

**FREEHOLD BOROUGH BOARD OF EDUCATION
MINUTES FOR THE PUBLIC BOARD ACTION MEETING
HELD TUESDAY, JULY 17, 2018 AT 7:00 PM IN FREEHOLD BORO HALL
51 WEST MAIN STREET, FREEHOLD, NJ 07728**

A. OPENING STATEMENTS

1. Call to Order

The Public Board Meeting was called to order by Mrs. Greitz, in the Freehold Borough Hall, 51 West Main Street, Freehold, New Jersey, 07728 at 7:00 PM. She read the Open Public Meeting Act, C 231, P.L. 1975.

2. Pledge of Allegiance

Mrs. Greitz led all in the pledge of allegiance.

3. Roll Call

Mrs. Greitz asked Mr. Howe to call the roll. A quorum of the board was present.

Present:

Susan Greitz – Vice President

Paul Ceppi

Annette Jordan

Joseph Santonacita

Tyler Jordan

Margaret Rogers

Absent:

Dr. Michael Lichardi – President

Bruce Patrick

Paul Jensen

Other Attendees:

Dr. Rocco Tomazic - Superintendent

Joseph Howe – Business Administrator

B. BOARD PRESIDENT/VICE PRESIDENT COMMENTS

None

C. APPROVAL OF MINUTES

Mrs. Jordan offered the following motion, seconded by Mrs. Rogers. A roll call vote was taken and the minutes were approved unanimously.

1. Recommend the Board approve the release to the public of the minutes of the Board Action Meeting held on June 18, 2018.

D. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

None

E. SUPERINTENDENT'S REPORT – Dr. Rocco Tomazic

Dr. Tomazic began his portion of the meeting by saying that tonight marked a significant milestone for the district. After many years of advocacy in regards to fair funding it seems we have turned a corner and will start to receive a more proper amount of state aid. With the additional funds the District will receive in FY 19 we will go from approximately 45% to 58% in funding level this year alone.

Dr. Tomazic then asked Board Vice President Mrs. Greitz to help him present Senator Gopal, Assemblyman Houghtaling and Assemblywoman Downey with a proclamation from the Board in recognition of their countless efforts in supporting our District and advocating for fair school funding. Mrs. Greitz personally thanked them for their help not just for Freehold Borough but for all of the severely underfunded Districts.

At this time Senator Gopal and Assemblyman Houghtaling addressed the audience and Board and spoke of the work accomplished and the road ahead to see continued increases in funding. They thanked everyone for their dedication and support over the years throughout this struggle.

Dr. Tomazic and Mr. Howe proceeded with the FY 19 Supplemental Budget presentation. The additional funds will be used to fully support Plan A, reducing class sizes and will allow for hiring of new teachers.

1. Construction Presentation

Dr. Tomazic invited Mr. Weitz of New Road Construction, our construction management firm to present his power point presentation to the Board. He updated everyone on the construction status of both the Park Avenue Complex as well as the Learning Center. Both locations are moving ahead with large amounts of progress. He presented what spaces are on track to be ready in September and which won't be. In order to use a space we must obtain a temporary certificate of occupancy which requires operable fire alarm systems and egress paths among other life safety measures to be in place in those spaces.

2. Calendar/Announcements

- Dr. Tomazic informed the Board that the offsite summer programs were all up and running and very successful with no gap in instruction for the students.
- Total student enrollment is 1700 which is down 28 from last meeting, which is a normal occurrence for this time of year with enrollment occurring up until the first day of school.
- We will continue the focus on fair funding for next year and the future. The District is awaiting the Governor to sign bill S-2 which would make changes to the funding distribution.
- The 21st CCLC Summer Program will end on 7/27
- Next Board meeting will be 8/7
- The ESY Program will end on 8/11
- Schools re-open on 9/6

The Superintendent recommends the following motion to the Freehold Borough Board of Education for approval:

Mrs. Jordan offered the following motion seconded by Mr. Ceppi that items F-1 through J- 15 and the Addendum be approved. A roll call vote was taken and all items were passed unanimously.

F. INSTRUCTION

1. Use of Facilities for Co-Curricular/Extra Curricular Events SY2018-2019

Approve the following use of facilities for Curriculum/Extra Curricular Events as listed for the 2018-2019 School year.

None the period.

2. Approve Weekly Time Allotments for 2018-2019

Approve the weekly time allotments for 2018-2019 establishing the instructional and administrative minutes per week for the student programs.

a. Elementary:

Subject	K	1	2	3	4	5	Notes
Reading	450	450	450	450	450	450	
Writing	230	230	230	230	230	230	
Math	380	380	380	380	380	380	
Science	150	150	150	150	150	150	30 min per day avg (can be blocked, weekly or by quarter)
Social Studies	150	150	150	150	150	150	30 min per day avg (can be blocked, weekly or by quarter)
Art	40	80	40	40	80	40	
Music	80	40	40	80	40	40	
Spanish	40	40	80	40	40	80	
PE/Health	80	80	80	80	80	80	
Recess	100	100	100	100	100	100	20 min directed PE recess daily
Lunch	150	150	150	150	150	150	30 min lunch daily
Admin	75	75	75	75	75	75	5 min HR start & 10 min end of day
Minutes/ Week	1925	1925	1925	1925	1925	1925	

b. Middle:

Subject	6	7	8	Notes
Language Arts	470	470	470	Double period
Math	470	470	470	Double period
Science	234	234	234	Alternating day block w/SS, Mon x1
Social Studies	234	234	234	Alternating day block w/Sci, Mon x1
PhysEd/Health	150	150	150	One semester
Spanish	75	75	75	One quarter
Art or Music	75	75	75	One quarter. Must take both Art and Music at least once in MSI; however, in 8th grade, students can take a semester of Spanish (Honors or Careers) instead.
Lunch	150	150	150	30 min lunch daily
Homeroom	25	25	25	5 min daily homeroom
Passing	42	42	42	
Minutes/ Week	1925	1925	1925	

3. Title I Parent Involvement Nights School Year 2018-2019

Approve the following dates for Title I Parent Involvement Nights for school year 2018-2019. The night events will take place at Park Avenue Complex (PAC) from 6:00 – 8:00pm. Various activities are designed to involve parents and students to increase school engagement and support academic achievement. Funds will be appropriated from GAAP Account 20-231-100-101-00-04-03.

