

**FREEHOLD BOROUGH BOARD OF EDUCATION  
AGENDA FOR THE PUBLIC BOARD ACTION MEETING  
TO BE HELD MONDAY, AUGUST 8, 2011 AT 7:00 PM  
280 PARK AVENUE, FREEHOLD, NJ 07728**

***GOALS OF THE FREEHOLD BOROUGH BOARD OF EDUCATION FOR 2010-2011***

- Goal 1: Implement, support, and communicate the Strategic Plan***  
***Goal 2: Open lines of communication to disseminate information to the community through the Community Relations Committee***  
***Goal 3: Investigate ways to improve financial efficiencies district wide through shared services and partnerships***

**A. STATEMENTS**

1. Meeting Notice
2. Pledge of Allegiance
3. Roll Call

**B. BOARD PRESIDENT/VICE PRESIDENT COMMENTS**

**C. APPROVAL OF MINUTES**

1. Recommend the Board approve the release to the public of the minutes of the Board Action Meeting Agenda held on July 18<sup>th</sup>, 2011.
2. Recommend the Board approve the release to the public of the executive minutes of the Board Action Meeting Agenda held on July 18<sup>th</sup>, 2011 at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**D. PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

**E. SUPERINTENDENT'S/BOARD SECRETARY'S REPORT**

1. Annual Board Retreat – Kathy Winecoff of NJSBA will conduct the annual retreat (including goal setting for 2011-2012) with the members of the Board and the Administration.
2. Calendar/Announcements – Mrs. Elizabeth O'Connell

**F. INSTRUCTION**

1. Life Skills Program Curriculum  
Recommend the Board approve Brigid Tartar and Mary Sens Azara for the continuation of the development of Life Skills Program for grades 6-8, 15 hours each not to exceed 30 hours at the rate of \$35/hr. from account # 20 252 200 100 00 00 04.

## G. PUPILS

1. 1<sup>st</sup> Reading of Policy # 5512 Harassment, Intimidation and Bullying  
Recommend the Board approve the 1<sup>st</sup> Reading of Policy # 5512 Harassment, Intimidation and Bullying, as presented.
2. Approval of Field Trip  
Recommend the Board approve a field trip to Chariot Riders, Inc., in Manchester, NJ for twenty students in grades 4-8 in the Extended School Year Program, on Monday, August 8<sup>th</sup>, 2011, from 9:15 AM – 12:45 PM. Admission cost being paid by Freehold Rotary Club. Transportation with district bus.

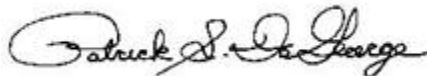
## H. ADMINISTRATION

### I. BUSINESS

1. Approval of Travel Related Expenses  
Recommend the Board approve travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B as per the attached 2011-2012 Travel Authorization Logs.
2. 2<sup>nd</sup> Reading of Policy # 6820 Financial Reports  
Recommend the Board approve the 2<sup>nd</sup> Reading of Policy #6820 Financial Reports, as presented.
3. Revision of 1<sup>st</sup> Reading of Policy # 7510 Use of School Facilities  
Recommend the Board approve the revision of 1<sup>st</sup> Reading of Policy # 7510 Use of School Facilities, as presented.
4. S-1701 Reporting for June 2011 (UNAUDITED)

#### *Board Secretary Report for June 2011*

Pursuant to N.J.A.C. 6A:23-2.12(d), I do certify that as of June 30, 2011 no budgetary line item account has been over-expended in violation of N.J.S.A.18A:22-8 and 18A:22-8.1.

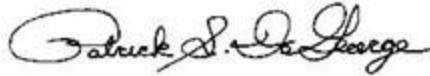


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Patrick S. DeGeorge  
Board Secretary

August 8, 2011  
Date

#### *Treasurer of School Funds Report for June 2011*

The June 2011 Treasurer of School Funds Reports are in agreement with the June 2011 Reports of the Board Secretary for the 2010-2011 school year.



