

**FREEHOLD BOROUGH BOARD OF EDUCATION
MINUTES FOR THE PUBLIC BOARD ACTION MEETING
HELD MONDAY, APRIL 1, 2019 AT 7:00 PM IN PAC CAFETERIA
280 PARK AVENUE, FREEHOLD, NJ 07728**

A. OPENING STATEMENTS

1. Call to Order

The Public Board Meeting was called to order by Dr. Lichardi, in the PAC Cafeteria, 280 Park Avenue, Freehold, New Jersey, 07728 at 7:01 PM. He read the Open Public Meeting Act, C 231, P.L. 1975.

2. Pledge of Allegiance

Dr. Lichardi led all in the pledge of allegiance.

3. Roll Call

Dr. Lichardi asked Mr. Howe to call the roll. A quorum of the board was present.

Present:

Dr. Michael Lichardi – President
Bruce Patrick
Ron Reich

Paul Ceppi
Shauntelé Patterson
Joseph Santonacita (arrived 7:09 pm)

Absent:

Paul Jensen – Vice President
Tyler Jordan

Jamie Corbett

Other Attendees:

Dr. Rocco Tomazic - Superintendent

Joseph Howe – Business Administrator

B. BOARD PRESIDENT/VICE PRESIDENT COMMENTS

Dr. Lichardi on behalf of the entire Board, congratulated Mr. Howe on the early completion of his Doctoral program. He then pointed to two Agenda items that add the title of Assistant Superintendent for Business/Board Secretary to the Business Administrator's job description that will allow Dr. Howe to contribute more to the operations of the district.

C. APPROVAL OF MINUTES

Mr. Patrick offered the following motion, seconded by Mr. Santonacita. A roll call vote was taken and the minutes were approved unanimously.

1. Recommend the Board approve the release to the public of the minutes of the Board Action Meeting held on March 18, 2019.

D. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

None

E. SUPERINTENDENT'S REPORT – Dr. Rocco Tomazic

1. Calendar/Announcements

- Enrollment/Attendance: 1,688 in District with 17 Out of District for a total of 1,705 which is up four students from last meeting and leaves us with 99 unhoued. Currently running at 95.7% on attendance and keeping a close eye on those with chronic absenteeism of greater than 10%.
- Construction:
 - FLC - the berms are in progress, looking to pour final surfaces on the playgrounds over spring break dependent upon the weather
 - PAC - work has started on the renovation of the old kitchen into the 2 small group instruction areas with the majority of work to complete by August 31st
- Dr. Tomazic and Mr. Howe went before the town's planning board with two projects: the construction of a maintenance shed on the PAC property as we no longer have the maintenance garage and installation of a larger generator over at FLC so that we can keep the building warm enough if we have a power outage over the winter to prevent any loss due to freezing in the main building as it has only electric heat
- Dr. Tomazic wanted to make these special points this evening:
 - The County Superintendent has approved our initial budget
 - The 21st CCLC grant has been previously approved to run our summer programs, however, we are still waiting to see if we are approved for the 2019-2020 year; if not approved it would be a huge loss to our students and community so we would try to offset some of the cost in the operating budget to run a limited program.
 - At the May 6th BOE meeting the final budget will be on the Agenda for approval and the adjustment to the calendar for the unused snow days
- The lead testing of our students has been completed.
- Tomorrow and Thursday we will be holding Pre-K registration at FLC
- Wednesday evening FIS will present Lions Pride event beginning at 6:00 pm
- Thursday there will be an Early Childhood Resources Fair at FLC starting at 6:00 pm
- Marking Period 3 will end on Friday
- The Cultural Fair at FIS will be held on Friday
- The PAE PTO Talent Show will be on Saturday at 7:00 pm
- Next Friday the 3rd period report cards will be issued
- The PAE PTO Basket Raffle will be held next Saturday April 13th. This is a great event where proceeds raised are used directly for PAE students

The Superintendent recommends the following motion to the Freehold Borough Board of Education for approval:

Mr. Reich offered the following motion seconded by Mr. Patrick that items F-1 through K – 1 and the Addenda be approved. A roll call vote was taken and all items were passed unanimously, with Mr. Patrick Abstaining from Item J-10.

