

**FREEHOLD BOROUGH BOARD OF EDUCATION
MINUTES OF THE PUBLIC BOARD ACTION MEETING HELD ON
MONDAY, SEPTEMBER 13, 2010**

A. OPENING STATEMENTS

1. Call to Order

The Public Board Meeting was called to order by President Jordan, in the Gymnasium of the Park Avenue Elementary, 280 Park Avenue, Freehold, New Jersey, 07728 at 7:05 p.m. She said the meeting was in compliance with the Open Public Meeting Act, C 231, P.L. 1975. Present were, Mrs. Jordan, Mr. Keelan, Dr. Lichardi, Mrs. MacCutcheon, Mr. Parke, Mr. A. Reich, Mr. R. Reich, Mr. Tenant and Mr. Xavier. Superintendent O'Connell and Board Secretary Patrick DeGeorge were also present.

Staff	Audience
Bob Dingle	Kevin Cunningham
Joy Forrest	Steve Hirsch
Ronnie Dougherty	Susan Greitz
Josh Goldberg	Bruce Patrick
Kelly Salce	Joseph Tate
Cathy Salley	Jill Schiff
	P. Ceppi
	Michele Tennant
	Colleen Ray
	Mary Piotrowski
	Mike Piotrowski
	Kirsten Raymond
	Tammi Verni
	Melissa Lawlor
	J. Contract
	Susan Larsen
	Bruce Larsen
	Stacy Laberdee
	Marilyn DeMilta
	Rebecca LoCurcio
	Carolyn Patrick
	Carolyn Carr

2. Pledge of Allegiance

Mrs. Jordan led in the pledge of allegiance to the flag.

3. Roll Call

Mrs. Jordan asked Mr. DeGeorge to call the roll.

B. BOARD PRESIDENT/VICE PRESIDENT COMMENTS

None

C. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

None

Mr. Keelan offered the following motion seconded by Mrs. MacCutcheon:

D. APPROVAL OF MINUTES

1. Recommend the Board approve the release to the public of the minutes of the Board Action Meeting Agenda held on August 30th, 2010.
2. Recommend the Board approve the release to the public of the minutes of the Executive Session held on August 30th, 2010.

ROLL CALL VOTE

AYES	Mrs. Jordan, Mr. Keelan, Dr. Lichardi, Mrs. MacCutcheon, Mr. Parke, Mr. A. Reich, Mr. R, Reich, Mr. Tenant, Mr. Xavier
NAYES	None
ABSTAIN	None

E. SUPERINTENDENT’S/BOARD SECRETARY’S REPORT

1. QSAC Presentation – Elizabeth O’Connell, Superintendent of Schools
Mrs. O’Connell provided a PowerPoint presentation which covered the basics of the New Jersey Quality Single Accountability Continuum (NJQSAC) process which the district will undergo during the 2010-2011 school year. The PowerPoint will be made available on the district website.
2. Calendar/Announcements – Mrs. O’Connell, Superintendent of Schools
 - An NCLB Parent Rights and Services meeting will be held on Wednesday September 15th at 6:00 pm in the Cafetorium at the Park Avenue Complex.
 - Back-To-School Nights will be held as follows:
 - Park Avenue School and the Freehold Learning Center will be held on Wednesday September 22nd at 7:00 pm.
 - Freehold Intermediate School will be held on Thursday September 23rd at 7:00 pm.
Both days are early dismissal days for students.
 - The next Board of Education meeting will be held at 7:00 pm on Monday September 27th in the Gymnasium at the Park Avenue Complex.
 - The Community Kickoff meeting for Strategic Planning will be held on Tuesday September 28th at 7:00 pm in the Gymnasium at the Park Avenue Complex.
 - The annual Freehold Learning Center Fun Fair will be held on Saturday September 25th from 11:00 am to 3:00 pm.
 - The first Special Education Parent Advisory Committee meeting of the year will be held on Thursday September 16th at 6:30 pm in English and Spanish in the Tech Center at the Park Avenue Complex. Child Study Team and Speech case managers will be on hand. Babysitting is available.

Mr. Adam Reich offered the following motions, seconded by Mr. Tennant:

F. INSTRUCTION

1. Bus Aide for Out of District Bus Run

It is recommended that the Board of Education approve Diane Alberts, an employee of Howell Township School District, as a bus aide (as per student's IEP) for the 2010/2011 school year for out of district bus run at the rate of \$15/hr, not to exceed two hours daily from account # 11-000-270-161-00-01-06.

