

**FREEHOLD BOROUGH BOARD OF EDUCATION
AGENDA FOR THE PUBLIC BOARD ACTION MEETING
TO BE HELD MONDAY, AUGUST 29th, 2011 AT 7:00 PM
280 PARK AVENUE, FREEHOLD, NJ 07728**

GOALS OF THE FREEHOLD BOROUGH BOARD OF EDUCATION FOR 2011-2012

Goal 1: Each board committee is to have minutes of their meetings distributed to all board members within 48 hours after the meeting.

Goal 2: Board members should take the initiative to meet with the Business Administrator to gain a better understanding of the Board's financial roles.

Goal 3: Set aside time at several board meetings throughout the year to have discussions on board governance issues.

A. STATEMENTS

1. Meeting Notice
2. Pledge of Allegiance
3. Roll Call

B. BOARD PRESIDENT/VICE PRESIDENT COMMENTS

C. APPROVAL OF MINUTES

D. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

E. SUPERINTENDENT'S/BOARD SECRETARY'S REPORT

1. FLC End of the Year Student Achievement Report – Mrs. Elizabeth O'Connell
2. Calendar/Announcements – Mrs. Elizabeth O'Connell

F. INSTRUCTION

1. Home Instruction
Recommend the Board approve Julie Kudish to provide home instruction services for the 2011-12 school year on an as needed basis at the rate of \$35/hr. to be appropriated from GAAP Account 11-150-100-320-00-00-04.

G. PUPILS

1. 2nd Reading of Policy # 5512 Harassment, Intimidation and Bullying
Recommend the Board approve the 2nd Reading of Policy # 5512 Harassment, Intimidation and Bullying, as presented.

2. Out of District Tuition – Private Schools

Recommend the Board approve the following private out of district placements for the 2011-2012 school year to be appropriated from GAAP Account 11-000-100-566-00-00-04.

SID #	School	Tuition
10200010	Woodcliff Academy	\$ 48,075.88
10210095	Woodcliff Academy	48,075.88
10201193	Hawkswood School	59,598.00
10201194	Hawkswood School	59,598.00
10900005	Hawkswood School	59,598.00
10900000	Hawkswood School	59,598.00
10201042	Hawkswood School	59,598.00
10201197	Hawkswood School	59,598.00
10200936	Search Day Program	51,422.10
20100855	Children's Center	48,008.80
	Total	\$553,170.66

3. Out of District Tuition – Public Schools

Recommend the Board approve the following public school out of district placements for the 2011-2012 school year to be appropriated from GAAP Account 11-000-100-562-00-00-04.

SID #	School	Tuition
10201195	Neptune Township	\$52,000.00
10100459	Howell Township	39,170.00
	Total	\$91,170.00

4. Commission for the Blind Services

Recommend the Board approve Commission for Blind Services to provide Level 1 Services to SID #10900000 for the 2011-2012 school year in the amount of \$1,700.00 to be appropriated from GAAP Account 11-000-216-320-00-01-04.

H. ADMINISTRATION

1. Approve Table of Organization

Recommend the Board approve the Table of Organization, as presented.

I. BUSINESS

2. Approval of Travel Related Expenses

Recommend the Board approve travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B as per the attached 2011-2012 Travel Authorization Logs.

3. Revision of 2nd Reading of Policy # 7510 Use of School Facilities

Recommend the Board approve the revision of 2nd Reading of Policy # 7510 Use of School Facilities, as presented.