F. INSTRUCTION

1. Use of Facilities for Co-Curricular/Extra Curricular Events SY2018-2019

Approve the following use of facilities for Curriculum/Extra Curricular Events as listed for the 2018-2019 School year.

None this period.

2. Renewal of Cooperation Agreement with the Education Department, New Taipei City, Republic of China (Taiwan) and Freehold Borough School District

Authorize a renewal of the cooperation agreement with the Education Department, New Taipei City, Republic of China (Taiwan) and the Freehold Borough Public Schools to promote global international education and learning between the two school districts. First period 2014-2019. Renewal period 2019-2024.

3. District Mentoring Plan Committee for SY 19-20

Approve development of District Mentoring Plan Committee. The Committee will consist of administrators and teachers who will review and revise current District Mentoring Plan ensuring compliance to the following NJ regulation: *NJ Teacher Mentoring Regulations - N.J.A.C. 6A9B-8*. Approved plan will be implemented for School Year 2019-2020.

4. District Professional Development Plan Committee for SY 19-20

Approve development of District Professional Development Plan Committee. The Committee will consist of administrators and teachers who will review and revise current District Professional Development Plan ensuring compliance to the following NJ regulation: *District-Level Professional Development Planning Requirements N.J.A.C. 6A:9-15.6*. Approved plan will be implemented for School Year 2019-2020.

5. 21stCCLC Summer Program Staff 2019

Authorize the staffing for the 21st Century Summer Program for 2019, as listed. The Academic Recovery program will run 5 hours per day, Monday through Friday from 6/24/19- 7/29/19. The Summer Academies will run 4 hours per day Monday through Friday from 6/24/19- 7/26/19.

Program	Staff	Hours	Rate	Cost	Account
21 st Century Summer Academies	(13) Teachers	92	\$30/hr	\$35,880	20-312-100-101-00-00-03
Academic Recovery	(7) Teachers	132	\$30/hr	\$27,720	20-312-100-101-00-00-03
Nurse	One (1) Nurse	120	\$30/hr	\$3,600	20-312-200-110-00-00-03
Site Supervisor	One (1) Site Supervisor	120	\$35/hr	\$4,200	20-312-100-101-00-00-03

G. PUPILS

1. Suspensions

In accordance with N.J.S.A. 18A:37-4, notification is provided to the Board of Education on all student suspensions from 3/15/19 – 3/28/19 (in hands of Board).

2. RESOLVED, the Board accepts the Superintendent's report of all cases of Harassment, Intimidation and Bullying reported since the last Board meeting on March 18, 2019.

Case	School	HIB?	Description	Action
FIS 15-18/19	FIS	Yes	Parent alleged victim being verbally abused by offender based on physical appearance. HIB investigation validated as true.	Offender two days detention and counseled; victim counseled.
PAE 21-18/19	PAE	No	Teacher made report of one student bullying another. HIB investigation revealed the interaction was mutual and not part a valid HIB.	Offender and victim counseled.

3. RESOLVED, the Board approves the Superintendent's report of all cases of Harassment, Intimidation and Bullying reported on March 18, 2019.

Case	School	HIB?	Description	Action
PAE 19-18/19	PAE	No	Parent called school to report victim being bullied as a result of insults made about physical appearance. Offender denied. HIB investigation was unable to substantiate the allegation.	Offender and victim counseled.
PAE 20-18/19	PAE	No	Victim alleges two offenders make insults and teasing remarks based on physical appearance. HIB investigation inconclusive with conflicting statements and lack of corroboration.	Offenders and victim counseled.
FLC 7-18/19	FLC	No	Offender made fun of victim's backpack and victim responded by striking offender. HIB investigation determined not a HIB.	Both offender and victim received 1-day ISS.
FLC 8-18/19	FLC	No	Parent alleged child being bullied at school, but provided no names. HIB investigation revealed a denial of being bullied by the victim.	Victim counseled.
FLC 9-18/19	FLC	No	Parent alleged offender displaced physical aggression to victim. HIB investigation did not validate.	Offender no action. Victim counseled.

