

**FREEHOLD BOROUGH BOARD OF EDUCATION
AGENDA FOR THE PUBLIC BOARD ACTION MEETING
TO BE HELD MONDAY, JUNE 25, 2012 AT 7:00 PM
280 PARK AVENUE, FREEHOLD, NJ 07728**

GOALS OF THE FREEHOLD BOROUGH BOARD OF EDUCATION FOR 2011-2012

Goal 1: Each board committee is to have minutes of their meetings distributed to all board members within 48 hours after the meeting.

Goal 2: Board members should take the initiative to meet with the Business Administrator to gain a better understanding of the Board's financial roles.

Goal 3: Set aside time at several board meetings throughout the year to have discussions on board governance issues.

A. STATEMENTS

1. Meeting Notice
2. Pledge of Allegiance
3. Roll Call

B. BOARD PRESIDENT/VICE PRESIDENT COMMENTS

C. APPROVAL OF MINUTES

D. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

E. SUPERINTENDENT'S/BOARD SECRETARY'S REPORT

1. Public Hearing on Harassment, Intimidation and Bullying (January 1, 2012 – June 30, 2012) – Mrs. Elizabeth O'Connell
2. Strategic Planning Presentation – Mrs. Elizabeth O'Connell, Mr. Patrick DeGeorge, Mrs. Joy Forrest and Mrs. Ronnie Dougherty
3. Calendar/Announcements – Mrs. Elizabeth O'Connell

F. EXECUTIVE SESSION

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Freehold Borough Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Freehold Borough Board of Education go into Executive Session on June 25, 2012 at _____ to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Freehold Borough Board of Education that the Board shall go into Executive Session to discuss the following items:

1. Confidential Matters – Personnel

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL NOT RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

G. INSTRUCTION

1. Home Instruction

Recommend that the Board approve Education Inc. to provide bedside instruction to SID #: 4938834686 and 2926090457 at the rate of \$49/hr payable from GAAP A/C# 11 150 100 320 00 00 04.

H. PUPILS

1. Public School Out of District ESY Placement

Recommend the Board approve public school out of district ESY placement payable from GAAP #: 11 000 100 562 00 00 04.

SID	School	Tuition	Transp.
10210368	The Shore Center 7/2 – 8/13 8:30 – 1:30	6,500 + 2,500 1:1 aide	M-OESC

2. Translation Services – Child Study Team Meetings

Recommend the Board approve Integrated Translation Services to provide translation services at Child Study Team (CST) meetings for the 2012-2013 school year up to 15 hours per month at a rate of \$55/hr., to be appropriated from GAAP Account number 11-000-219-330-00-00-04.

3. Transportation Contract

WHEREAS, the Freehold Borough Board of Education has been unable to obtain reasonable transportation services for special needs Student # 7751204457 who attends the Park Avenue Elementary School, Freehold, New Jersey, and

WHEREAS, the student will be transported to and from school by Carlos Escobar and/or Yolanda Escobar (parents of SID # 7751204457),

NOW, THEREFORE BE IT RESOLVED, that the Freehold Borough Board of Education

approve the reimbursement for said services to Carlos Escobar and/or Yolanda Escobar at the rate of \$50 per day for the regular 2012-2013 school year not to exceed \$9,150 as per the agreement signed by all parties.

I. ADMINISTRATION

J. BUSINESS

1. Approval of Travel Related Expenses

Recommend the Board approve travel and related expense reimbursement in accordance with N.J.A.C. 6A:23B as per attached 2011-2012 Travel Authorization Logs.

2. 2nd Reading of Policy # 2361 Acceptable Use of Computer Networks/Computers and Resources

Recommend the Board approve 2nd Reading of Policy # 2361 Acceptable Use of Computer Networks/Computers and Resources, as presented.

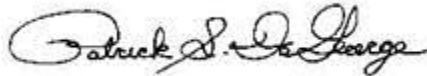
3. Race to the Top 3 Grant Award Acceptance

Recommend the Board approve the acceptance of the Race to the Top 3 (RTTT3) Grant award (#12-RT01-A01) in the amount of \$87,446 for the grant period from 7/1/12 through 11/13/15 contingent upon final grant approval from the NJDOE.