G. BUSINESS

1. Approval of Travel Related Expenses

Recommend the Board approve travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B as per the attached 2010/11 Travel Authorization Log.

2. Payment of Bills – September 13th, 2010

Recommend the Board approve the claims for goods received and services rendered and certified to be correct by the Business Administrator/Board Secretary as of September 13th, 2010 in the amount of \$253,554.38.

3. Application for and Acceptance of Grant Funds – INCLUDE (2010-2011)

Recommend the Board approve application for and acceptance of INCLUDE Grant Phase IV funds for the 2010-2011 school year in the amount of \$235,000.

4. Preschool Curriculum Contract (Year One)

Recommend the Board approve The Metropolitan State College of Denver to provide year one Tools of the Mind preschool curriculum training for Andrea Sverapa of the Freehold Learning Center for the 2010-2011 school year at a cost not to exceed \$3,500 to be appropriated from GAAP account 20-218-200-231-00-00-09.

5. Preschool Curriculum Contract (Year Two)

Recommend the Board approve The Metropolitan State College of Denver to provide year two Tools of the Mind preschool curriculum training for Bob Robinson of the Freehold Learning Center for the 2010-2011 school year at a cost not to exceed \$2,000 to be appropriated from GAAP account 20-218-200-231-00-00-09.

H. PERSONNEL

1. Approve Student Teachers

Recommend the Board approve the following student teachers/field experiences for the following college students for the 2010-2011 school year.

Cooperating Teacher	Student teacher	School/Concentration	Dates
Reina Calise	Danielle Calise	Georgian Court Elementary Education	Student Teaching September 7, 2010 - December 17, 2010
Christine Cirino	Alessandra Barthel	College of NJ Early Childhood	Student Teaching September 7, 2010 - December 17, 2010

Lauren Zarembo	Julia Sica	Georgian Court Special Ed. Gr. 2-4	Field Experience 15 days 90 hours
Anne Marie McMahon	Caitlin Kenny	Rutgers University World Language/ESL	Intern September 7, 2010 - December 17, 2010

2. Employment of PAE Stipend Positions

Recommend the Board approve the following PAE stipend positions for the 2010-2011 school year.

Kelly Korz	Student Council	\$1,550/year
Jillian Lazaro	Yearbook Advisor	\$1,550/year

3. Employment of After School Duty Monitors

Recommend the Board approve the following staff members to serve as the After School Duty Monitors for the 2010-2011 school year at a rate of \$9/day (shared duty) Acct. # 11-120-100-101-00-01-09.

Jane Esdaile
Mary Cate Woolley

4. Employment of Staff for 21st Century Community Learning Center After School Programs 10-11

Recommend the Board approve the following anticipated staff for the 2010-2011 After School Program to be paid as indicated: 21st Community Learning Centers for Freehold Borough Public Schools.

Program	Last Name	First name	Position	Salary
21st CCLC	Blessing	Shaun	Teacher	\$30.00/hour
21st CCLC	Brovak	John	Teacher	\$30.00/hour
21st CCLC	Cirino	Christine	Teacher	\$30.00/hour
21st CCLC	Corrigan	Jeanna	Teacher	\$30.00/hour
21st CCLC	Egan	Laura	Teacher	\$30.00/hour
21st CCLC	Fetterly	Dawn	Teacher	\$30.00/hour
21st CCLC	Freier	Amanda	Teacher	\$30.00/hour
21st CCLC	Gallagher	Susan	Teacher	\$30.00/hour
21st CCLC	Goldberg	Josh	Teacher	\$30.00/hour
21st CCLC	Hoayeck	Julieth	Teacher	\$30.00/hour
21st CCLC	Jessurun	Heather	Teacher	\$30.00/hour
21st CCLC	Knight	Emily	Teacher/Bus Driver	\$30.00/hour
21st CCLC	Korz	Kelly	Substitute Teacher	\$30.00/hour
21st CCLC	Maya	Linda	Teacher	\$30.00/hour
21st CCLC	Miller	Sunday	Teacher	\$30.00/hour
21st CCLC	Naspo	Christopher	Teacher	\$30.00/hour
21st CCLC	Prouty	Michele	Teacher	\$30.00/hour