4. Field Trip List

Approve field trips in accordance with the attached field trip list.

5. Approve Student Services from Commission for the Blind and Visually Impaired

It is recommended that the Board approve Commission for the Blind and Visually Impaired to provide Level 1 services to SID 10010404 for the 2018-2019 school year at the rate of \$1,900.00 payable from GAAP Account 11-000-216-320-00-01-04.

6. Approve Bus Route for Out of District Student

It is recommended that the Board approve M-OESC (St. Mark School Bus Route EM017) to provide transportation at the rate of \$177.24 per diem (\$11,520.60) services for SID 10311668 who has been placed in behavioral health treatment program effective March 14, 2019 payable from GAAP Account 11-000-270-518-00-00-09.

H. ADMINISTRATION

I. BUSINESS

1. Payment of Bills – April 1, 2019 2018-2019 School Year

Approve the claims for goods received and services rendered and certified to be correct by the Business Administrator/Board Secretary as of April 1, 2019 as follows:

Fund 11 – General Current Expense	\$ 893,595.78
Fund 12 – Capital Outlay	22,225.00
Fund 20 – Grants and Entitlements	135,086.30
Fund 30 – Capital Projects	84,698.00
Fund 60 – Food Service Enterprise	<u>54,353.59</u>
 Total	 <u>\$1,189,958.50</u>

2. Approval of Travel Related Expenses

Recommend the Board approve travel and related expense reimbursement in accordance with N.J.A.C. 6A:23A7.4 as per attached 2018-2019 Travel Authorization Logs.

3. Use of Facilities 2018-2019 School Year

Approve the following use of facilities for the 2018-2019 School Year.

Event	Organization	Location	Date(s)	Time	Fee
Fast Pitch Softball	CJ Force Fast Pitch Softball	PAC Softball Field	4/1/19 – 6/30/19 Monday, Wednesday, Friday, & Saturday	M, W, F 6:00 pm-8:00 pm Saturday 8:00 am-6:00 pm	\$150/mo
Family Dance	FLC PTO	FLC Cafetorium	4/12/19	6:00 pm-9:00 pm	N/A
Theater Week	PAE PTO	PAC Old Gym	2/10/20 – 2/14/20	Practice 3:15 pm-5:30 pm Mon-Thu Evening Performance Friday 6:00 pm-9:00 pm	N/A

4. Approve Acceptance of Chapter 192/193 Non Public Funding for 2018-2019

Approve acceptance of the funding dated 03/21/19 for the following:

Category	Original Budget	Increase (Decrease)	Revised Funding
Chapter 192/193	\$81,352	\$634	\$81,986

5. Quote #Q-19-7 Virtual Reality Devices

WHEREAS the 21st Century Grant Program Coordinator has determined the need to purchase virtual reality devices to support the 21st Century Virtual Reality student program offering, and

WHEREAS the 21st Century Grant Program Director and Director of Technology solicited quotations for twenty virtual reality devices, and

WHEREAS quotations were received as follows:

Vendor	Amount
Best Buy Education	\$6,683.82
CDW-G	\$6,825.95

NOW THEREFORE BE IT RESOLVED that the 21st Century Program Director and School Business Administrator are authorized to procure twenty virtual reality devices from Best Buy Education in the amount of \$6,683.82. Funds are to be appropriated from GAAP account 20-313-100-600.

6. Discarding of Damaged Library Books

Approve the following library books to be discarded due to broken spines and other damage.

