

**FREEHOLD BOROUGH BOARD OF EDUCATION  
MINUTES OF THE PUBLIC BOARD ACTION MEETING HELD ON  
Monday, March 12, 2012**

A. OPENING STATEMENTS

1. Call to Order

The Public Board Meeting was called to order by Mrs. Jordan, in the Cafetorium of the Freehold Learning Center, 30 Dutch Lane Road, Freehold, New Jersey, 07728 at 7:04 PM. She said the meeting was in compliance with the Open Public Meeting Act, C 231, P.L. 1975. Present were: Mrs. Greitz, Mrs. Jordan, Mr. Keelan, Dr. Lichardi, Mrs. MacCutcheon, Mr. Parke, Mr. Patrick, Mr. Reich and Mr. Xavier. Superintendent O’Connell and Board Secretary, Patrick DeGeorge were also present.

<i>Staff</i>	<i>Audience</i>
Dawn Fetterly	Martin Dempsey
AnnMarie McMahon	Laura Barthel
Shelley Kole	Nicole Tate
Cecilia Zimmer	Margaret Rogers
Ronnie Dougherty	
William Smith	
Loretta Miller	
Sue Richman	
Sandy Lapinski	
Julie Snedden	
Maryfran Galloway	
Robin Hurewitz	
Nicolina Harker	
Erika Troy	
Chris Naspo	
Lauren Filipek	
Mike Sauser	
Tammy Ciok	

2. Pledge of Allegiance

Mrs. Jordan led the pledge of allegiance.

3. Roll Call

Mrs. Jordan asked Mr. DeGeorge to call the roll. A quorum of the board was present.

B. BOARD PRESIDENT/VICE PRESIDENT COMMENTS

None

Dr. Lichardi offered the following motion, seconded by Mr. Patrick:

C. APPROVAL OF MINUTES

1. Recommend the Board approve the release to the public of the minutes of the Board Action Meeting Agenda held on February 27<sup>th</sup>, 2012.
2. Recommend the Board approve the release to the public of the executive minutes of the Board Action Meeting Agenda held on February 27<sup>th</sup>, 2012 at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

ROLL CALL VOTE

AYES	Mrs. Greitz, Mrs. Jordan, Mr. Keelan, Dr. Lichardi, Mrs. MacCutcheon, Mr. Parke, Mr. Patrick, Mr. Reich, Mr. Xavier
NAYES	None
ABSTAIN	None

D. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

None

E. SUPERINTENDENT'S/BOARD SECRETARY'S REPORT

1. Bilingual/ESL/World Language Presentation – Mrs. Cecilia Zimmer -- Mrs. O'Connell introduced Mrs. Zimmer to present the Bilingual, ESL, and World Language Presentation. Mrs. Zimmer guided the members of the Board through a PowerPoint presentation entitled "*Bilingual Program – Freehold Borough Public Schools*" which outlines the district's Bilingual Program Design. A copy of the PowerPoint presentation would be available on the district website. Mrs. Zimmer then presented a second PowerPoint explaining the World Language Program, which will also be available on the district website. Mrs. Zimmer explained to the Board, standard's benchmarks and performance level descriptors. A discussion occurred regarding the length of time each grade level has a World Language Class.

(A discussion occurred between the BOE members and Administration regarding parent notifications and support, funding of programs, length of time students are exposed to a World Language course and other interventions in place to reach our students. Details are available on the related video recording of the meeting which is posted on the district website, and which will be available for viewing beginning next Tuesday at 10 pm on Comcast Cable Channel 97.)

2. FLC Update – Mrs. Ronnie Dougherty -- Mrs. O'Connell introduced Mrs. Dougherty to present the FLC update. Mrs. Dougherty welcomed all the FLC staff in attendance tonight. Mrs. Dougherty then guided the members of the Board through a PowerPoint presentation regarding FLC's growth, explaining every year she is charged with writing goals for the state unified plan. Mrs. Dougherty also explained the Grade Level Goals written for this year. Her staff collaborates and shares ideas and various assessment information. Mr. Smith, a 4<sup>th</sup> Grade Teacher at FLC then joined Mrs. Dougherty to explain the NJ State Rubric that is used for grading student's work.

(A discussion occurred between the BOE members and Mrs. Dougherty regarding benchmarks, past year's assessment information, retention of students, rubric's and grade level mastery. Details of this and the PowerPoint presentation are available on the related video recording of the meeting which is posted on the district website, and which will be available for viewing beginning next Tuesday at 10 pm on Comcast Cable Channel 97.)

