

**AGENDA FOR THE PUBLIC BOARD ACTION MEETING
TO BE HELD MONDAY, MARCH 28th, 2011 AT 7:00 PM
280 PARK AVENUE, FREEHOLD, NJ 07728**

GOALS OF THE FREEHOLD BOROUGH BOARD OF EDUCATION FOR 2010-2011

- Goal 1: Implement, support, and communicate the Strategic Plan***
Goal 2: Open lines of communication to disseminate information to the community through the Community Relations Committee
Goal 3: Investigate ways to improve financial efficiencies district wide through shared services and partnerships

A. STATEMENTS

1. Meeting Notice
2. Pledge of Allegiance
3. Roll Call

B. BOARD PRESIDENT/VICE PRESIDENT COMMENTS

C. APPROVAL OF MINUTES

1. Recommend the Board approve the release to the public of the minutes of the Board Action Meeting Agenda held on March 14th, 2011.
2. Recommend the Board approve the release to the public of the executive minutes of the Board Action Meeting Agenda held on March 14th, 2011 at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

D. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

E. SUPERINTENDENT'S/BOARD SECRETARY'S REPORT

1. 2011-2012 Budget Presentation – Mr. Patrick S. DeGeorge, Business Administrator
2. Calendar/Announcements – Mrs. O'Connell

F. INSTRUCTION

1. Home Instruction

It is requested that the Board approve the following teachers to provide home instruction to SID # 10200110 and SID # 10210351 at the rate of \$35/hr through the end of April, pending approval of students returning to school, to be appropriated from GAAP Account 11-150-100-101-00-00-04:

Paula Desch – 5 hours per week
Nancy Miles – 10 hours per week
Kelly Burns – 2.5 hours per week
Sunday Miller – 2.5 hours per week

2. Substitute Teacher for Social Skills Class

It is recommended that the Board approve Donna Friedman as a substitute teacher for Social Skills for 1.5 hours per day through June 8th at the rate of \$30/hr to be appropriated from GAAP Account 11-204-100-101-00-04-04.

3. Substitute Aide for Social Skills Class

It is recommended that the Board approve Donna Friedman as a substitute aide for the social skills class 2 hours per day, through June 8th at the rate of \$15/hr to be appropriated from GAAP Account 11-204-100-106-00-04-04.

G. PUPILS

1. 2nd Reading of Policy #2461 Special Education/Receiving Schools

Recommend the Board approve the 2nd Reading of Policy #2461 Special Education/Receiving Schools, as presented.

2. 2nd Reading of Policy #5561 Use of Physical Restraint

Recommend the Board approve the 2nd Reading of Policy #5561 Use of Physical Restraint, as presented.

3. Approval of Field Trip

Recommend the Board approve a field trip for 80 Grade 3 PAE students to The Philadelphia Zoo on May 24th, 2011 from 8:00 AM – 4:00 PM. Costs being paid by PTO and students.

4. Approval of Field Trip

Recommend the Board approve a field trip for 17 FIS Special Education students to McDonald's restaurant in Freehold, on April 14th, 2011, from 10:45 AM – 12:30 PM. Transportation will be with district bus.

5. Approval of Field Trip

Recommend the Board approve a field trip for 22 FIS 6-8 grade music students to Durand Park, Freehold Township, on April 29th, 2011, from 10:30 AM – 12:30 PM. Cost being paid from student activities.

H. ADMINISTRATION

1. Approval 2011-2012 REVISED District Calendar

Recommend the Board approve the 2011-2012 REVISED District Calendar, as presented.

I. BUSINESS

1. Budget Adoption for 2011-2012

The Superintendent, at the request of the Board Secretary, recommends that the Board of Education approve the following resolution:

BE IT RESOLVED to approve a school district budget for the FY 2011-2012 School Year for submission to the voters as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
Total General Fund	\$17,437,971	\$ 8,268,967
Total Special Revenue Fund	1,897,861	N/A
Total Debt Service Fund	<u>769,721</u>	<u>636,987</u>
Totals	\$20,105,553	\$ 8,905,954

2. Approval of Travel Related Expenses

Recommend the Board approve travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B as per the attached 2010-2011 Travel Authorization Log.

3. Payment of Bills – March 28, 2011

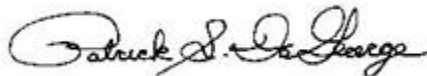
Recommend the Board approve the claims for goods received and services rendered and certified to be correct by the Business Administrator/Board Secretary as of March 14, 2011 as follows:

Fund 11 – General Current Expense	\$149,332.78
Fund 12 – Capital Outlay	0.00
Fund 20 – Grants and Entitlements	54,489.98
Fund 60 – Food Service	<u>7,241.16</u>
Total	\$211,063.92

4. S-1701 Reporting for February 2011

Board Secretary Report for February 2011

Pursuant to N.J.A.C. 6A:23-2.12(d), I do certify that as of February 28, 2011 no budgetary line item account has been over-expended in violation of N.J.S.A.18A:22-8 and 18A:22-8.1.