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Patrick S. DeGeorge  
Board Secretary

August 8, 2011  
Date

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:20.10(e), certify that as of June 30, 2011 after review of the Board Secretary's monthly financial reports (appropriations section) and Treasurer's Report and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.12(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Transfers

The Superintendent, at the request of the Board Secretary, recommends that the Board approve line item transfers for the 2010-2011 school year through June 30, 2011.

6. Manual Check Register – June 2011

Recommend the Board approve the *Manual Check Register* for June 2011 in the amount of \$247,791.15.

7. Payroll Agency Check Register – June 2011

Recommend the Board approve the *Payroll Agency Check Register* for June 2011 in the amount of \$1,333,166.22.

8. Compensation Trust Check Register – June 2011

Recommend the Board approve the *Compensation Trust Check Register* for June 2011 in the amount of \$4,506.47.

9. Ratification of Expenditures

WHEREAS, the last scheduled public meeting of the Freehold Borough Board of Education was held on July 18, 2011; and

WHEREAS, between July 19, 2011 and July 20, 2011 certain expenditures were made which are deemed as "necessary"; and

WHEREAS, N.J.A.C. 6A:23A-7.4(e) provides that, "Where occasional unforeseen situations arise wherein a request cannot obtain prior approval of the board" the payment of "necessary" expenditures without prior approval by the Board of Education may be made; and

WHEREAS, at the Reorganization meeting held on May 9, 2011 the Board of Education bestowed upon the Business Administrator the authority to pay outstanding recurring expenditures between board meetings,

THEREFORE, the Superintendent recommends that the Board of Education hereby ratify the following resolutions from necessary expenditures which transpired during the period between July 19, 2011 and July 20, 2011:

Fund 11 – General Current Expense	\$ 36,103.70
Fund 12 – Capital Outlay	0.00
Fund 20 – Grants and Entitlements	10,495.00
Fund 60 – Food Service	<u>0.00</u>
Total	\$ 45,598.70

10. Payment of Bills – August 8, 2011

Recommend the Board approve the claims for goods received and services rendered and certified to be correct by the Business Administrator/Board Secretary as of July 18, 2011 as follows:

Fund 11 – General Current Expense	\$ 34,635.14
Fund 12 – Capital Outlay	0.00
Fund 20 – Grants and Entitlements	28,805.05
Fund 60 – Food Service	<u>14,402.68</u>
Total	\$ 77,842.87

11. Corrective Action Plan - OFAC

WHEREAS, N.J.A.C. 6A:23A-5.6 requires that in responding to an audit report issued by the New Jersey Office of Fiscal Accountability and Compliance (OFAC) the Board of Education of a public school district discuss the results of that report at a public meeting no later than 30 days after receipt of findings, adopt a resolution certifying the findings were discussed in public and approved a Corrective Action Plan (CAP) within 30 days of public meeting, and post the CAP on the district's website, and

WHEREAS, at its regular public meeting held on Monday June 20, 2011 the Freehold Borough Board of Education did in fact discuss the results of the June 9, 2011 report prepared by OFAC related to their recent audit of district's NCLB Title I Audit Program for the Grant Year 2008-2009,

THEREFORE, BE IT RESOLVED, that the Freehold Borough Board of Education does hereby adopt the CAP as presented and agrees to post the CAP on the district's website.

BE IT FURTHER RESOLVED, that along with submission of the CAP to OFAC, the Freehold Borough Board of Education will request a 90 day period of time over which the Board will repay funds due.

12. Contract Award – Floor Sanding and Refinishing

Recommend the Board approve North Eastern Floors to scrub, sand and apply coats of oil to the gymnasium and stage floors at the Park Avenue Complex, as well as to sand, seal, and apply coats of oil to the art room floor at the Park Avenue Complex between August

9, 2011 and August 31, 2011, at a total cost not to exceed \$8,211 to be appropriated from GAAP Account 11-000-261-420-00-00-05.