Title	Author	Copyright Year	No ISBN was available	Library Barcode
Apaches	Israel Marion	1959		36544000177142
Apaches	Israel Marion	1959		36544000177159
The Chippewa Indians	Bleeker, Sonia	1955		36544000177035
Iroquois	Estep, Irene	1961		36544000177134
Only the Names Remain	Bealer, Alex W.	1972		36544000151899
Pueblo Indians	Bleeker, Sonia	1955		36544000177100
The Crow Indians	Bleeker, Sonia	1953		36544000177043
The Maya	Bleeker, Sonia	1961		36544000177084
Indians on Horseback	Marriott, Alice	1948		36544000177001
Indians on Horseback	Marriott, Alice	1948		36544000176995
The Indians of Northeastern America	Bjorklund, Karna	1969		36544000151907
Horsemen of the Western Plateaus	Bleeker, Sonia	1957		36544000177068

Indians of the Longhouse	Bleeker, Sonia	1950		36544000177076
Sioux Indians	Bleeker, Sonia	1962		36544000177126
The Cherokee	Bleeker, Sonia	1952		36544000177027
The Art of the North American Indian	Glubok, Shirley	1964		36544000151857
The American Indian Story	McNeer, May	1963		36544000176979
The American Indian Story	McNeer, May	1963		36544000176987
American Indians Sing	Hoffman, Charles	1967		36544000176953
Songs and Stories of the North American Indians	Glass, Paul	1970		36544000151915
New Jersey	Carpenter	1965		36544000166210
New Jersey	Carpenter	1965		36544000166202
The Ersatz Elevator	Snicket, Lemony	2001	439386004	36543000001175
The Chinese Way of Life	Yutang, Lin	1959	529046121	36544000176037
Hockey's Top Scorers	Rainbolt, Richard	1977	822510561	36544000109798
Significant American Authors, Poets and Playwrights		1975	516053027	36544000112784
Significant American Sport Champions		1975	5160533086	36544000112818
Michael Vick	Savage, Jeff	2006	9780822524304	36544000422771
Harry Potter and The Sorcerer's Stone	J. K. Rowling	1997	0590353403	82409

J. PERSONNEL

1. Retirement of FLC/PAE ESL Teacher, Maria Del Rosario Diaz-Koerner

Accept retirement of FLC/PAE Teacher, Maria Del Rosario Diaz-Koerner, effective June 30, 2019.

2. Approve Staff for the 21st CCLC After School Program

Approve the following staff for the 21st CCLC After School Program beginning April 2, 2019 through June 21, 2019 to be appropriated from 21st CCLC Account 20-307-100-101-00-00-03 and 20-307-200-110-00-00-03.

Name	Position	Salary
Mattia, Daniel	Teacher	\$30/hour

3. Approve Intermittent Leave of Absence for Jamie Ventriglio, FLC Instructional Assistant
Approve NJFLA intermittent leave of absence for Jamie Ventriglio, FLC Instructional Assistant, on an as needed basis from 4/1/19 – 6/21/19 of the 2018-2019 school year to run concurrent with FMLA.
4. Approve Leave of Absence
Approve unpaid leave of absence for Michele Bresnahan, Administrative Assistant, Buildings & Grounds.

Leave of Absence	Dates
Leave of Absence – without pay, with benefits	4/25/19 – 4/26/19
Anticipated return to work	4/29/19

5. Modify 012219 BOE Agenda Item L2, Approve Leave of Absence for Jaclyn Lewandoski, PAE Grade 5 Teacher
Modify leave of absence for Jaclyn Lewandoski, PAE Grade 5 Teacher.

Leave of Absence	Dates
Leave of Absence – with pay, with benefits (using 8.5 sick days)	1/17/19 – 1/30/19 (1/2 day)
Unpaid Leave – without pay, without benefits	1/30/19 (1/2 day) – 4/28/19
Anticipated return to work	4/29/19

6. Modify 021919 BOE Agenda Item J7, Approve Leave of Absence for Brooke Hanenberg, PAE Resource Teacher
Modify Leave of Absence for Brooke Hanenberg, PAE Resource Teacher.