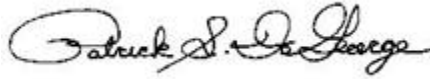


Patrick S. DeGeorge
Board Secretary

March 28, 2011
Date

Treasurer of School Funds Report for February 2011

The February 2011 Treasurer of School Funds Reports are in agreement with the February 2011 Reports of the Board Secretary for the 2010-2011 school year.



Patrick S. DeGeorge
Board Secretary

March 28, 2011

Date

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:20.10(e), certify that as of February 28, 2011 after review of the Board Secretary's monthly financial reports (appropriations section) and Treasurer's Report and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.12(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Transfers

The Superintendent, at the request of the Board Secretary, recommends that the Board approve line item transfers for the 2010-2011 school year through February 28, 2011.

6. Manual Check Register – February 2011

Recommend the Board approve the *Manual Check Register* for February 2011 in the amount of \$2,000.

7. Payroll Agency Check Register – February 2011

Recommend the Board approve the *Payroll Agency Check Register* for February 2011 in the amount of \$1,231,962.18.

8. Compensation Trust Check Register – February 2011

Recommend the Board approve the *Compensation Trust Check Register* for February 2011 in the amount of \$0.

9. Non-Public Nursing Services (2011-2012)

Recommend the Board approve the Monmouth-Ocean Educational Services Commission (MOESC) to provide Non-Public Nursing Services pursuant to Chapter 226, Laws of 1991 on behalf of the Freehold Borough Board of Education for the 2011-2012 school year.

10. Transportation – Athletics

Recommend the Board approve the District's 2011-2012 Intermediate School Baseball, Softball and Track & Field schedules, as well as the related transportation of District students and staff members.

11. Resignation of Treasurer of School Monies

Recommend the Board accept with regret the resignation of the district's Treasurer of School Monies Mr. Bruce Rodman effective May 31, 2011 due to his retirement from the PERS pension system. Mr. Rodman's final monthly report will be for April 2011.

12. Posting for Permanent Treasurer of School Monies and Appointment of Interim Treasurer Of School Monies

WHEREAS, the current Treasurer of School Monies Mr. Bruce Rodman has tendered his resignation effective May 31, 2011, and

WHEREAS, in accordance with N.J.S.A. 18A:17-31, the position was offered to the municipal Tax Collector Ms. Nancy Forman, and

WHEREAS, Ms. Forman confirmed that she is not interested in assuming the position,

THEREFORE, BE IT RESOLVED that the Freehold Borough Board of Education grant permission to Board Secretary Mr. Patrick S. DeGeorge to post for a permanent Treasurer of School Monies for the 2011-2012 school year, and

BE IT FURTHER RESOLVED, that the Board appoint Business Administrator Patrick S. DeGeorge as Interim Treasurer of School Monies for the period June 1, 2011 through June 30, 2011.

13. Sale of Assets

Recommend the Board approve the sale of a 2008 Apple MacBook Pro Core 2 Duo 2.2 GHz 15" laptop, serial # W88091QJX91 to former employee Jason Montaner for the current fair market value of \$304.81, providing that all district files and applications have been erased from the equipment.

J. PERSONNEL

1. Employment of Computer Technician

Recommend the Board approve Michael Sauser as a full-time Computer Technician, for the remainder of the 2010-2011 school year, at a salary of \$35,000 (prorated), effective on or before May 1st, 2011, pending Criminal History Check. Mr. Sauser holds a B.S. degree in Information Systems from Ramapo College. TO be appropriated from GAAP Account 11-000-252-100-00-00-08.

2. Employment Long-Term Substitute Teacher

Recommend the Board approve the employment of Erica Warshawsky-Katz, as a long-term substitute teacher, effective April 6th, 2011 – November 15th, 2011, at Step 3 – B.A. \$44,410 (prorated) of 2010-2011 Teacher's Salary Guide, without benefits, pending Criminal History Check. Mrs. Warshawsky-Katz holds a M.A. degree in Art Education from Georgia State University. (Maternity leave for Tracie Vaz.) To be appropriated from GAAP Accounts 11-130-100-101-04-00-09 (75%) and 11-120-100-101-04-00-09 (25%).