4. S-1701 Reporting for May 2012

Board Secretary Report for May 2012

Pursuant to N.J.A.C. 6A:23-2.12(d), I do certify that as of May 31, 2012 no budgetary line item account has been over-expended in violation of N.J.S.A.18A:22-8 and 18A:22-8.1.



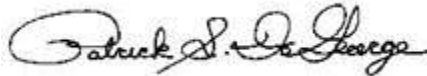
Patrick S. DeGeorge
Board Secretary

June 25, 2012

Date

Treasurer of School Funds Report for May 2012

The May 2012 Treasurer of School Funds Reports are in agreement with the May 2012 Reports of the Board Secretary for the 2011-2012 school year.



Patrick S. DeGeorge
Board Secretary

June 25, 2012

Date

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:20.10(e), certify that as of May 31, 2012 after review of the Board Secretary's monthly financial reports

(appropriations section) and Treasurer's Report and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.12(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Transfers

The Superintendent, at the request of the Board Secretary, recommends that the Board approve line item transfers for the 2011-2012 school year through May 31, 2012.

6. Manual Check Register – May 2012

Recommend the Board approve the *Manual Check Register* for May 2012 in the amount of \$85.00.

7. Payroll Agency Check Register – May 2012

Recommend the Board approve the *Payroll Agency Check Register* for May 2012 in the amount of \$1,256,500.01.

8. Compensation Trust Check Register – May 2012

Recommend the Board approve the *Compensation Trust Check Register* for May 2012 in the amount of \$38,982.43.

9. Payment of Bills – June 25, 2012

Recommend the Board approve the claims for goods received and services rendered and certified to be correct by the Business Administrator/Board Secretary as of June 25, 2012 as follows:

Fund 11 – General Current Expense	\$115,079.76
Fund 12 – Capital Outlay	46,155.50
Fund 20 – Grants and Entitlements	22,055.67
Fund 60 – Food Service	<u>47,429.36</u>
Total	\$230,720.29

10. Final Bills List and Transfers – 2011-2012 School Year

Recommend the Board authorize the Business Administrator/Board Secretary to prepare a final bills list for the 2011-2012 school year to be confirmed at the Board meeting to be held on Monday July 16, 2012. Further, to authorize the Business Administrator/Board Secretary to employ line item transfers as necessary in order to bring all accounts into balance as of June 30, 2012.

11. Maintenance and Repair Contract Awards: 2012-2013

Recommend the Board approve the award of the following maintenance and repair contracts for the period July 1, 2012 through June 30, 2013 as follows:

Service	Vendor	Hourly Rate			Materials Markup	Material Charges	Total Contract Value
		Technician	Programmer	Helper			
Andover Building Automation Systems Services	Heat Wave, LLC 13 Aphrodite Drive Barnegat, NJ	\$95.00	\$95.00	\$85.00	27%	\$4,683.76	\$9,258.76
Protection Systems Services	Fire Security Tech. 1709 Highway 34 Farmingdale, NJ	\$98.00	N/A	\$75.00	15.0%	\$2,309.20	\$7,763.20
Clock and PA Systems Repairs	J&R Sound & Comm. 14 Clembil Court Hopelawn, NJ	\$105.00	N/A	\$85.00	25.0%	\$2,620.00	\$9,180.00

These contracts are awarded as the result of a public quotation conducted by the District's engineering consultant Energy For America, Inc. and are subject to the receipt of all documentation required in the *Notice of Intent to Award* letter, including valid Business Registration Certificate, as well as Political Contribution and Affirmative Action documents.

12. Transfer of Unexpended Appropriations and/or Excess Revenue to Reserve

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end and,

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Freehold Borough Board of Education wishes to deposit anticipated excess current revenues and/or unexpended appropriations into the Capital Reserve account at year end, and

WHEREAS, the Freehold Borough Board of Education has determined that up to \$500,000 is available for such purposes to transfer,

NOW THEREFORE BE IT RESOLVED by the Freehold Borough Board of Education that it hereby authorizes the district's School Business Administrator to establish this account if necessary and make this transfer consistent with all applicable laws and regulations.