Dates	Suggested Topics
October 11, 2018	Ideas for Evening and Weekend Routine
December 11, 2018	Culture Around the World
February 12, 2019	Science Night
March 26, 2019	Literacy and Reading Fair
April 30, 2019	Math Night
May 29, 2019	Art Night

4. District Mentoring Plan School Year 2018-2019

Approve the District Mentoring Plan for school year 2018-2019. The District Mentoring Plan was reviewed and revised to enhance ongoing support to new teachers and district mentors by a committee that consisted of administrators and teachers. The plan ensures district compliance to the following NJ regulation: *NJ Teacher Mentoring Regulations - N.J.A.C. 6A9B-8*.

5. FY 19 Title IIA New Teachers Meetings

Approve the following dates and times for the New Teachers Meetings. District mentors and new teachers are expected to attend district’s monthly New Teachers Meetings for ongoing support and guidance. Participants are paid at the negotiated rate of \$30 an hour. Funds are to be appropriated from GAAP Account # 20-270-200-100-00-02-03.

Monthly New Teachers Meeting		
September 27, 2018	3:00 – 4:00	Location: TBD
October 25, 2018	1:00 – 3:00	Location: TBD
November 30, 2018	3:00 – 4:00	Location: TBD
December 20, 2018	1:00 – 3:00	Location: TBD
January 31, 2019	3:00 – 4:00	Location: TBD
February 28, 2019	1:00 – 3:00	Location: TBD
March 28, 2019	3:00 – 4:00	Location: TBD
April 30, 2019	3:00 – 4:00	Location: TBD
May 30, 2019	1:00 – 3:00	Location: TBD
June 13, 2019	3:00 – 4:00	Location: TBD

6. Middle School Science Curriculum Project

Approve the Middle School Science curriculum project as follows. Funds will be appropriated from GAAP Account # 11-000-221-104-00-00-09.

Grade Level	Project Overview	Funds not to exceed
6 - 8	<ul style="list-style-type: none"> Review and edit to reflect current New Jersey Student Learning Standards – Science Review and edit as needed: Pacing Guide, Materials and Resources, Interdisciplinary Connections, and Vertical Alignment of Grade Level Units 	\$1,050.00

7. World Language Curriculum Committee 2018-2019 School Year

Approve a World Language curriculum committee for grades 6-8 to review and edit the curriculum to reflect a quarter year course for a total maximum cost \$2,100 to be appropriated from account 11-000-221-104-00-00-09.

8. Title III Brain Pop ESL 2018-2019 School Year

Approve the renewal of BrainPop ESL for 2018-19 upon approval of Title III funds for 2,350.00 appropriated from (anticipated) GAAP account 20-241-100-300-00-03-81.

9. Title III Parent/School/Community Liaison 2018-2019 School Year

Approve the Title III Parent/School/Community Liaison position for the July 2018 through June 2019 upon approval of Title III funds to earn up to 65 hours \$30/hour inclusive of summer hours. The liaison ensures communication and dissemination of resources to parents, community, and the school, and supports supervisor in facilitating initiatives for Bilingual/ESL programming. Total cost of \$1950 funded with ESSA Title III funds, appropriated from (anticipated) GAAP account 20-241-200-100-00-05-81.

10. Title III Latino Family Literacy Project 2018-2019 School Year

Approve the Latino Family Literacy Project parent involvement program for the 2018-19 school year, upon approval of Title III funds. The program teaches family reading routines for Spanish and English speaking parents and their children. Up to 8 teachers will present workshops, earning \$30/hour for up to 30 hours each. Child care provider will earn up to 80 hours at an assistant hourly rate of \$15 per hour. Total cost of \$8400, funded with ESSA Title III funds, appropriated from (anticipated) GAAP 20-241-200-100-00-04-81 for teachers and GAAP account 20-241-200-100-00-06-81 for child care providers.

11. Title III Language Assistance and Literacy Program 2018-2019 School Year

Approve the Title III LAL program for ESL students for 2018-19 upon approval of Title III funds. The program promotes English language and academic language development operating for 32 weeks with 3 coordinators earning up to 4 hrs week and 14 teachers earning up to 2 hours a week between PAE and FLC. Total cost, \$34,560 funded with ESSA Title III funds, appropriated from anticipated GAAP account 20-241-100-101-00-02-81 for teachers and (anticipated) GAAP account 20-241-200-100-00-02-81 for coordinators.

12. Title III Freehold Intermediate School Homework Help 2018-2019 School Year

Approve the FIS Homework Help program assist ESL at FIS with homework assistance for 2018-19 upon approval of Title III funds. Up to two (2) teachers will earn up to 4 hours per week at \$30 per hour from September through June up to 128 hours for a total of 3,840. Total cost of \$3240, funded with ESSA Title III grant funds, appropriated from (anticipated) GAAP account 20-241-100-101-00-03-81.

13. Letter of Support for a REACH Grant Application

Approve submitting a district letter of support as part of a grant application submitted by the Visiting Nurse Association of Central Jersey, Inc and the Freehold Neighborhood Connections to Health Coalition to the Center for Disease Control for a Racial and Ethnic Approaches to Community Health (REACH) grant. The school district will work with the Network and the VNA on grant activities to promote exercise and nutrition programs for all Freehold Boro students.