3. Clerical Assistant for Foodservice

Recommend the Board approve Marybeth Niciewski as clerical assistant for the district's Foodservice operation from July 20, 2010 through June 30, 2011 at a rate of \$15 per hour, not to exceed 50 additional hours (total cost not to exceed \$750) to be appropriated from GAAP Account 60-910-310-100-00-00-09.

4. Title IA Art Curriculum Revision

Recommend the Board approve Tracy Vaz, Robin Hurewitz and Jill Alexander to complete a focused Title IA Art Curriculum Revision (Aligned with SMART goals in Unified Plans), not to exceed 10 hours each at \$35 per hour, from March 29th, 2011 – June 30th, 2011 to be appropriated from Title IA GAAP Account Number: 20-232-200-100-00-00-03.

5. Approval of Staff for Title IA SIA Before School Supplemental Basic Skills Program

Recommend the board to approve the following staff members to conduct Basic Skills Instruction (under the NJDOE approved supplement to the Unified Plan for Title IA SIA) for up to two hours per week at the rate of \$30 per hour from March 29, 2011 through May 31, 2011. To be appropriated from Title IA SIA Instructional Funds GAAP Account 20-240-100-100-00-00-40:

Dawn Fetterly
Nikki Harker
Shelley Kole
Julie Snedden
Josh Goldberg-substitute

6. Approval of Staff for Title IA Parent Involvement Academy

Recommend the board to approve the following staff members to conduct a Parent Involvement Academy on April 1, 2011 at a rate of \$30 per hour up to 4 hours reach. To be appropriated from Title IA Parent Involvement Reserve GAAP Account 20-232-200-100-00-00-40:

Chris Naspo
Erin Maguire
Kelly Bernazzoli
Christine Cirino
Katherine Walsh
Dawn Fetterly
Rose Koerner
Bob Robinson

7. Professional Development for Park Avenue Elementary School Webpage Design
Recommend the board to approve the following staff members for Professional Development for *Park Avenue Elementary School Webpage Design* afterschool training Thursday, March 31, 2011 from 3:30pm-5:30pm, for two hours at a rate of \$30 for certified (with the exception of Jillian Lazaro who will total six hours) staff to be appropriated from Title IA ARRA Professional Development Funds GAAP Account 20-450-200-100-0000-03. Part of Required PD for SINI Schools.

Reina Calise
Lois Mann
Juanita Jones
Patricia Cundari
Andrea Iglesias
Rhonda Palatiello
Peggy Earhart
Irene McFadden
Danielle Giambrone
Wendy Buchanan
Maria Scanniello
Cora Feintuch
Lauren Filipek
Yolanda Roeder
Maida Cote
Rachel Klott
Christine Stewart
Mayra Noesges
Kristina Seibuchler
Lauren Bilicki
Erin Ward- Maciorowski
Jessica Meehan
Sharon Hennessy
MaryJane Kohlmann
Colleen Dec

8. Saturday Test Prep Program
Recommend the Board approve Yatta Dukuly as a substitute teacher for the Saturday Test Prep Program for 4 hours per day, not to exceed 20 hours each at a rate of \$30 per hour. To be appropriated from 21st CCLC GAAP Account 20-307-100-100-00-00-03.
9. Title IA Intervention Instruction for Saturday Test Prep Program
Recommend the Board approve Yalitza Guerrero and Nancy Maresca to provide Title IA intervention instruction for the Saturday Test Prep Program for an additional 4 hours at a rate of \$30 per hour. To be appropriated from Title IA ARRA GAAP Account 20-450-100-100-00-00-03.

10. Unpaid Leave of Absence

Recommend the Board approve an unpaid Leave of Absence with continuation of benefits for Carol Lida , effective March 23rd, 2011 – March 25th, 2011 (2 ½ days)

11. Employment of Substitute Teachers with College Degrees

Recommend the Board approve the following substitute teachers with college degrees for the 2010-2011 school year, pending Criminal History Check.

Diane Bono	B.A., College of Staten Island (Elementary Education)
Joy Hartman	B.A., Villanova University (English)

K. NEW BUSINESS/ADDENDA

None

L. DISCUSSION ITEMS

M. COMMUNICATIONS FROM SCHOOL AND COMMUNITY GROUPS

N. PUBLIC COMMENTS

O. REPORTS FROM BOARD MEMBERS

P. EXECUTIVE SESSION

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Freehold Borough Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Freehold Borough Board of Education go into Executive Session on March 28th, 2011 at _____ to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Freehold Borough Board of Education that the Board shall go into Executive Session to discuss the following items:

1. Confidential Personnel Matters
2. Confidential Student Matters

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL NOT RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Q. ADJOURNMENT