(8:47 pm -- The Board of Education requested a 5 minute break before continuing the meeting.)

(8:52 pm -- Meeting resumed.)

3. Strategic Planning – Facilities and Finance Subcommittee – Mr. Dan Xavier

Mrs. O'Connell introduced Mr. Xavier who then began his PowerPoint presentation entitled "*Alternative District Funding Methods & Strategies*" on behalf of the Funding & Finance Committee of the Freehold Borough School District. Mr. Xavier, along with Chris Naspo, a FLC Physical Education Teacher, briefed the Board on the results of work the Funding & Finance Committee has done this past year. Mr. Xavier presented their version of raising funds through grants geared towards education. The recommendation of the F&FC is the implementation of a multi-faceted formal grant identification & application system combined with sports advertising on our facilities.

(A discussion occurred between the BOE members and Mr. Xavier & Mr. Naspo regarding advertising on fields and gym area, cost to run grant identifications and implementations, facilities use, volunteers and sustainability. Details and PowerPoint Presentation are available on the related video recording of the meeting which is posted on the district website, and which will be available for viewing beginning next Tuesday at 10 pm on Comcast Cable Channel 97.)

4. Harassment, Intimidation and Bullying Report – Mrs. Elizabeth O'Connell

Mrs. O'Connell explained there were two (2) incidents of HIB reported to the Board of Education:

- FIS – There were no HIB investigations at Freehold Intermediate School.
- PAE – 2 (two) HIB investigation was conducted by Kelly Hobbs, Guidance Counselor and Anti-Bullying Specialist for PAE in accordance to the HIB law. The first incident occurred during lunch and by the bicycle rack, consisting of name-calling, insulting and threatening comments. The student received detention, parents were contacted and the student was counseled on the effects of bullying. This **was** determined to be an act of HIB. The second incident occurred on the way to school in a vehicle, at arrival and dismissal locations, and various classrooms. This incident involved physical aggression, threatening comments and intimidating comments to other students. Consequences included one day out-of-school suspension, parent conference and counseling from the anti-bullying specialist. This **was** determined to be an act of HIB.
- FLC – There were no HIB investigations at Freehold Learning Center.

5. Calendar/Announcements – Mrs. Elizabeth O'Connell

- Monmouth County Vocational School District sent out their letters of acceptance to the following students:
  1. Kayla Ciok – BioTechnology High School in Freehold.
  2. Hannah Grisinger – Academy of Allied Health & Sciences in Neptune.
  3. Frank Messina – Marine Academy of Science & Technology in Sandy Hook.
  4. Alisha Zaman – High Technology High School in Lincroft.
- We had students in Mrs. Buchanan's 4<sup>th</sup> Grade class at PAE earn a group award for creative writing. Those students are: Keegan Roche, Frank Figueroa, Anthony Isaac, Jaylin Canada and Austin Olmedo.

- Eighth-grader, Julie Keelan, received Honorable Mention in the New Jersey Association for Gifted Children Poetry Contest. There were over 160 entries in this age group category.
- There is a FIS Student Council Dance on Friday, March 16<sup>th</sup>.
- On Friday, March 16<sup>th</sup> there will be a Variety Show at FLC presented by the FLC PTO.
- An Early Dismissal schedule will be in place for Monday, March 19<sup>th</sup> for Staff Professional Development.
- Our next BOE meeting is on Monday, March 26, 2012 at 7:00pm in the PAE cafeteria. This will be the Public Hearing on the 2012 – 2013 School Budget.

Mrs. O'Connell noted a correction to tonight's agenda item J.1. The resolution should read "retirement" not resignation.

Mrs. MacCutcheon offered the following motion, seconded by Mr. Patrick:

#### F. INSTRUCTION

1. Home Instruction  
Recommend the Board approve Education Inc. to provide bedside instruction to SID # 10101023 while a patient at Monmouth Medical Center beginning March 6, 2012 at the rate of \$49/hr to be appropriated from GAAP Account 11-150-100-320-00-00-04.
2. Home Instruction  
Recommend the Board approve Allyssa Townsend to provide ten hours per week of home instruction, in the subject area of LAL, for two out of district students, SID # 10210095 and 10200010, at the rate of \$35/hr. to be appropriated from GAAP Account 11-150-100-320-00-00-04 until alternate placement for each student is secured.
3. Home Instruction  
Recommend the Board approve Corey Cohen to provide ten hours per week of home instruction, in the subject matter of Math, for two out of district students, SID # 10210095 and 10200010, at a rate of \$35/hr. to be appropriated from GAAP Account 11-150-100-320-00-00-04 until alternate placement for each student is secured.