14. Modify 060418 BOE Agenda Item F6, District Special Education Self-Contained Classes for 2018-2019 School Year

Modify the special education self-contained programs for the 2018-2019 school year, as listed.

Program	Location	Level	Previous Grade Range	Updated Grade Range
Multiply Disabled	FLC	Elementary	K	K-1
Multiply Disabled	FLC	Elementary	1,2	1,2,3

G. PUPILS

1. Suspensions

In accordance with N.J.S.A. 18A:37-4, notification is provided to the Board of Education on all student suspensions from 6/15/18–6/22/18 (in hands of Board).

2. RESOLVED, the Board accepts the Superintendent’s report of all cases of Harassment, Intimidation and Bullying reported since the last Board meeting on June 18, 2018.

Case	School	HIB?	Description	Action
FLC 7-17/18	FLC	Yes	Offender insults victim making negative and disparaging comments on body appearance. Third offense.	Offender 4 days OSS; victim counseled.
PAE 16-17/18	PAE	Yes	Offender alleged to have made insulting comments about body image and intellectual ability. Offender admitted to have made negative comment about weight.	Offender after school detention; victim counseled.

3. RESOLVED, the Board approves the Superintendent's report of all cases of Harassment, Intimidation and Bullying reported on June 18, 2018.

Case	School	HIB?	Description	Action
FIS 26 17/18	FIS	Yes	Offender has made insulting and demeaning comments to victim.	Offender 1 day lunch detention; victim counseled.
FIS 27 17/18	FIS	Yes	Three offenders made disparaging comments about victim's physical appearance.	Offenders 1 day office detention; victim counseled.

4. Field Trip List

Approve field trips in accordance with the attached field trip list.

None this period.

5. Out of District ESY Private School Placement 2018-2019 School Year

Approve special education students ESY private school placement for the 2018-2019 school year appropriated from GAAP Account 11-000-100-566-00-00-04.

SID	School	Location	Tuition	Aide	Add'l Related Svcs.	Start Date
10010404	The Schroth School	Wanamassa, NJ	\$1,490	-0-	-0-	8/20/2018

6. Out of District Private School Placement 2018-2019 School Year

Approve special education student private school placement for the 2018-2019 school year appropriated from GAAP Account 11-000-100-566-00-00-04.

SID	School	Location	Tuition	Aide	Add'l Related Svcs
10010404	The Schroth School	Wanamassa, NJ	\$55,130.00	-0-	-0-
10010335	Children's Center	Neptune, NJ	\$55,144.80	-0-	-0-

7. Bayada Nursing for Out of District Student ESY 2018-2019 School Year

Approve Bayada to provide 7.5 hours per day of nursing services for an out of district student, SID 10010404, for the ESY 2018-2019 school year, not to exceed \$2,100.00 appropriated from GAAP Account 11-000-217-320-00-01-04.

8. Bayada Nursing for Out of District Student 2018-2019 School Year
Approve Bayada to provide 8.5 hours per day of nursing services for an out of district student, SID 10211451, for the 2018-2019 school year, not to exceed \$87,108.00 appropriated from GAAP Account 11-000-217-320-00-01-04.
9. Commission for the Blind Services 2018-2019 School Year
Approve Commission for Blind Services, Newark, NJ to provide Level 1 Services to SID #00000246 for the 2018-2019 school year in the amount of \$1,900.00 and Level 2 services to SID #10010302 in the amount of \$4,500.00 appropriated from GAAP Account 11-000-216-320-00-01-04.
10. Home Instruction 2017-2018 School Year
Approve Brittany Gazzanigo to provide 10 hours per week of home instruction for SID 10210557 from June 1 through June 22, 2018, appropriated from GAAP Account 11-150-100-101-00-00-04.
11. Student Safety Data System Report (Period 2 – January 1, 2018 – June 30, 2018)
Approve the Student Safety Data System Report for the district during the period of January 1, 2018 – June 30, 2018.

School	Incidents*	Other Incidents Leading to Removal	HIB Alleged	HIB Trainings	HIB Programs
FLC	6	27	3	2	9
FIS	21	18	13	3	14
PAE	13	46	9	2	9
District-Wide	n/a	n/a	n/a	3	2
Total	40	91	25	10	34

*Violence, Vandalism, Substances. Weapons and HIB Confirmed.

H. ADMINISTRATION

I. BUSINESS

1. Payment of Combined Bill List – June 25, 2018 & June 29, 2018 2017-2018 School Year
Approve the claims for goods received and services rendered and certified to be correct by the Business Administrator/Board Secretary as of July 17, 2018 as follows:

Fund 11 – General Current Expense	\$687,313.41
Fund 20 – Grants and Entitlements	32,608.27
Fund 30 – Capital Projects	182,938.95
Fund 60 – Food Services	<u>53,132.05</u>
Total	<u>\$955,992.68</u>

2. Payment of Bills – July 17, 2018 2018-2019 School Year

Approve the claims for goods received and services rendered and certified to be correct by the Business Administrator/Board Secretary as of July 17, 2018 as follows:

Fund 11 – General Current Expense	\$577,967.44
Fund 20 – Grants and Entitlements	1,356.42
Fund 60 – Food Services	<u>343.14</u>
Total	<u>\$579,667.00</u>

3. Approval of Travel Related Expenses

Recommend the Board approve travel and related expense reimbursement in accordance with N.J.A.C. 6A:23A7.4 as per attached 2018-2019 Travel Authorization Logs.

4. Use of Facilities 2018-2019 School Year

Approve the following use of facilities for the 2018-2019 School Year.