4. Payment of Bills – August 29, 2011

Recommend the Board approve the claims for goods received and services rendered and certified to be correct by the Business Administrator/Board Secretary as of July 18, 2011 as follows:

Fund 11 – General Current Expense	\$122,184.91
Fund 12 – Capital Outlay	0.00
Fund 20 – Grants and Entitlements	32,622.06
Fund 60 – Food Service	<u>6,965.09</u>
Total	\$161,772.06

5. Transfer from Maintenance Reserve

WHEREAS, the Freehold Borough Board of Education has applied for and been awarded a safety grant from the New Jersey School Boards Association Insurance Group MOCSSIF Subfund for the 2011-2012 school year, and

WHEREAS, the project for which the safety grant was awarded is the upgrading of the fire alarm and life safety systems at the Park Avenue Complex; specifically, the replacement of heat detectors, smoke detectors, manual pull stations and fire control panels, and

WHEREAS, the project is considered to be “required maintenance” as defined by Code, and

WHEREAS, the cost of that project is estimated to be \$14,200, and

WHEREAS, the portion of the project to be funded by the safety grant is \$4,741.68,

NOW THEREFORE, BE IT RESOLVED that the Freehold Borough Board of Education:

- Approve the project as described, and
- Authorize the appropriation of up to \$14,200 from the Maintenance Reserve to finance the project; with the understanding that the \$4,741.68 from the safety grant, as well as any unused portion of the original amount will be deposited back to the Maintenance Reserve upon receipt, and
- Authorize the Business Administrator to work with the Supervisor of Buildings and Grounds to complete this project in accordance with New Jersey Public Purchasing Law.

6. Award of Contract – Upgrade of Fire Alarm and Life Safety Systems

Recommend the Board award Fire Security Technologies, Inc. located at 1709 Highway 34, Farmingdale, New Jersey the contract for the upgrading of the fire alarm and life safety systems at the Park Avenue Complex (specifically, the replacement of heat

detectors, smoke detectors, manual pull stations and fire control panels) at a total cost not to exceed \$14,200 to be appropriated from GAAP Account 11-000-261-421-00-00-05. Quotations were received for this project in accordance with New Jersey Public Purchasing Law.

7. Transfer from Maintenance Reserve

WHEREAS, the Freehold Borough Board of Education is in need of a ductless air conditioning unit in the Park Avenue Complex, and

WHEREAS, the cost of that project is estimated to be \$10,190,

WHEREAS, the project is considered to be “required maintenance” as defined by Code, and

NOW THEREFORE, BE IT RESOLVED that the Freehold Borough Board of Education:

- Approve the project as described, and
- Authorize the appropriation of up to \$10,200 from the Maintenance Reserve to finance the project; with the understanding that any unused portion will be deposited back to the Maintenance Reserve upon completion of the project, and
- Authorize the Business Administrator to work with the Supervisor of Buildings and Grounds to complete this project in accordance with New Jersey Public Purchasing Law.

8. Award of Contract – Installation of Ductless Air Conditioning Unit

Recommend the Board award Northwind Mechanical Systems, Inc. located at 1305 Roller Road, Ocean, New Jersey the contract for the installation of one (1) Sanyo Ductless Split Air Conditioning units (including electrical connections) at a total cost not to exceed \$10,190 to be appropriated from GAAP Account 11-000-261-421-00-00-05. Quotations were received for this project in accordance with New Jersey public Purchasing Law.

9. Transportation Contract

WHEREAS, the Freehold Borough Board of Education has been unable to obtain reasonable transportation services for special needs Student #000006 who attends the Park Avenue Elementary School, Freehold, New Jersey, and

WHEREAS, the student will be transported to and from school by Carlos Escobar and/or Yolanda Escobar (parents of #000006),

NOW, THEREFORE BE IT RESOLVED, that the Freehold Borough Board of Education approve the reimbursement for said services to Carlos Escobar and/or Yolanda Escobar at the rate of \$50 per day for the regular 2011-2012 school year not to exceed \$9,150 as per the agreement signed by all parties.