13. Non-Public Textbook and Nursing Purchasing Services

Recommend the Board approve Monmouth-Ocean County Educational Services Commission (MOESC) to provide services for the coordination and purchasing of textbooks and nursing services for non-public schools within the boundaries of this district for the 2011-2012 school year with fees charged by MOESC for these services to be deducted by MOESC directly from the related Non-Public Textbook aid provided by the New Jersey Department of Education.

14. Board Member Criminal History Record Check

WHEREAS, on June 9, 2011, Governor Chris Christie signed into law, Assembly Bill 444 amending N.J.S.A. 18A: 12-1.2, and requiring members of a board of education or members of a board of trustees of a charter school to undergo a criminal history record check, and

WHEREAS, the New Jersey Department of Education has received approval from the United States Justice Department to access the federal criminal history record files for the purpose of conducting criminal record searches for board members and trustees of charter schools, and

WHEREAS, the Freehold Borough Board of Education consists of nine (9) members; each of whom requires a criminal history record check, and

WHEREAS, the cost of each criminal history record check is \$81.25 ((\$70.25 for fingerprinting and \$11.00 admin fee),

NOW, THEREFORE, BE IT RESOLVED that the Freehold Borough Board of Education approve the following resolutions:

- a) Reimburse board member Annette Jordan for the cost of the required criminal history record check in the amount of \$81.25 to be appropriated from GAAP Account 11-000-230-890-00-00-09.
- b) Reimburse board member James Keelan for the cost of the required criminal history record check in the amount of \$81.25 to be appropriated from GAAP Account 11-000-230-890-00-00-09.
- c) Reimburse board member Michael Lichardi for the cost of the required criminal history record check in the amount of \$81.25 to be appropriated from GAAP Account 11-000-230-890-00-00-09.
- d) Reimburse board member Maureen MacCutcheon for the cost of the required criminal history record check in the amount of \$81.25 to be appropriated from GAAP Account 11-000-230-890-00-00-09.

- e) Reimburse board member Thomas Parke for the cost of the required criminal history record check in the amount of \$81.25 to be appropriated from GAAP Account 11-000-230-890-00-00-09.
- f) Reimburse board member Bruce Patrick for the cost of the required criminal history record check in the amount of \$81.25 to be appropriated from GAAP Account 11-000-230-890-00-00-09.
- g) Reimburse board member Ron Reich for the cost of the required criminal history record check in the amount of \$81.25 to be appropriated from GAAP Account 11-000-230-890-00-00-09.
- h) Reimburse board member Kevin Tennant for the cost of the required criminal history record check in the amount of \$81.25 to be appropriated from GAAP Account 11-000-230-890-00-00-09.
- i) Reimburse board member Daniel Xavier for the cost of the required criminal history record check in the amount of \$81.25 to be appropriated from GAAP Account 11-000-230-890-00-00-09.

## J. PERSONNEL

1. Resignation of FIS Principal  
Recommend the Board accept with regret the resignation of Nelson Ribon, FIS Principal, effective September 26<sup>th</sup>, 2011.
2. Resignation of Part-time Assistant and Part-time Special Education Teacher  
Recommend the Board accept with regret the resignation of Nancy Maresca, effective August 31<sup>st</sup>, 2011.
3. Employment of FIS Special Education Teacher  
Recommend the Board approve the employment of Nancy Maresca, FIS Special Education Teacher for the 2011-2012 school year at Step 6 – B.A., \$45,910 of Teacher’s Salary Guide to be appropriated from GAAP Account 11-213-100-101-00-00-04. Ms. Maresca holds a B.A. in Psychology and Education from Georgian Court University and holds Elementary K-5 certification, Elementary with Language Arts 5-8 specialization, and Teacher of Students with Disabilities. Ms. Maresca’s Criminal History approval is on file in the Superintendent’s office. (replaces Dakota Woodham)
4. Employment of PAE Bilingual Teacher  
Recommend the Board approve the employment of Jessica Perez, PAE Bilingual Teacher for the 2011-2012 school year at Step 5 – B.A. \$45,410 of Teacher’s Salary Guide to be appropriated from GAAP Account 11-240-100-101-00-00-03. Ms. Perez holds a B.A. in Spanish from Monmouth University and holds PreK-3, Elementary K-5, Teacher of Students with Disabilities and Bilingual certifications. (replaces Yolanda Roeder)