#### G. PUPILS

1. 2<sup>nd</sup> Reading of Policy # 5410 Promotion and Retention  
Recommend the Board approve the 2<sup>nd</sup> Reading of Policy # 5410 Promotion and Retention, as presented.
2. Out of District Placement – Private School  
Recommend the Board approve SID # 10210095 to attend out of district placement at Rugby School for the remainder of the 2011-2012 school year at a per diem rate of \$320.73 to be appropriated from GAAP Account 11-000-100-566-00-00-04. This student previously attended Collier School and is scheduled to be transferred to Rugby School on March 20, 2012.
3. Field Trip  
Recommend the Board approve a field trip on May 23<sup>rd</sup>, 2012 for PAE 5<sup>th</sup> grade students from 8:15 AM – 3:30 PM to Philadelphia, PA for the Constitutional Guided Walking Tour. Transportation costs of \$1,190 and admission costs of \$870 to be paid by student and PTO.

H. ADMINISTRATION

1. Race to the Top Application

Recommend the Board approve submission of the application for the Race to the Top 3 Grant (#12-RT01-A01) for the period of 7/1/12 – 11/20/15 in the amount of \$87,954.00. (due March 21<sup>st</sup>, 2012)

2. One Year Preschool Program Plan Update

Recommend the Board approve the One Year Preschool Program Plan Update for 2012-2013 School Year

I. BUSINESS

1. Approval of Travel Related Expenses

Recommend the Board approve travel and related expense reimbursement in accordance with N.J.A.C. 6A:23B as per attached 2011-2012 Travel Authorization Logs.

2. Payment of Bills – March 12, 2012

Recommend the Board approve the claims for goods received and services rendered and certified to be correct by the Business Administrator/Board Secretary as of March 12, 2012 as follows:

Fund 11 – General Current Expense	\$210,728.54
Fund 12 – Capital Outlay	0.00
Fund 18 – Ed Jobs Fund	0.00
Fund 20 – Grants and Entitlements	16,913.63
Fund 60 – Food Service	<u>46,074.05</u>
Total	\$273,716.22

3. Maintenance of Fields – Park Avenue Complex

Recommend the Board award Taylor and Taylor, located at 4 Dutch Lane Road, Freehold, New Jersey the contract to maintain the athletic fields at the Park Avenue Complex for the 2011-2012 school year at a cost of \$2,925 for fertilization, \$1,200 for aeration, \$2,700 for seeding and \$2,625 for grading, for a total cost not to exceed \$9,450 to be appropriated from GAAP Account 11-000-263-420-00-00-05. Quotes were obtained in accordance with New Jersey Public Purchasing Law. A portion of the funding for this project comes from fees charged for the use of district facilities.

4. Use of Facilities

Recommend the Board approve the following facilities use requests:

- *Freehold Soccer League* to use the fields at the Park Avenue Complex on Saturdays from 8:00 am to 2:00 pm (Field#1) and from 5:00 pm to 8:00 pm (Field# 2) from March 17, 2012 to June 30, 2012 ½ a field Monday, Tuesday, Thursday and Friday; and full fields on Wednesdays and Saturdays, for the purpose of playing soccer. Proper certificates of insurance naming the Freehold Borough Board of Education as additional insured have been obtained. The Group will pay the \$100.00 fee for use of the fields.
- *Freehold Municipal Alliance & District School Counselors* to use the Gymnasium at the Park Avenue Complex on Tuesday May 15, 2012 from 6:30 pm to 8:30 pm to host a town hall meeting – topics to include underage drinking and a variety of other adolescent aged topics targeted towards building parent and community awareness. Pending receipt of proper

certificates of insurance naming the Freehold Borough Board of Education as additional insured. No fees are due.

#### J. PERSONNEL

1. Retirement of Custodian

Recommend the Board accept with regret the retirement of Stasia Buczek, PAE custodian, effective April 1<sup>st</sup>, 2012.

2. Future Problem Solver Assistant Coach

Recommend the Board approve the district's Future Problem Solver Assistant Coach Tammy Ciok to attend the Onsite Future Problem Solver State Competition at Montclair State University on Saturday March 17, 2012 from 7 am to 4 pm (9 hours) at a rate of \$15 per hour for a total cost not to exceed \$135, to be appropriated from GAAP Account 11-120-100-101-11-00-09.

