-00-09.

11. Employment of Middle School Girl's Track Coach

Recommend the Board approve Jennifer Michal to serve as the Middle School Girl's Track Coach for the 2010-2011 school year, effective March 3rd, 2011 at the negotiated rate on the FBFA contract. Account # 11-402-100-100-00-00-09.

12. Middle Level After-School Intervention Teacher (Title IA)

Recommend the Board approve Michael Haynes to serve as a Middle Level After School Intervention Teacher, effective March 3rd, 2011 through June 6th, 2011 at a rate of \$30 per hour, not to exceed 40 hours. (Title 1A funds)

13. Employment of Substitute Teachers with College Degrees

Recommend the Board approve the following substitute teachers with college degrees for the 2010-2011 school year, pending Criminal History Check.

Shannon Downey	B.A., Rowan University (Elementary Education)
Jennifer Kozar	B.S., Montclair State University (Health/Physical Education)
Victoria Pakala	B.A., Rutgers University (History)
Shannon Purves	B.A., Albright College (Elementary Ed./English)
Dana Tricarico	B.A., Georgian Court (Elementary Education)

14. Renewal of Monmouth County Substitute Certificate for Substitute Teacher without a College Degree

Recommend the Board approve the renewal of the following Monmouth County substitute certificate for a substitute teacher without a college degree.

Molly Katzenstein-Stein 64 credits, Queensboro College (Education/Psychology)

K. NEW BUSINESS/ADDENDA

None

L. DISCUSSION ITEMS

M. COMMUNICATIONS FROM SCHOOL AND COMMUNITY GROUPS

1. Jaye Sims – Freehold Borough Council

N. PUBLIC COMMENTS

O. REPORTS FROM BOARD MEMBERS

P. EXECUTIVE SESSION

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Freehold Borough Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Freehold Borough Board of Education go into Executive Session on March 2nd, 2011 at _____ to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Freehold Borough Board of Education that the Board shall go into Executive Session to discuss the following items:

1. Personnel and Student Matters

Q. ADJOURNMENT