5. Resignation of Teacher Assistant  
Recommend the Board accept with regret the resignation of Evelyn Gonzales, effective August 31<sup>st</sup>, 2011.
6. Employment of Teacher Assistant  
Recommend the Board approve Jessica Herbert, as teacher assistant at PAE for the 2011-2012 school year, at Step 9 - \$23,599 of Teacher Assistant's Guide to be appropriated from GAAP Account 20-250-100-106-00-00-04. Ms. Herbert holds a B.A. and M.S. in Elementary Education from Rowan University, and holds certificates in Elementary Education K-5 and Teacher of Students with Disabilities. (replaces Ami Chodosh)
7. Resignation of Nurse Assistant  
Recommend the Board accept with regret the resignation of Gloribelle Lopez, effective August 28<sup>th</sup>, 2011.
8. Resignation of FIS Special Education Teacher  
Recommend the Board accept with regret the resignation of Brianna Orrigo, effective October 1<sup>st</sup>, 2011.
9. Employment of Title I/NCLB Coordinator  
Recommend the Board reapprove Colleen Dec as Title I/NCLB Coordinator at \$30 per hour (outside of contractual hours) (\$7,500) from May 1<sup>st</sup>, 2011 through August 31<sup>st</sup>, 2011 to be appropriated from NCLB Title IA GAAP Account # 20-232-200-100-00-03-03.
8. Reapprove Title IA/III Summer PreK-2 Literacy Program Coordinator/Teacher (Revised GAAP Account)  
Recommend the board approve Natasha Perski, Title IA Teacher at Park Avenue Elementary, as Title IA/III Summer PreK-2 Literacy Program Coordinator/Teacher from March 3, 2011 until August 31, 2011 at a stipend of \$5,000. All work will be conducted outside contractual hours, in coordination of the Director of Curriculum & Instruction and Title IA Coordinator (Title IA ARRA). GAAP Account 20-450-200-100-00-00-03 and GAAP Account 20-232-200-100-00-00-03 for \$383.60.
9. Consultant for FY12 NCLB Grant  
Recommend the Board approve Dr. Thomas Tramaglino for 25 hours at the rate of \$53.16 per hour as a consultant for the district's application for the FY12 NCLB grant – Title IA GAAP Account 20-232-200-800-00-00-03, not to exceed \$1329.00.
10. Consultant for INCLUDE Grant  
Recommend the Board approve Dr. Thomas Tramaglino for 15 hours at the rate of \$53.16 per hour as a consultant for the district's end of year report for Phase IV of the INCLUDE Grant, as well as the overall final grant evaluation – GAAP Account 11-190-100-320-00-00-09, not to exceed \$797.40.

11. Summer Library Work

Recommend the Board approve the following staff members for summer library work (implementation of new electronic catalog)

Karen Krieger, media specialist, for 20 hours of summer work to begin to catalog library books in the new library at a rate of \$30 hour for a total of \$600. GAAP Account 11-000-222-100-00-01-09.

Pat Schure, library assistant, for 20 hours of summer to help catalog library books at a rate of \$15 hour for a total of \$300. GAAP Account 11-000-222-100-00-02-09.