10. Amendment to Instructional Services Agreement to Instructional Services Agreement for Chapter 192/193 Nonpublic Auxiliary Services – MOESC

WHEREAS, N.J.S.A. 18A:46A-1 et seq. (Chapter 192, Laws of 1977) authorizes the provision of auxiliary services (e.g., Compensatory Education, English as a Second Language and Home Instruction) to students enrolled full-time in nonpublic elementary and secondary schools in the state; and N.J.S.A. 18A:46-19.1 et seq. (Chapter 193, Laws of 1977) authorizes the provision of remedial services (Evaluation and Determination of Eligibility, Supplementary Instruction and Speech-Language) for handicapped students enrolled full-time in nonpublic elementary and secondary schools in the state, and

WHEREAS, on June 23, 2008 the Freehold Borough Board of Education entered into a contract with Monmouth Ocean County Educational Services Commission (MOESC) in which MOESC would provide Chapter 192 and Chapter 193 services between July 1, 2008 and June 30, 2018, and

WHEREAS, on August 5, 2011 MOESC proposed an amendment to that contract which will bring the agreement into compliance with the Manual for Chapter 192 & 192 Programs for Non-public School Students for 2011-2012,

NOW THEREFORE BE IT RESOLVED that the Freehold Borough Board of Education approve the amendment as presented.

11. No Child Left Behind (NCLB) – 2010-2011 Amended

Recommend the Board approve amendment of the 2009-2010 NCLB grant application for carry-forward funding from the 2009-2010 grant year as follows:

Title IA	\$199,782
Title I SIA	1,841
Title IIA	48,764
Title IID	3,632
Title III	34,895
Title IV	<u>9,153</u>
Total	\$298,067

12. Grant Application and Award – NCLB (2011-2012)

Recommend the Board accept the NCLB grant allocation for the 2011-2012 school year as follows:

Title IA	\$1,104,440
Title IIA	67,587
Title III	<u>49,234</u>
Total	\$1,221,221

13. Grant Application and Award – 21st Century (2011-2012)

Recommend the Board accept the allocation of 21st Century Community Learning Center Grant, Cohorts 4, 5, 6 and 7, NGO#11-EK17-H05, Year 3 of 5 in the amount of \$535,000 for the period September 1, 2011 through August 31, 2012 in the amount of \$535,000.

14. Sale or Disposal of Assets

WHEREAS, the Freehold Borough Board of Education deems the property listed below to be surplus property which is no longer useful for school purposes, and

WHEREAS, the value of said property is estimated to be as enumerated below,

THEREFORE, be it resolved that the Freehold Borough Board of Education authorize the Business Administrator to offer the property for sale or disposal without advertisement for bids in accordance with 18A:18A-45c-f.

Desktops

2	HP Compaq dc7600 SFF	Working/Obsolete	\$ 0
1	HP Compaq Deskpro EN	Working/Obsolete	\$ 0
11	HP MX2000 MT	Working/Obsolete	\$ 55
3	HP Compaq Evo D510	Working/Obsolete	\$ 0
15	Lenovo IdeaCentre J3000	Not Working	\$ 0
20	HP DX5150	Working/Obsolete	\$ 600
42	HP DC5000	Working/Obsolete	\$1,260

Notebooks

15	HP Compaq nc6120	Working/Obsolete	\$ 150
112	HP Compaq nx6110	Working/Obsolete	\$1,120
22	HP Compaq nx9030	Working/Obsolete	\$ 220
3	Lenovo S10e	Working/Obsolete	\$ 30

15. Disposal of Textbooks

Recommend the Board to approve the disposal of the following textbook:

The American Nation, Prentis Hall, ISBN #0-13-063710-6 Qty: 40 Value: \$0

16. Transportation – Athletics

Recommend the Board approve the District's 2011-2012 Intermediate School Girls and Boys Soccer schedule, as well as the related transportation of District students and staff members.

17. Bilingual Social Assessments

Recommend the Board approve Ana Pires to conduct bilingual social assessments on an as needed basis for the 2011-2012 school year at the rate of \$350 per evaluation (not to exceed \$10,500) to be appropriated from GAAP Account 11-000-219-320-00-00-04.