13. Non-Public Nursing Services (2012-2013)

Recommend the Board approve the Monmouth-Ocean Educational Services Commission (MOESC) to provide Non-Public Nursing Services pursuant to Chapter 226, Laws of 1991 on behalf of the Freehold Borough Board of Education for the 2012-2013 school year.

14. Use of Facilities

Recommend the Board approve the following facilities use requests:

- *Faith Evangelical Church* to use the soccer fields at the Park Avenue Complex from Monday July 9, 2012 through Friday July 13, 2012 from 6:00 pm to 8:00 pm for the purpose of conducting a soccer camp. A proper certificate of insurance naming the Freehold Borough Board of Education as additional insured has been obtained.
- *Freehold Soccer League* to use the soccer fields at the Park Avenue Complex from Saturday September 1, 2012 through November 30, 2012 from 6:00 pm to 8:00 pm for the purpose of conducting their soccer season. A proper certificate of insurance naming the Freehold Borough Board of Education as additional insured has been obtained.
- *Freehold Borough Bulldogs* to use the baseball fields at the Park Avenue Complex on Saturdays from July 2012 through November 2012 from 1:00 pm to 4:00 pm for the purpose of conducting their baseball season. A proper certificate of insurance naming the Freehold Borough Board of Education as additional insured has been obtained.

K. PERSONNEL

1. Transfer of Principal

Recommend the Board approve the transfer of Joseph Jerabek, Principal of Park Avenue Elementary School to Principal of Freehold Intermediate School for the 2012-2013 school year. Account # 11-000-240-103-00-00-09 PRC# PRIN0002

2. Appointment of Park Avenue Elementary School Acting Principal

Recommend the Board approve the appointment of Shauna Schubiger as Park Avenue Elementary School Acting Principal for the 2012-2013 school year, at a salary of \$100,000/year. Account # 11-000-240-103-00-00-09 PRC# PRIN0003

3. Transfer of Supervisor

Recommend the Board approve the transfer of Jennifer Donnelly, Supervisor of Instruction to Supervisor of Technology and Assessment for the 2012-2013 school year. Account #'s 11-000-252-100-00-00-08/11-000-223-102-00-00-01 PCR# SUTECH01

4. Reemployment of Business Administrator

WHEREAS, Chapter 53 requires boards of education to permit the public to comment on any changes or amendments to certain administrative contracts as they are annually renewed. Tonight we are permitting comment on the contract of our School Business Administrator, Mr. Patrick S. DeGeorge; and,

WHEREAS, Mr. DeGeorge is our chief school financial officer and is responsible for the development, preparation, and management of our district's \$22 million dollar budget. Mr. DeGeorge oversees district-wide payroll and accounting operations and ensures that

the district is compliant with all state and federal reporting requirements. The Departments of Transportation, Food Services, and Facilities are also under Mr. DeGeorge direction; and,

WHEREAS, Mr. DeGeorge is the caretaker for all district records and is principally responsible for preparing board agendas and keeping accurate records of board actions. Mr. DeGeorge manages the districts risk insurance program including property, liability, and auto coverage. Pursuant to statute, Mr. DeGeorge is the district's purchasing agent and is responsible for the procurement of all goods and services and he/she ensures that all purchasing is consistent with law, code, and regulation; and,

WHEREAS, to be sure that Mr. DeGeorge is maintaining accurate and complete records pursuant to generally accepted accounting principles, the district is required annually to hire and independent accounting firm to review and prepare a Comprehensive Annual Financial Report. This report is reviewed annually by the board and is filed with the Department of Education; and,

WHEREAS, Mr. DeGeorge also serves as the secretary to the Board of Education providing information and advice to the Chief School Administrator and the members of the Board.

THEREFORE, it is recommended by the Chief School Administrator that the Board approve Mr. DeGeorge contract for the 2012-2013 school year at an annual salary of \$115,000; which represents a 4.5% increase from the 2011-2012 school year to be appropriated from GAAP Account 11-000-251-100-00-02.