3. NJ ASK Saturday Test Prep Program

Recommend the Board approve the following anticipated staff for the NJ ASK Saturday Test Prep Program for 4 hours per day, not to exceed 20 hours each at a rate of \$30 per hour for 5 weeks. To be charged as follows:

Grades 4-8 21<sup>st</sup> CCLC Account Number: 20-307-100-100-00-00-03:

Laura Barthel

Jennifer Michal

Emily Mangino

Sheryl Warrington

4. Employment of Substitute Teachers with College Degrees

Recommend the Board approve the following substitute teachers with college degrees for the 2011-2012 school year, pending Criminal History approval.

Kristen Disoteco B.S., Georgian Court (Exercise Science, Wellness & Sports)

Christina Rodriquez B.S., Drexel University (Elementary Education/History)

5. Employment of Substitute Teacher without a College Degree

Recommend the Board approve the following substitute teacher without a college degree for the 2011-2012 school year, pending Criminal History approval.

Shannon Reed

113 credits, NJ City University (Elementary Education)

6. Employment of Substitute Custodian

Recommend the Board approve the following substitute custodian for the 2011-2012 school year, pending Criminal History approval.

Alan Jacob

The Board of Education had questions/discussions regarding the following resolutions:

Agenda item I.4. Mrs. Greitz asked about our fees charged. Mr. Reich answered explaining the policy committee will meet to restructure our prices for facilities use. New pricing will go into effect on July 1, 2012, but we will honor current pricing through June 30, 2012. Mr. Xavier wanted an update to agenda item H.2. Administration explained to Mr. Xavier this information is available on the portal and explained the process and the laws by which our decisions are made.

ROLL CALL VOTE

AYES	Mrs. Greitz, Mrs. Jordan, Mr. Keelan, Dr. Lichardi, Mrs. MacCutcheon, Mr. Parke, Mr. Patrick, Mr. Reich, Mr. Xavier
NAYES	None
ABSTAIN	None

K. NEW BUSINESS / ADDENDA

None

L. DISCUSSION ITEMS

None

M. COMMUNICATIONS FROM SCHOOL AND COMMUNITY GROUPS

- Chris Naspo (on behalf of FLC) – Thursday, March 15, 2012 is “Family fitness Night” in the FLC Cafeteria. We will have exercise activities, line dancing, information from the Centra State Health Awareness Center and 5 Star Café. All are welcome. Annette Jordan requested Chris email her the information and she will ask for it to be put in the town email blast.
- Susan Greitz (on behalf of the PAE PTO) – The PAE PTO had great success in their basket raffle last week. They generated approx 15,000.00. She thanked everybody for their support.

N. PUBLIC COMMENTS

None

O. REPORTS FROM BOARD MEMBERS

- Dan Xavier – The Human Relations Committee will have a Martin Luther King Remembrance event on April 22<sup>nd</sup> at 4pm in front of Boro Hall.
- Annette Jordan – I had the opportunity to see the play, Cinderella. It was fantastic. I also attended the Basket Raffle which was wonderful. Maureen and I went to the 8<sup>th</sup> grade dialog which was sponsored by the Monmouth county School Boards Association, and it was truly enlightening. Our student spoke on the impact her teachers have had on her. It was very moving. Also I went to the Town Council meeting and saw a lot of our kids sworn into the Student Government Group. That was also a lot of fun. The Educational Foundation is again volunteering for the NJ Marathon. Volunteers are needed. They are seeking at least 75 people to volunteer their time. The marathon date is May 6<sup>th</sup>. Please contact Lynn Reich to volunteer.

P. EXECUTIVE SESSION

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Freehold Borough Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Freehold Borough Board of Education go into Executive Session on March 12<sup>th</sup> , at 9:55pm to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 10 minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Freehold Borough Board of Education that the Board shall go into Executive Session to discuss the following items:

1. Personnel

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL NOT RESULT IN BOARD ACTION  
WHEN THE BOARD RECONVENES TO PUBLIC SESSION

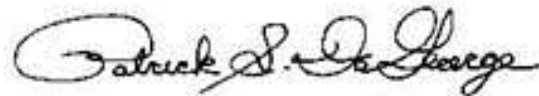
Motion: Mr. Reich  
Second: Mr. Keelan  
Vote: 9 Yes, 0 No, 0 Abstain

(The public portion of the meeting reconvened at 10:00 pm)

Q. ADJOURNMENT

Moved by Mrs. Greitz and seconded by Mr. Parke that the Board of Education adjourn the Board meeting at 10:01 pm.

Unanimously approved



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Patrick S. DeGeorge  
Board Secretary