None this period.

5. Extension of Parking Lot Use Agreement

BE IT RESOLVED that the Freehold Borough Board of Education authorize the School Business Administrator to extend a parking lot use agreement with Olive Branch Lodge # 16 F. & A.M. (the Lodge), 2 Dutch Lane Road, Freehold, NJ 07728 from July 1, 2018 to September 1, 2018 pursuant to the same terms and conditions agreed to on the July 18, 2017 Board Agenda Business item number 15.

6. Grant Application – IDEA 2018-2019

Approve the submission of the IDEA grant applications for 2018-2019 school year.

7. Grant Award Allocation– IDEA 2018-2019 School Year

Acceptance of the IDEA grant allocations for the 2018-2019 school year per the allocation summary as follows:

IDEA Grant Title	Amount
IDEA Preschool	\$ 19,119
IDEA Basic	\$ 416,840
IDEA Nonpublic	\$ 31,675
Total	\$ 467,634

8. Acceptance of Book Donation

BE IT RESOLVED that the Freehold Borough Board of Education accept a donation of forty two (42) new fiction books from Penguin Random House with an approximate value of four hundred and fifty dollars (\$450) for use in the new PAC Library; and that the Board express its gratitude for the donation.

9. Purchase of Proprietary Item - Built In Locker Combination Locks

Whereas the 2018 renovation of the Freehold Intermediate School includes design specifications for the installation of lockers manufactured by Lyon in the general contractor's contract; and

Whereas it is desirous for the Freehold Intermediate School to install integrated built in combination locks on lockers used by Intermediate School students; and

Whereas built in combination locks compatible with this locker along with the combination and keying system is of a proprietary nature and distributed exclusively by Lyon for use in Lyon Lockers;

NOW THEREFORE BE IT RESOLVED that the School Business Administrator is authorized to purchase six hundred (600) built in combination locks for lockers to be installed in the Freehold Intermediate School at a cost of four thousand one hundred and forty dollars (\$4,140.00) for the locks, twenty eight dollars (\$28.00) for master keys, one hundred and sixty four dollars and sixteen cents (\$164.16) for shipping, and one thousand eight hundred dollars for installation (\$1,800.00) for a total cost of six thousand one hundred and thirty two dollars and ninety six cents (\$6,132.96).

10. Approval of Contract – School Cleaning

Whereas the Park Avenue Complex is undergoing major additions and renovations in the summer of 2018 which will prevent the regular cleaning of the school building during that time; and

Whereas the New Jersey Department of Education Office of School Facilities issued Final Approval of Educational Adequacy for the Park Avenue Elementary/Freehold Intermediate School Additions 1640-070-17-2000 and Park Avenue Elementary/Freehold Intermediate School Renovations 1640-070-17-1000; and

Whereas the project scope includes budget items necessary to prepare the school for reopening and occupancy by students prior to the start of school; and

Whereas AllRisk, Inc. provides cleaning services under Educational Services Commission of New Jersey Cooperative Purchasing Contract # 17/18-34 of which the Board is a member; and

Whereas an estimate for cleaning walls, floors, and room contents for the Park Avenue Complex post construction in a two (2) week was provided at a cost of two hundred and seven thousand seventeen dollars and twenty nine cents (\$207,017.29). If the completion of construction does not allow a two week (2) timeframe for appropriate cleaning overtime may be incurred.

NOW THEREFORE BE IT RESOLVED that the Freehold Borough Board of Education approve a contract with AllRisk, Inc. in the amount of two hundred and seven thousand seventeen dollars and twenty nine cents (\$207,017.29) for the cleaning and restoration of the Park Avenue Complex post renovation.

11. Federal Grant Award Reallocation – Every Students Succeed Act (ESSA) 2018-2019

Be it resolved that Freehold Borough Board of Education reallocate \$40,205.00 of its Title IV fund to Title I Part A for Fiscal Year 2019. The transfer of fund will allow the district to continue supporting the following Title I-A supplemental programs: LinkIt! and K-2 Summer Program.

Grant Title	Original Allocation	Adjusted Allocation
Title I Part A	\$981,948	\$1,022,153 (+\$40,205)

Title II Part A	\$67,858	\$67,858
Title III	\$60,636	\$60,636
Title III - Immigrant	\$2,149	\$2,149
Title IV	\$58,987	\$18,782 (-\$40,205)
Total Allocation	\$1,171,578	\$1,171,578

12. FY 19 ESSA/ESEA Grant Application Budget Submission

Approve the submission of ESEA Grant Application for fiscal year 2019. The grant was budgeted and funds were appropriated as follows:

Function/Object	Title I-A	Title II-A	Title III	Title III Immigrant	Title IV-A
100	Instruction				
100-100	\$554,496		\$30,720		\$3,000
100-300	\$41,240		\$2,350		\$8,027
100-500					\$2,973
100-600	\$20,367		\$726	\$2,149	\$4,552
200	Support Services				
200-100	\$10,630	\$6,700	\$21,670		
200-200	\$361,527	\$512	\$4,008		\$230
200-300	\$2,430	\$36,099			
200-500		\$13,333			
200-600	\$850	\$11,214	\$1,162		
PGM ADM	Program Administration				
PGM ADM	\$30,613				
Total Budgeted	\$1,022,153	\$67,858	\$60,636	\$2,149	\$18,782

13. Approve SFA to SFA Contract with Freehold Township BOE 2018-2019 School Year

Approve the vended meals agreement for Freehold Township BOE to provide lunch services to District students that are located in classrooms at Freehold Township Schools.

J. PERSONNEL

1. Resignation of Heather Woolford, FLC 3rd Grade Teacher

Accept the resignation of Heather Woolford, FLC 3rd Grade Teacher, effective August 31, 2018.