18. Bilingual Speech & Language Evaluations

Recommend the Board approve Nilda Collazo to conduct bilingual speech and language evaluations on an as needed basis for the 2011-2012 school year at the rate of \$450 per evaluation (not to exceed \$13,500) to be appropriated from GAAP Account 11-000-219-320-00-00-04.

19. ABA Consultations

Recommend the Board approve Xanadu Behavior Therapy to provide consulting services for the 2011-2012 school year at the rate of \$125/hr (not to exceed \$10,000) to be appropriated from GAAP Account 11-000-217-320-00-00-04.

J. PERSONNEL

1. Acting Principal – Freehold Intermediate School

Recommend the Board approve Joseph Jerabek as Acting Principal of the Freehold Intermediate School, beginning September 1st, 2011 and ending June 22nd, 2011, at a non-pensionable stipend of \$25,000 to be appropriated from GAAP Account 11-000-240-103-00-00-09.

2. Interim Assistant Principal – Freehold Intermediate School

Recommend the Board approve Michael D’Anna as Interim Assistant Principal of the Freehold Intermediate School, beginning September 1st, 2011 and ending June 22nd, 2011, at an annual salary of \$85,000 inclusive of attendance at 10 school events outside of the regular school day.

3. Resignation of Guidance Counselor

Recommend the Board accept with regret the resignation of Jeanna Corrigan, effective September 23rd, 2011.

4. Employment of Guidance Counselor – FIS

Recommend the Board approve the employment of Heather Newman, FIS Guidance Counselor, for the 2011-2012 school year at Step 7 – M.A. \$48,760 of Teacher’s Salary Guide to be appropriated from GAAP Account 11-000-218-104-00-00-04, pending Criminal History Check. Ms. Newman holds a B.S. in Spanish from Montclair University and an M.S.ed in School Counseling from Monmouth University. (Replaces Jeanna Corrigan.)

5. Employment of Guidance Counselor – FLC

Recommend the Board approve the employment of Kari Schmidt, FLC Guidance Counselor for the 2011-2012 school year at Step 8 – M.A., \$49,500 of Teacher’s Salary Guide to be appropriated from GAAP Account 11-000-218-104-00-00-04, pending Criminal History Check. Ms. Schmidt holds a B.A. in Psychology from William Paterson University and holds K-8 certification and a M.A. from Georgian Court University with School Counselor certification. (Replaces Erin Maguire.)

6. Employment of Special Education Teacher – FIS \

Recommend the Board approve the employment of Shannon Keeley, FIS Special Education Teacher for the 2011-2012 school year at Step 7 – B.A. \$46,410 of Teacher’s Salary Guide to be appropriated from GAAP Account 11-213-100-101-00-00-04, pending Criminal History Check. Ms. Keeley holds a B.A. from Mount Saint Mary College in Mathematics with a concentration in Secondary/Special Education and holds Elementary with Math and Teacher of the Handicapped certifications. (Replaces Brianna Orrigo.)

7. Employment of Teacher Assistant

Recommend the Board approve Vanessa Velazquez, as teacher assistant at PAE for the 2011-2012 school year, at Step 9 - \$23,599 of Teacher Assistant’s Guide to be appropriated from GAAP Account 11-190-100-106-00-00-09, pending Criminal History Check. Ms Velazquez holds a B.A. from Hunter College in Psychology and holds Elementary K-5 certification. (Replaces Evelyn Gonzalez.)

8. Employment of Nurse Assistant

Recommend the Board approve Anita Traynor as a nurse assistant at PAE/FIS complex, for the 2011-2012 school year, at Step 9 - \$23,599 of Teacher Assistant’s Guide to be appropriated from GAAP Account 11-000-213-100-00-02-04, pending Criminal History Check. Ms. Traynor holds a B.A. from Montclair State University in Human Ecology, Family and Child Studies. (Replaces Gloribelle Lopez.)