5. Resignation of Teacher

Recommend the Board accept with regret the resignation of Emily Mangino, effective June 30th, 2012.

6. Resignation of Teacher Assistant

Recommend the Board accept with regret the resignation of Katelyn Fern, effective June 30th, 2012.

7. Withholding of Increment

Whereas, the Superintendent of Schools has recommended withholding the employment and adjustment increments for P.E.S. for the 2012-2013 school year for lack of supervision/unsatisfactory teaching performance;

Whereas, the Superintendent of Schools has identified and explained several reasons for withholding the increment related to P.E.S.'s performance as teacher;

Now, therefore, be it resolved by the Freehold Borough Board of Education that, upon the recommendation of the Superintendent of Schools, the employment and adjustment increment of P.E.S., a teaching staff member, shall be withheld for the 2012-2013 school

years and 2013-2014 (January 1, 2013 through December 31, 2013) based on her performance in her position.

8. Clerical Assistant for Foodservice

Recommend the Board approve Michele Bresnahan as Clerical Assistant for the district's Foodservice operation from July 1, 2012 thru June 30, 2013 at a rate of \$15 per hour, not to exceed \$1,500 to be appropriated from GAAP Account 60-610-310-100-00-09.

9. Approval of Substitute Caller

Recommend the Board approve Susan Gallagher as the substitute caller for the 2012-2013 school year, at a stipend of \$5,464. Account # 11-000-240-105-00-09.

10. Employment of Teachers for Summer IEP meetings

Recommended that the Board approve the following teachers to attend summer IEP meetings at the rate of \$30/hr payable from GAAP A/C #: 11 000 219 104 00 01 04.

Erika Troy	\$30/hr NTE \$720
Lauren Zaremba	\$30/hr NTE \$720

11. Employment of Child Study Team Members for Summer Evaluations and IEP Meetings

Recommend that the Board approve the following CST staff to conduct summer evaluations and IEP meetings payable from GAAP A/C # 11 000 219 104 00 01 01.

Name	Position	Not to exceed
Victor Ortiz	Psychologist	\$4090.00
Erin Wheeler	Social Worker	\$2388.00
Faith Jaeger	Learning Consultant	\$2454.00
Brigid Tartar	Psychologist	\$2889.00
Cora Feintuch	Speech Teacher	\$3905.00
Rachel Leibner	Speech Teacher	\$3972.50
Jody Vorel	Learning Consultant	\$2889.00

12. Occupational Therapy Services

Recommend the Board approve the Carol Foster to provide occupational therapy services at the hourly rate of \$74.00 not to exceed \$98,420 for the 2012-13 school year payable from GAAP Account 11 000 216 320 00 02 04.

13. Physical Therapy Services

Recommend the Board approve the Joanna Corso to provide physical therapy services at the hourly rate of \$80.00, not to exceed \$45,600, for the 2012-13 school year payable from GAAP Account 11 000 216 320 00 03 04.

14. Speech & Language Services

Recommend the Board approve the Sharon Ignoscia to provide speech & language therapy services at an hourly rate not to exceed \$68 for the 2012-13 school year or \$90,440 payable from GAAP Account 10 002 163 320 00 04 04.

15. Contracts for Child Study Team Assessments

Recommended that the Board approve Peacock Consulting LLC to provide child study team bilingual educational assessment services for the district's Special Programs Department for the 2012-2013 school year at the rate of \$414 per assessment, not to exceed \$12,420, to be appropriated from GAAP Account 11 000 219 320 00 04.

Recommend that the Board approve Bilingual Speech to provide child study team bilingual speech and language assessment services for the district's Special Programs Department for the 2012-2013 school year at the rate of \$500 per assessment, not to exceed \$12,500, to be appropriated from GAAP Account 11 000 219 320 00 04.

Recommend that the Board approve Paula's Bilingual Educational LLC to provide child study team bilingual social assessment services for the district's Special Programs Department for the 2012-2013 school year at the rate of \$350 per assessment, not to exceed \$10,500, to be appropriated from GAAP Account 11 000 219 320 00 04.