2. Appoint FIS ELA Teacher, Kevin McManus

Approve Kevin McManus, FIS ELA Teacher, for the 2018-2019 school year, effective 9/1/18 – 6/30/19, at MA Step 4, \$52,852 of the Teacher Salary Guide, appropriated from GAAP Account 11-130-100-101-60-02-09. Criminal History Clearance is on file in the Board Office. Mr. McManus holds an M.S. in Secondary education, English Language Arts from CUNY College of Staten Island. (replacement for Gyengo)

3. Appoint PAE 4th Grade Teacher, Patricia Lugo

Approve Patricia Lugo, PAE 4th Grade Teacher, for the 2018-2019 school year, effective 9/1/18 – 6/30/19, at BA Step 10, \$61,992 of the Teacher Salary Guide, appropriated from GAAP Account

11-120-100-101-70-03-09, pending criminal history clearance. Ms. Lugo holds a BA in Education from Stockton University. (replacement for N. Harker who transferred to new position at FIS)

4. Appoint FLC 1st Grade Teacher, Meghan Gibson

Approve Meghan Gibson, FLC 1st Grade Teacher, for the 2018-2019 school year, effective 9/1/18 – 6/30/19, at BA Step 2, \$49,502 of the Teacher Salary Guide, appropriated from GAAP Account 11-120-100-101-40-00-09. Criminal History Clearance is on file in the Board office. Ms. Gibson holds a BA in Education from Kutztown University of Pennsylvania. (replacement for Y. Battle who transferred to PAE)

5. Appoint PAE Special Education Resource Teacher, Jennifer McGovern

Approve Jennifer McGovern, PAE Special Education Resource Teacher, for the 2018-2019 school year, effective 10/1/18 – 6/30/19, at BA Step 10, \$61,992, prorated, of the Teacher Salary Guide, appropriated from GAAP Account 11-213-100-101-00-00-09, pending Criminal History clearance. Ms. McGovern holds a BA in Special Education from Georgian Court University. (replacement for T. Cundari)

6. Appoint FLC PS Teacher Leave Replacement, Emily Picard

Approve Emily Picard, FLC PS Teacher leave replacement, for the 2018-2019 school year, effective 9/1/18 – 12/21/18, at BA Step 1, \$49,002, prorated, of the Teacher Salary Guide, appropriated from GAAP Account 11-216-100-101-00-00-09 (50%) and 20-220-200-104-00-00-09 (50%). Criminal History Clearance is on file in the Board Office. Ms. Picard holds a BA in Psychology from James Madison University. (leave replacement for A. Barone)

7. Resignation of Emily Picard, FLC PS Instructional Assistant

Accept the resignation of Emily Picard, FLC PS Instructional Assistant, effective August 31, 2018.

8. District Mentor Coordinator SY 18-19

Approve the following staff member to serve as Mentor Coordinator for school year 2018-2019 to coordinate mentoring program and hold regular meetings to support district mentors and new teachers at the negotiated rate of \$30 per hour, up to 70 hours: 10 hours of summer work and 60 hours from September 2018 to June 2019, including attendance at and preparation for New Teacher Meetings. Total appropriation will be \$2,100 from Title IIA grant funds, GAAP account 20-270-200-100-00-03-03.

Name
Lazaro, Jillian

9. District Mentors SY 18-19

Approve the following staff members as District Mentors for school year 2018-2019. District mentors will provide one-on-one mentoring to new teachers enrolled in the Provisional Program for one (1) full year. If assigned a mentee, mentors will be compensated pursuant to NJ Teacher Mentoring Regulations (N.J.A.C 6A9B-8). In addition, mentors will participate in New Teacher Meetings coordinated by District Mentor Coordinator and will be compensated the contractual hourly rate of \$30 up to 12 hours: 10 hours for attending New Teacher Meetings, and 2 hours for attending Mentor Training and Information Session. Funds will be appropriated from Title IIA grant funds, GAAP account 20-270-200-100-00-02-03.

Name
Fetterly, Dawn
Filipek, Lauren
Fiori, Veronica
Furlong, Denise
Gallagher, Susan
Harker, Nicolina
Isaac, Angela
Pena, Desiree
Tur, Jacqueline
Wassum, Rachel

10. District Title I Parent Involvement Coordinator SY 18-19

Approve the following staff member to serve as the District Title I Parent Involvement Coordinator for school year 2018-2019. This hourly position will coordinate the district’s Title I Parent Involvement Nights SY 18-19. Coordinator will hold six (6) events to promote parent involvement activities. The Parent Involvement Coordinator will be compensated for nine (9) hours per event and ten (10) hours for planning and preparation in the summer at the contractual rate of \$30.00 per hour. Total fund will not exceed \$1,920.00 and will be appropriated from GAAP Account 20-231-200-100-00-09-03.

Name
Michal, Jennifer

11. School Safety Specialist Certification Training

Approve John Brovak to attend the School Safety Specialist Certification Training on August 6-9, 2018 from 8:00 am – 4:00 pm in Westhampton, NJ at the Administrator hourly rate of \$40/hr. to be appropriated from GAAP Account 11-000-240-103-00-00-09.

12. Approve Leave of Absence for Janine Matis, FLC Teacher

Approve leave of absence for Janine Matis, FLC Teacher.