12. CHIPRA Facilitator

Recommend the Board approve Ana Fay as CHIPRA facilitator, effective August 15<sup>th</sup>, 2011 – December 31<sup>st</sup>, 2011 at \$30/hour not to exceed \$15,000, GAAP Account 20-438-200-100-00-00-81.

13. Abolished Positions

RESOLVED, that the Board abolish the following staff positions and reflect the abolitions on its Position Control Roster (PCR):

<u>PCR#</u>	<u>Position Name</u>	<u>Term</u>
DTECH001	Director of Technology & Assessment	12 Months
DEAN0001	Dean of Students	10 Months
ARRA1001	ARRA Title I Teacher	10 Months
ARRA1002	ARRA Title I Teacher	10 Months
ARRA1002	ARRA Title I Teacher	10 Months
ARRA1004	ARRA Title I Teacher	10 Months
ARRA1005	ARRA Title I Assistant	10 Months
INCLD001	INCLUDE Teacher	10 Months
TRANSL01	District Translator	10 Months

14. Volunteer Part-Time Girl's Soccer Coach

Recommend the Board approve Annette Jordan as volunteer part-time girls soccer coach for the 2011-2012 school year at a cost of \$0, pending Criminal History Check, as required by district policy.

15. Reemployment of Substitute Teachers with College Degrees

Recommend the Board approve the following Substitute Teachers with college degrees for the 2011-2012 school year.

Kristin Avisado  
Alessandra Barthel  
Joann Bell  
Catherine Berkowitz  
Meredith Berkowitz  
Diane Bono



Andrea D'Addario  
Elizabeth Dewhurst  
Sara Dizenhaus  
Tracey Edwards  
Gail Eisner  
Shari Fins  
Ray Flewellen  
Rachel Ford  
Michele Galpern  
Erica Gang  
Antionette Giamo  
Joy Hartman  
Tania Hilliard  
Donna Ibanez  
Yolanda Kabourakis  
Jennifer Kozar  
Linda Longo  
Alexandria Malanka  
Alexandra Manolas  
Vinita Mehta  
Fred Miller  
Kristin Mullin  
Joan Odud  
Victoria Pakola  
Richard Palumbo  
Nicholas Poverman  
Lillian Raymond  
Maria Riley  
Laura Santitoro  
Geralda Severe  
Susan Sheridan  
Jean Soccodato  
Mary Stallworth  
Suzanne Swinarski  
Erin Stripto  
Karen Tavel  
Amanda Vitale  
Jane Volz  
Kristin Ward  
Kim Yow

16. Reemployment of Substitute Teachers without College Degrees

Recommend the Board approve the following Substitute Teachers without college degrees for the 2011-2012 school year.

Kimberly Bernstein

Gina Caruso  
Robert Connaghan  
Syeda Kadri  
Mollie Katzenstein-Stein

17. Reemployment of Substitute Nurses with College Degrees

Recommend the Board approve the following Substitute Nurses with college degrees for the 2011-2012 school year.

Lisa Mannino  
Melissa Trainor

18. Reemployment of Substitute Nurse without a College Degree

Recommend the Board approve the following Substitute Nurse without a college degree for the 2011-2012 school year.

Virginia Vota

19. Reemployment of Substitute Teacher Assistants

Recommend the Board approve the following Substitute Teacher Assistants for the 2011-2012 school year.

Dilania Barger  
Maria Chaffer  
Ester Daly  
Leigh Gavinelli  
Mary Jane Grassi  
Ashley Irving  
Nicole Irving  
Pat Schure  
Margot Strandberg  
Donna VanDuysen

K. NEW BUSINESS/ADDENDA

L. DISCUSSION ITEMS

1. Use of Facilities Regulation – District Athletic Fields

M. COMMUNICATIONS FROM SCHOOL AND COMMUNITY GROUPS

N. PUBLIC COMMENTS

O. REPORTS FROM BOARD MEMBERS

P. EXECUTIVE SESSION

None anticipated

Q. ADJOURNMENT