Recommend that the Board approve Despina Fassilis to provide child study team psychological assessment services for the district's Special Programs Department for the 2012-2013 school year at the rate of \$400 per assessment, not to exceed \$6,000, to be appropriated from GAAP Account 11 000 219 320 00 04.

16. ABA Consultations

Recommend the Board approve Xanadu Behavior Therapy to provide consulting services for the 2012-2013 school year at the rate of \$125/hr (not to exceed \$15,000) to be appropriated from GAAP Account 11-000-217-320-00-00-04.

17. Special Education ESY Teacher Assistants

Recommend the Board approve the following teacher assistants for the Special Education ESY program from 7/9/12 - 8/16/12 payable from GAAP Account 11 204 100 106 00 01 04

Name	Position	Rate
Larissa Cervantes	Teacher Assistant	5 hrs/day 4 days/wk 24 days @\$15/hr
Beth Wrublevski*	Teacher Assistant	5 hrs/day 4 days/wk 24 days @\$15/hr
Mike Hudson *	Teacher Assistant	5 hrs/day 4 days/wk 24 days @\$15/hr
Alessandra Barone *	Teacher Assistant and bus aide	7 hrs/day 4 days/wk 24 days @\$15/hr
Kristin Triozzi *	Teacher Assistant	5 hrs/day 4 days/wk 24 days @\$15/hr

*Pending criminal history check.

18. Stipends for Extra-Curricular Activities

Recommend the Board approve the following staff members for extra-curricular activities for the 2012-2013 school year.

Joshua Goldberg	FLC Webmaster	\$1500
Jillian Lazaro	PAE Webmaster	\$1500
Angela Germano	FIS Webmaster	\$1500

19. Technology Implementation Mentors

Recommend the Board approve the following staff members as Technology Implementation Mentions (TIMs) for the 2012-2013 school year, on an as-needed basis, at a rate of \$30 per hour.

Dawn Fetterly	FLC Technology Implementation Mentor (not to exceed 50 hours)
Jennifer Michal	FIS Technology Implementation Mentor (not to exceed 50 hours)
Karen Krieger	PAE Technology Implementation Mentor (not to exceed 25 hours)*
Rachel Klott	PAE Technology Implementation Mentor (not to exceed 25 hours)**

*Karen Krieger is only at PAE for half the school year.

**Rachel Klott will take over as TIM when Karen Krieger travels to FLC for the remaining half the year.

20. Summer Nurses

Recommend the Board approve the following nurses to work with the Title I/Title III and 21st Century Community Learning Center Summer Program from June 25th through July 26th to be paid at a rate of \$30/hour not to exceed a total of 38 hours. This will be appropriated from Title IA account 20-242-200-100-00-00-04 and 21st Century account 20-07-200-100-00-00-03.

Susan Scalgione
Vicki Warnock
Amy Marsh

21. Summer Substitute Nurses

Recommend the Board approve the following substitute nurses to work with the Title I/Title III and 21st Century Community Learning Center Summer Program from June 25th through July 26th to be paid at a rate of \$30/hour on an as needed basis.

This will be appropriated from Title IA account 20-242-200-100-00-00-04 and 21st Century account 20-307-200-100-00-00-03.

Kelly Bernazzoli
Francine Fugaro
Amy Marsh
Susan Scalgione

Shafqat Shaikh
Vicki Warnock

22. IIS Advisory Team

Recommend the Board approve the following teachers to participate on an Advisory Team to provide input to the NJDOE on the development of an Instructional Improvement System (IIS) from June 19th through June 27th.

This will be appropriated from Title IA-LEA PD account 20-231-200-100-00-09-03 at a rate of \$30/hour not to exceed 6 hours each.

Heidi Brache
John Brovak
Reina Calise
Christine Cirino
Tracy Corsano
Diane Dispenza
Dawn Fetterly
Lauren Filipek
Mark Hudzik
Maryanne Illes
Colleen LaRocca
Nancy Maresca
Linda Maya
Linda McCarthy
Mary Senz-Azara

23. DEAC

Recommend the Board approve the following teachers to serve on the District Evaluation Advisory Council from July 1st, 2012 through June 30th, 2013.