Leave of Absence	Dates
Unpaid Leave – without pay, with benefits	6/19/18
Anticipated return to work	6/20/18

13. Modify 060418 Agenda Item J15, Title I ESSA Math and Literacy 2018 Summer Program (Grades K-2)

Approve the following staff members to work for the Title I ESSA Math and Literacy 2018 Summer Program as follows:

Name	Position	Stipend	Account #
Michal, Jennifer	Teacher	\$30/hr up to 90 hours = \$2,700	20-231-100-101-00-03-40
Lokker, Thais	Para	\$15/hr up to 90 hours = \$1,350	20-231-100-106-00-00-40

14. Modify 060418 Agenda Item J12, Summer Preparation for the Nursing Department 2018-2019 School Year

Modify Susan Scalgione & Marta Horvath’s hours to work during the summer to prepare for the new school year 2018-2019 appropriated from GAAP Account 11-000-213-100-04-00-09.

Names	Position	Rate	Hours
Horvath, Marta Scalgione, Susan	Nurse	\$30/hr	Not to exceed 90 Hours total

15. Employment of Substitutes for the 2018-2019 School Year

Approve employment of the following substitutes for the 2018-2019 school year, pending criminal history clearance.

Name	Sub Teacher @ \$95/day	Sub Aide/Para/Clerical Assistant @ \$10/hr	Sub Nurse @ \$150/day	Sub Custodian @ \$12/hr
Analco-Velazquez, Imelda				X
Picard, Emily	X			

K. POLICIES AND REGULATIONS

None

L. NEW BUSINESS/ADDENDA

1. Recognition of District Eleven Legislators

Whereas the Freehold Borough School District was one of the most underfunded school districts in the State of New Jersey since at least the 2008-2009 school year, and

Whereas the District has been ranked the third most underfunded school district in the State for at least the past four years which has been the subject of media coverage, ongoing litigation, and continual advocacy efforts by the parents, teachers, administrators, local elected officials, and board members of the Freehold Borough School District, and

Whereas Senator Vin Gopal, Assemblyman Eric Houghtaling, and Assemblywoman Joann Downey represent Freehold Borough as the elected representatives of District Number Eleven in the New Jersey Legislature, and

Whereas their continual tireless advocacy and actions on behalf of the District has resulted in an unprecedented additional aid appropriation to the District in Fiscal Year 2019 of three million one hundred and sixty two thousand seven hundred and fifty five dollars (\$3,162,755) which will significantly impact the District's ability to provide a thorough and efficient education to its students and decrease the tax levy of its residents,

NOW THEREFORE BE IT RESOLVED that the Freehold Borough Board of Education formally recognizes Senator Gopal, Assemblyman Houghtaling, and Assemblywoman Downey on this most auspicious occasion for their efforts in delivering urgently needed funding to the Freehold Borough School District and express sincere gratitude for their work on behalf of our community.

2. Resolution to Accept Revised State Aid Amounts for Fiscal Year 2019

Whereas on March 15, 2018 the Commissioner of Education notified the Freehold Borough Board of Education it would receive general fund state aid in Fiscal Year 2019 in the amount of eleven million two hundred and thirty four thousand eight hundred and three dollars (\$11,234,803), and

Whereas on July 13, 2018 pursuant to the New Jersey Appropriations Act of Fiscal Year 2019 the Commissioner notified the Freehold Borough Board of Education that their general fund state aid allotment for FY 19 has been increased to thirteen million eight hundred and sixty two thousand five hundred and sixty seven dollars (\$13,862,567) an increase of two million six hundred and twenty seven thousand seven hundred and sixty four dollars (\$2,627,764)

NOW THEREFORE BE IT RESOLVED that the Freehold Borough Board of Education recognize the state aid presented on the revised state aid award notice as the 2018-2019 budgetary basis for state aid revenue and receivable.

3. Resolution to Amend General Fund Tax Levy for Fiscal Year 2018

Whereas on May 7, 2018 the Freehold Borough Board of Education adopted its 2018-2019 Budget in Board action agenda item I.1. Adoption of the 2018-2019 School Year Budget And Tax Levy which set a general fund tax levy of eleven million five hundred and thirty five thousand two hundred and sixty six dollars (\$11,535,266), and

Whereas pursuant to guidance received from the New Jersey Department of Education on July 13, 2018 the Freehold Borough Board of Education wishes to amend its Fiscal Year 2018-2019 general fund tax levy, and

Whereas written advance notice of this public meeting of the Freehold Borough Board of Education was provided to the Asbury Park Press on January 11, 2018 in accordance with *N.J.S.A. 10:4-6 et seq*, and

Whereas the Freehold Borough Board of Education has received approval from the Freehold Borough Tax Office to take this action,

NOW THEREFORE BE IT RESOLVED that the 2018-2019 School Year General Fund Tax Levy be amended to ten million two hundred and thirty five thousand two hundred and sixty six dollars (\$10,235,266.00), a decrease of one million dollars (\$1,000,000.00)

BE IT FURTHER RESOLVED that the school business administrator be authorized to negotiate a revised tax drawdown payment schedule with the Freehold Borough municipal CFO and business administrator pursuant to guidance issued by the NJ Department of Education and NJ Department of Community Affairs.

4. FY 19 General Fund Appropriation Increase During the Budget Year

Whereas the Freehold Borough Board of Education has passed a resolution recognizing the receipt of additional state aid for Fiscal Year 2019 in the amount of two million six hundred and twenty seven thousand seven hundred and sixty four dollars (\$2,627,764.00), and

Whereas one million dollars (\$1,000,000.00) of the additional state aid has been appropriated for tax levy reduction by resolution, and

Whereas one million six hundred and twenty seven thousand seven hundred sixty four dollars (\$1,627,764.00) remains unbudgeted for appropriation as a mid-year budget revision pursuant to guidance received from the Commissioner on July 13, 2018,

NOW THEREFORE BE IT RESOLVED that the Freehold Borough Board of Education make the following Fiscal Year 2019 mid-year budget revisions:

Account	Account #	Original Appropriation	Revised Appropriation	Difference
Salaries - Grades 1-5	11-120-100-101	\$ 2,904,017	\$ 2,991,480	\$ 87,463
Salaries - Grades 6-8	11-130-100-101	1,476,813	1,606,813	130,000
Supplies - Instruction	11-190-100-610	347,128	387,128	40,000
Salaries - Resource	11-213-100-101	1,317,410	1,402,390	84,980
Salaries - Basic Skills	11-230-100-101	-	118,020	118,020
Salaries - ESL	11-240-100-101	787,892	821,552	33,660
Purch Srv. - ESL	11-240-100-320	-	41,769	41,769
Salaries - Health Svc.	11-000-213-100	220,155	233,155	13,000
Purch Srv. - Library	11-000-222-300	2,190	30,601	28,411
Salaries - Custodial	11-000-262-100	452,192	480,257	28,065
Health Benefits	11-000-291-270	4,755,868	5,004,868	249,000
Direct Nursing Service	11-000-217-320	42,000	221,396	179,396
Short Term Bond Inter	11-000-251-836	-	30,000	30,000
Architect/Engineer - F	12-000-400-334	-	45,000	45,000
Construction Services	12-000-400-450	-	519,000	519,000
			Difference	\$ 1,627,764

5. RESOLUTION AUTHORIZING THE ISSUANCE OF AN AMOUNT NOT EXCEEDING \$6,000,000 PROMISSORY NOTES OF THE BOARD OF EDUCATION OF THE BOROUGH OF FREEHOLD IN THE COUNTY OF MONMOUTH, NEW JERSEY

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF FREEHOLD IN THE COUNTY OF MONMOUTH, NEW JERSEY AS FOLLOWS:

Section 1. Pursuant to Title 18A, Education, of the New Jersey Statutes, N.J.S.A. 18A:22-44.1 and in anticipation of the receipt of a grant from the New Jersey Schools Development Authority awarded pursuant to the provisions of the *Educational Facilities Construction and Financing Act*, N.J.S.A. 18A:7G-1 *et seq.*, there are hereby authorized to be issued promissory notes to be called "grant anticipation notes" of The Board of Education of the Borough of Freehold in the County of Monmouth, New Jersey (the "Board") in an amount not exceeding \$6,000,000. The proceeds of such notes shall be applied only to purposes of the school district's school facilities project for which the grant was awarded by virtue of the approval by the New Jersey Office of Administrative Law Judge by an Order Directing the Issuance of Bonds/[Grant] Pursuant to N.J.S.A. 18A:7G-12 (3 OAI DKT. NO. EDU 8980-15 dated December 16, 2015) and the Commissioner of Education's Ruling (#291-16 dated August 4, 2016).

Section 2. The following matters in connection with the notes are hereby determined:

(a) All notes issued hereunder shall mature at such times as may be determined by the Business Administrator/Board Secretary, provided that no note shall mature later than one year from its date of original issuance;

(b) All notes issued hereunder shall bear interest at such rate or rates as may be determined by the Business Administrator/Board Secretary, such rates not to exceed 6% per annum;

(c) The notes shall be in the form determined by the Business Administrator/Board Secretary and the Business Administrator/Board Secretary's signature upon the notes shall be conclusive as to such determination;

(d) Notes issued hereunder may be renewed from time to time, provided however that such renewal is issued after July 1 and before January 1 of any fiscal year.

Section 3. The Business Administrator/Board Secretary is hereby authorized and directed to determine all matters in connection with the notes not determined by this or a subsequent resolution, and the Business Administrator/Board Secretary's signature upon the notes shall be conclusive as to such determination.

Section 4. The Business Administrator/Board Secretary is hereby authorized to sell the notes from time to time at public or private sale in such amounts as the Business Administrator/Board Secretary may determine at not less than par and to deliver them from time to time to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof and payment therefore.

Section 5. The Business Administrator/Board Secretary, in connection with other professionals of the Board acting under the Business Administrator/Board Secretary's direction, is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document for the Board, as it may be so updated from time to time, to be distributed in connection with the sale of obligations of the Board. The Business Administrator/Board Secretary is hereby authorized to execute such disclosure document on behalf of the Board.

Section 6. Any instrument issued pursuant to this resolution shall be a general obligation of the school district. The full faith and credit of the school district are hereby pledged to the punctual payment of the principal of and the interest on the obligations.

Section 7. The Board hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended, in order to preserve the exemption from taxation of interest on the notes, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds above the yield on the notes.

Section 8. The Business Administrator/Board Secretary is authorized and directed to report in writing to the Board at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this resolution is made, such report to include the amount, the description, the interest rate and the maturity of the notes sold, the price obtained and the name of the purchaser.

Section 9. This resolution shall take effect immediately.

6. Approval of Contract – FLC School Cleaning

Whereas the Freehold Learning Center is undergoing major additions and renovations in the summer of 2018 which will prevent the regular cleaning of the school building during that time; and

Whereas the New Jersey Department of Education Office of School Facilities issued Final Approval of Educational Adequacy for the Freehold Learning Center Additions 1640-040-17-1000 and Freehold Learning Center Renovations 1640-040-17-2000; and

Whereas the project scope includes budget items necessary to prepare the school for reopening and occupancy by students prior to the start of school; and

Whereas AllRisk, Inc. provides cleaning services under Educational Services Commission of New Jersey Cooperative Purchasing Contract # 17/18-34 of which the Board is a member; and

Whereas an estimate for cleaning walls, floors, and room contents for the Freehold Learning Center post construction in a two (2) week time period was provided at a cost of eighty six thousand four hundred and eighteen dollars and forty nine cents (\$86,418.49). If the completion

of construction does not allow a two week (2) timeframe for appropriate cleaning overtime may be incurred.