Leave of Absence	Dates
FMLA– with pay, with benefits (using 2 personal days & 21 sick days)	3/19/19 – 4/27/19
FMLA - without pay, with benefits	4/28/19 – 5/4/19
NJFLA – without pay, with benefits (Concurrent with FMLA)	5/5/19 – 6/22/19
Anticipated return to work	9/1/19

7. Modification of Job Description
Establish the position of Assistant Superintendent of Business/Board Secretary and modify the job description of the Business Administrator/Board Secretary to be inclusive of the title Assistant Superintendent of Business/Board Secretary and amend job description as presented.
8. Acknowledge Change of Job Title
Acknowledge the change in job title of Joseph Howe from Business Administrator/Board Secretary to Assistant Superintendent of Business/Board Secretary pursuant to the Board approved job description effective 4/2/19. The terms and conditions of the previously approved employment contract for the July 1, 2018 to June 30, 2019 school year remains in full force and effect without modification.

9. Approve Student Teachers for the 2019-2020 School Year

Approve the following Student Teachers for the 2018-2019 school year pending criminal history clearance.

Name	School/Position	College	Cooperating Teacher	Length of Time
Appaya, Radhika	FLC – Grade 2	Rider University	Gallinot, Garrett	9/4/19 – 12/12/19
Megill, Emily	FLC – Grade 1	Rider University	Stewart, Christine	9/4/19 – 12/12/19
Sabatini, Elisabeth	FLC – Grade 2	Rider University	Lazaro, Jillian	1/27/20 - 5/7/20
Toldo, Victoria	FLC – Grade K	Rider University	Korber, Jessica	1/27/20 - 5/7/20

10. 21stCCLC High School Volunteers

Authorize Freehold Borough High School volunteers for 21stCCLC homework tutoring program during the 2018-2019 school year.

Name
Patrick, Candace
Ortiz Jacqueline

11. Approve Volunteers for the 2018-2019 School Year

Approve volunteers for the 2018-2019 school year to work with students.

Name	Activity	Organization
Herzlinger, Madeline	Elementary Reading Workshop	Congregation Kol Am
Robinson, Kathryn	Elementary Reading Workshop	Applewood Resident

12. Employment of Substitutes for the 2018-2019 School Year

Approve employment of the following substitutes for the 2018-2019 school year, pending criminal history clearance.

Name	Sub Teacher @ \$95/day	Sub Aide/Para/Clerical Assistant @\$10/hr	Sub Nurse @ \$150/day	Sub Custodian @ \$12/hr
Reich, Nikki	X			
Rivera, Veronica		X		

K. POLICIES AND REGULATIONS

1. Approve Policies and Regulations as listed.

a. 1st Reading:

Policy/Regulation	Description
Policy #2422	Health and Physical Education

Policy #2431.3	Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities
Policy #2610	Educational Program Evaluation

b. 2nd Reading:

Policy/Regulation	Description
Policy #5756	Transgender Students

L. NEW BUSINESS/ADDENDA

None

M. DISCUSSION ITEMS

Mr. Reich shared with the Board that he was fortunate enough to attend the New Jersey Educational Foundation's awards luncheon where our own Ms. Ciok was honored as volunteer of the year. Dr. Lichardi added that he has known Ms. Ciok to go above and beyond and is a true member of the Boro family.

Mr. Patrick extended his congratulations to all involved with the FIS musical, adding that it was a lot of fun and everyone did a great job. Dr. Lichardi also commented on the musical's success and that we have very talented students.

N. COMMUNICATIONS FROM SCHOOL AND COMMUNITY GROUPS

None

O. PUBLIC COMMENTS

None

P. REPORTS FROM BOARD MEMBERS

None

Q. ADJOURNMENT

On a motion by Dr. Lichardi the Board of Education adjourned the meeting at 7:27 PM. Unanimously approved.

Respectfully submitted by:



Joseph Howe, Board Secretary