This will be appropriated from Title IA-LEA PD account 20-231-200-100-00-09-03 at a rate of \$30/hour not to exceed 10 hours each.

Heidi Brache
Reina Calise
Diane Dispenza
Jennifer Donnelly
Lauren Filipek
Mark Hudzik
Maryanne Illes
Nancy Maresca
Linda Maya
Linda McCarthy
Shauna Schubiger
Mary Senz-Azara

Cecilia Zimmer

24. Common Core Black Belt Registration

Recommend the Board approve the following teachers to participate in the Common Core Black Belt training program from 7/1/12 through 6/30/13.

This will be appropriated from the RTTT3 account # 20-290-200-300-00-00-03 contingent upon final grant approval from the NJDOE.

Christine Cirino
Tracy Corsano
Jennifer Donnelly
Ann Fasano
Dawn Fetterly
Colleen LaRocca
Nancy Maresca
Rich Pepe
Shauna Schubiger
Amanda Urbano

25. Common Core Black Belt

Recommend the Board approve the following teachers to serve on the Common Core Black Belt team from 7/1/12 through 6/30/13 at rate of \$30/hour not to exceed 10 hours each for time spent outside contract hours.

This will be appropriated from the Title IA-LEA PD account #20-231-200-100-00-09-03

Christine Cirino
Tracy Corsano
Jennifer Donnelly
Ann Fasano
Dawn Fetterly
Colleen LaRocca
Nancy Maresca
Rich Pepe
Shauna Schubiger
Amanda Urbano

26. Temporary Part-Time Custodian

Recommend the Board approve Kevin Murphy as a part-time temporary Custodian to work with the Curriculum Department from June 25th – August 31st at a rate of \$10/hour up to 8 hours per week.

This will be appropriated from account 11-000-221-104-00-00-03.

27. Approval of Summer Painters

Recommend the following summer painters to work during the summer of 2012 at a rate of \$18/hour, not to exceed a total of \$15,000. Account # 11-000-262-100-00-02-05. Mr. Bilotti's Criminal History approval is on file in the Superintendent's office.

Chuck Latshaw
Chris Naspo
Michael Haynes
Kevin Murphy
Joseph Bilotti Jr.

28. Approval of Clerical Assistants

Recommend the Board approve the following clerical assistants to work during the summer of 2012, at a rate of \$15/hour, not to exceed a total of \$10,000. Account # 11-000-240-105-00-01-09.

Ana Fay
Shirley Crocitto
Antionette Giaimo
Kristy Sutton
Marcelina Roman

29. Special Education ESY Bus Driver

Recommend the Board approve the following bus driver for the Special Education ESY program from 7/9/12 - 8/16/12 payable from GAAP Account # 11 204 100 106 00 01 04

Name	Position	Rate
Lisa Castellanos	Bus driver	\$20/hour

30. Approval of Substitute Custodians for 2012-2013 School Year

Recommend the Board approve the following substitute custodians for the 2012-2013 school year, at a rate of \$10/hour. All substitute custodians have Criminal History approvals on file in the Superintendent's office.

Leslie Contreas
Jared Corbett
Carmine Giangeruso
Felix Iza
Kevin Murphy
Elena Pacheco
Victor Pacheco
Alex Schwartz
Sonia Tipan
Martin Ventura

31. Employment of Substitute Custodian

Recommend the Board approve the following substitute custodian for the remainder of the 2011-2012 school year and the 2012-2013 school year. Mr. Terzuoli's Criminal History approval is on file in the Superintendent's office.

Nicholas Terzuoli

L. NEW BUSINESS/ADDENDA

M. DISCUSSION ITEMS

N. COMMUNICATIONS FROM SCHOOL AND COMMUNITY GROUPS

O. PUBLIC COMMENTS

P. REPORTS FROM BOARD MEMBERS

Q. ADJOURNMENT