NOW THEREFORE BE IT RESOLVED that the Freehold Borough Board of Education approve a contract with AllRisk, Inc. in the amount of eighty six thousand four hundred and eighteen dollars and forty nine cents (\$86,418.49) for the cleaning and restoration of the Freehold Learning Center post renovation.

7. Appoint FLC Nurse, Kelly Bernazzoli

Approve Kelly Bernazzoli, FLC Nurse, for the 2018-2019 school year, effective 9/1/18 - 6/30/19, at BA Step 13, \$74,862, of the Teacher Salary Guide, appropriated from GAAP Account 11-000-213-100-00-00-09 (50%) and 20-220-200-104-00-00-09 (50%), pending Criminal History Clearance. Ms. Bernazzoli RN, BSN, CSN-NJ, holds a School Nurse Certification from New Jersey City University, NJ. (replacement for T. Wall)

8. Appoint PAE 5th Grade Teacher, Jaclyn Lewandoski

Approve Jaclyn Lewandoski, PAE 5th Grade Teacher, for the 2018-2019 school year, effective 9/1/18 – 6/30/19, at MA+30 Step 10, \$66,692, of the Teacher Salary Guide, appropriated from GAAP Account 11-120-100-101-70-04-09, pending Criminal History Clearance. Ms. Lewandoski holds an MA in Counseling and a BA in Education from New Jersey City University, NJ. (new position)

9. Appoint FLC Music Teacher, Tamar Goetke

Approve Tamar Goetke, FLC Music Teacher, for the 2018-2019 school year, effective 9/1/18 – 6/30/19, at BA Step 5, \$ 51,302, of the Teacher Salary Guide, appropriated from GAAP Account 11-120-100-101-00-02-09, Criminal History Clearance is on file in the Board Office. Ms. Goetke holds a BA in Music from Mason Gross School of the Arts, Rutgers University, NJ. (replacement for R. Michel)

10. Appoint PAE 5th Grade Teacher, Tracy Nagy

Approve Tracy Nagy, PAE 5th Grade Teacher, for the 2018-2019 school year, effective 9/1/18 – 6/30/19, at BA Step 5, \$51,302, of the Teacher Salary Guide, appropriated from GAAP Account 11-120-100-101-70-04-09, pending Criminal History Clearance. Ms. Nagy holds a BA in Elementary Education from Kutztown University, PA. (replacement for Joshua Goldberg who transferred to BSI Math position)

11. Appoint PAE 3rd Grade Teacher Leave Replacement, Giuseppina Grignolo

Approve Giuseppina Grignolo, PAE 3rd Grade Leave Replacement Teacher, for the 2018- 2019 school year, effective 9/1/18 – 6/30/19, at MA Step 1, \$51,352, of the Teacher Salary Guide, appropriated from GAAP Account 11-120-100-101-70-03-09. Criminal History Clearance on file in the Board Office. Ms. Grignolo holds an MA from Touro College, NY. (leave replacement for Y. Batlle)

12. Transfer Teaching Staff for the 2018-2019 School Year

Transfer the below listed teachers/nurses effective with the start of 2018-2019 School Year as listed:

Name	17-18 LOC	17-18 Assignment	18-19 LOC	18-19 Assignment
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Jesserun, Heather	FLC/PAE	Physical Education	FLC	Physical Education
Naspo, Christopher	FLC/PAE	Physical Education	FIS/FLC/PAE	Physical Education
Isaacs, Angela	FLC/PAE	Spanish Teacher	FLC	Spanish Teacher
Kreiger, Karen	PAE/FLC	Media Specialist	FIS/PAE/FLC	Media Specialist
Goldberg, Joshua	PAE	5 th Grade	PAE	Basis Skills - Math
Mirault, Joseph	PAE/FIS	Physical Education	PAE/FIS	Physical Education/ SpEd - Resource
Barone, Erika	PAE/FIS	Art	PAE/FIS	Art/SpEd - Resource
Furlong, Denise	FIS/PAE	Spanish/ESL	PAE	Spanish/ESL
Malave, Priscilla	FIS	Spanish	FIS/PAE	Spanish
Melendez, Janice	FIS	Spanish	FIS/PAE	Spanish
Scalgione, Susan	FIS/PAE	Nurse	FIS	Nurse
Horvath, Marta	FIS/PAE	Nurse	PAE	Nurse

13. High School Volunteer for Title I Summer Program

Authorize Colts Neck High School Senior, Leyla Akin, to volunteer to work with the 2018 Title I Summer Program. She will work under the supervision of Natasha Perski or assigned teacher working in the program.

M. DISCUSSION ITEMS

None

N. COMMUNICATIONS FROM SCHOOL AND COMMUNITY GROUPS

None

O. PUBLIC COMMENTS

Mrs. Sharon Schutzer addressed the legislators about her many years of advocating for fair funding for Freehold Borough Schools. She has made at least 9 trips to Trenton in support of the schools and she wanted to thank our legislators who she knows fought hard for us and are here today to see some good come of the efforts. She thanked them from the bottom of her heart on behalf of all of Freehold and our children.

P. REPORTS FROM BOARD MEMBERS

Mrs. Jordan announced that the town will again have the Participatory Community Budget program this year. That it's a great way to be a part selecting the program and improvements the town makes. First meeting will be 8/2 at 7:00 PM

Mrs. Jordan also mentioned that Olde Freehold Day will be on 8/18 at Lake Topanemus

Q. ADJOURNMENT

On a motion by Mrs. Greitz, the Board of Education adjourned the meeting at 8:13 PM

Unanimously approved.

Respectfully submitted by:

A handwritten signature in cursive script that reads "Joseph Howe".

Joseph Howe, Board Secretary