9. Employment of Part-time Inschool Suspension Teacher Assistant and Part-time Special Education Teacher

Recommend the Board approve Desiree Pena as part-time in school suspension assistant and part-time special education teacher at the Freehold Intermediate School for the 2011-2012 school year (10 month employee) pending Criminal History Check, to be appropriated as follows:

Teacher Assistant	11-190-100-106-00-00-09	84%	\$19,823
Teacher	11-212-100-101-00-00-04	16%	<u>7,106</u>
			\$26,929

Ms. Pena holds a B.A. in Sociology from Georgian Court University and holds Elementary with Middle School Social Studies and Teacher of Students with Disabilities certifications. (Replaces Nancy Maresca.)

10. Employment of Art Teacher (Maternity Leave)

Recommend the Board approve Kymm Silversey as an Art Teacher (Maternity Leave) at PAE/FIS complex, from September 1st, 2011 – November 9th, 2011 at Step 3 – B.A. \$44,410 (prorated) of Teacher’s Salary Guide, to be appropriated from GAAP Account 11-130-100-101-04-00-09, pending Criminal History Check. Ms. Silversey holds a B.S. in Art Education from Monmouth University and holds Teacher of Art, Elementary K-5

and Teacher of Students with Disabilities certifications. (Maternity leave replacement for Tracie Vaz.)

11. Part-time Computer Technician

Recommend the Board approve Kofi Wimbush, as part-time computer technician for the 2011-2012 school year at \$15/hour not to exceed a total of \$3,000 to be appropriated from GAAP Account # 11-000-252-100-00-01-08. Mr. Wimbush's Criminal History Check is on file in the Superintendent's office.

12. Temporary Part Time Payroll/Benefits Assistant

Recommend the Board approve Elaine Badalamenti as Temporary Part Time Payroll/Benefits Assistant for up to 20 hours per week from August 29, 2011 through October 31, 2011 at a rate of \$15 per hour (not to exceed \$2,800 to be appropriated from GAAP Account 11-000-251-100-00-00-02. Ms. Badalamenti's Criminal History Check is on file in the Superintendent's office.

13. Approval of Extra-curricular Stipends

Recommend the Board approve the following staff members for extra-curricular stipends for the 2011-2012 school year:

Yatta Dukuly	FIS after school duty monitor	\$ 9/day
Yatta Dukuly	FIS breakfast duty monitor substitute	\$ 9/day
John Brovak	FIS lunch duty monitor	\$14/duty
Joe Mirault	FIS lunch duty monitor	\$14/duty
Jennifer Michal	FIS girls track coach	\$3,070/year
Shelly Kole/Linda Maya	FLC before care monitor	\$15/day
Sue Richman	FLC after school duty monitor	\$ 9/day
Stan Krasowski	FLC lunch duty monitor	\$14/day
Diane Dispenza	FLC lunch duty monitor	\$14/day
Sue Richman	FLC lunch duty monitor	\$14/day
Mary Aschenbach	FLC lunch duty monitor	\$14/day
Chris Naspo	FLC lunch duty monitor	\$14/day
Josh Goldberg	FLC lunch duty monitor	\$14/day

14. Approval of Intermediate School Intramural Sports Program Facilitator

Recommend the Board approve Charles Latshaw as Intermediate School Intramural Sports Program Facilitator for the 2011-2012 school year, at a stipend of \$2,000/year.

15. Substitute Hire

Recommend the Board approve the following substitutes work with the Curriculum office at a rate of \$15/hour not to exceed 7 hours each. Both substitutes have fingerprinting on file in the Superintendent's office.

Joseph LaRocca	Thursday, August 25 th , 2011
Eric Niciewski	Monday, August 29 th , 2011

16. Approval of Student Teachers/Interns/Field Experience for 2011-2012 School Year

Recommend the Board approve the following student teachers/interns/field experience for the 2011-2012 school year:

Cooperating Teacher	Student Teacher	School/Concentration	Dates
Meghan Reistrom	Gina Caruso-Junior Practicum Field Experience	Kean	Sept-Dec. 19, 2011
Kelly Korz-Guidance	Cara Remmert-100 hour internship	Caldwell College	Sept-Dec. 2011
Reina Calise	Yalitza Guerrero-Sp. Ed. student teaching-On Job Training	TCNJ	Fall 2011 9/6-12/16

17. Employment of Staff for 21st Century Community Learning Center After School Programs

Recommend the Board approve the following anticipated staff for the 2011-2012 After School Program to be paid as indicated: 21st Community Learning Centers for Freehold Borough Public Schools. Account# 20-307-100-101-00-00-03 and 20-307-100-106-00-00-03

Last Name	First name	Position	Salary
Blessing	Shaun	Teacher	\$30.00/hour
Brache	Heidi	Teacher	\$30.00/hour
Brovak	John	Site Supervisor	\$35.00/hour
Fern	Katelyn	Teacher	\$30.00/hour
Freier	Amanda	Teacher	\$30.00/hour
Gallagher	Susan	Teacher	\$30.00/hour
Goldberg	Josh	Teacher	\$30.00/hour
Hoayeck	Julieth	Teacher	\$30.00/hour
Jessurun	Heather	Teacher	\$30.00/hour
Knight	Emily	Teacher/Substitute Bus Driver	\$30.00/hour
Kole	Shelley	Teacher	\$30.00/hour
Mariolis	Alexandra	Teacher	\$30.00/hour
Naspo	Christopher	Teacher	\$30.00/hour
Prouty	Michele	Teacher	\$30.00/hour
Snedden	Julie	Teacher	\$30.00/hour
Warrington	Sheryl	Teacher	\$30.00/hour
Ballad	Kay	Bus Driver	\$30.00/ hour
Canha	Marlene	Aide	\$15.00/ hour
Vota	Virginia	Nurse	\$30.00/hour
Mendoza	Evelyn	Aide	\$15.00/ hour
Piserchia	Sylvia	Aide	\$15.00/ hour

Salce	Kellie	Aide	\$15.00/ hour
Snyder	Adonia	Aide	\$15.00/ hour
Guerrero	Yalitza	Substitute Teacher	\$30.00/hour
Maresca	Nancy	Substitute Teacher	\$30.00/hour
Reed	Michael	Substitute Teacher	\$30.00/hour
Esdaile	Jane	Substitute Aide	\$15.00/ hour
Kreindler	Marissa	Substitute Aide	\$15.00/ hour

18. Bus Aides

Recommend the Board approve the following staff members as bus aides for the 2011-2012 school year to work an additional 2 hours per day at the rate of \$15/hr (not to exceed \$11,000) to be appropriated from GAAP Account 11-000-270-161-00-01-06.

Nancy Rivera
Wilda Castro

19. Substitute Bus Aides

Recommend the Board approve the following staff members as substitute bus aides on an as needed basis for the 2011-2012 school year at the hourly rate of \$15/hr to be appropriated from GAAP Account 11-000-270-161-00-01-06.

Marissa Kreindler
Sonia Tipan
Jane Esdaile

20. Appointments

BE IT RESOLVED, that the Board approve the following appointments for the 2011-2012 School Year:

Right to Know Contact Person	Joseph Bilotti
Integrated Pest Management Coordinator	Joseph Bilotti
AHERA Coordinator	Joseph Bilotti
Chemical Hygiene Officer	Joseph Bilotti
Asbestos Management Officer	Joseph Bilotti
Indoor Air Quality Designee	Joseph Bilotti
Safety and Health Designee	Joseph Bilotti

K. NEW BUSINESS/ADDENDA

L. DISCUSSION ITEMS

M. COMMUNICATIONS FROM SCHOOL AND COMMUNITY GROUPS

N. PUBLIC COMMENTS

O. REPORTS FROM BOARD MEMBERS

P. EXECUTIVE SESSION

None anticipated

Q. ADJOURNMENT