21st CCLC	Smith	William	Teacher	\$30.00/hour
21st CCLC	Sverapa	Andrea	Teacher	\$30.00/hour
21st CCLC	Warrington	Sheryl	Teacher	\$30.00/hour
21st CCLC	Ballard	Kay	Bus Driver	\$30.00/hour
21st CCLC	Vota	Virginia	Nurse	\$30.00/hour
21st CCLC	Gray	Debra	Aide	\$15.00/hour
21st CCLC	Mendoza	Evelyn	Aide	\$15.00/hour
21st CCLC	Pischerchia	Sylvia	Aide	\$15.00/hour
21st CCLC	Salce	Kellie	Aide	\$15.00/hour
21st CCLC	Snyder	Adonia	Aide	\$15.00/hour
21st CCLC	Ciok	Peter	Substitute Bus Driver	\$30.00/hour
21st CCLC	Ciok	Tammy	Substitute Bus Driver	\$30.00/hour

5. Technology Implementation Mentors

Recommend the Board approve the following technology implementation mentors (TIM's) for the 2010-2011 school year, on an as needed basis for a maximum of 50 hours each, at a rate of \$30/hour. Acct. # 11-000-223-110-00-00-01.

Dawn Fetterly FLC
Angela Germano FIS

6. Employment of Substitute Teachers with College Degrees

Recommend the Board approve the following Substitute Teachers with College Degrees for the 2010-2011 school year, pending Criminal History Check.

Catherine Berkowitz B.A. Brooklyn College (Elem Ed)
Katlyn Fern B.A. Drexel University (Elem. Ed)
Jennifer Hannon B.A. NYU (Elem Ed)
Geralda Severe M.A. City College of NY (Chemistry/Math)

7. Employment of Substitute Teacher without a College Degree

Recommend the Board approve the following Substitute Teacher without a College Degree for the 2010-2011 school year, pending Criminal History Check.

Danielle Calise 124 credits, Georgian Court (Elem Ed)

8. Employment of Substitute Custodian

Recommend the Board approve the following Substitute Custodian for the 2010-2011 school year, pending Criminal History Check.

Kevin Murphy

I. NEW BUSINESS/ADDENDUM

Business

1. Ratification of NCLB Expenditures

WHEREAS, the last scheduled public meeting of the Freehold Borough Board of Education was held on August 30, 2010; and

WHEREAS, between August 30, 2010 and August 31, 2010 certain expenditures were made as appropriated from No Child Left Behind (NCLB) grant funds which were deemed as “necessary”; and

WHEREAS, N.J.A.C. 6A:23A-7.4(e) provides that, “Where occasional unforeseen situations arise wherein a request cannot obtain prior approval of the board” the payment of “necessary” expenditures without prior approval by the Board of Education may be made; and

WHEREAS, at the Reorganization meeting held on April 26, 2010 the Board of Education bestowed upon the Business Administrator the authority to pay outstanding recurring expenditures between board meetings,

THEREFORE, the Superintendent recommends that the Board of Education hereby ratify the following resolutions from necessary expenditures which transpired during the period between August 30, 2010 and August 31, 2010:

- State Contract Purchase - Projectors
Recommend the Board approve the purchase of 31 Epson Powerlite S7 Multimedia Projectors from Apple Computer, Inc. for use in professional staff development at a total cost not to exceed \$17,048.45 on New Jersey State Contract #A70259 to be appropriated from NCLB GAAP account 20-233-200-600-00-00-03.
- State Contract Purchase - Laptops
Recommend the Board approve the purchase of 62 Dell Inspiron Laptop Computers from Dell Marketing, Inc. for use in professional staff development at a total cost not to exceed \$34,317.62 on New Jersey State Contract #A70256 to be appropriated from NCLB GAAP accounts as follows:

20-232-200-600-00-00-03	\$ 1,147.16
20-232-200-600-00-00-08	\$ 500.00
20-232-200-600-00-00-40	\$ 1,061.87
20-232-200-600-00-00-60	\$ 6,852.16
20-232-200-600-00-00-70	\$ 71.29
20-232-200-600-00-00-81	\$ 500.00
20-232-200-600-00-01-08	\$ 4,000.00
20-232-200-600-00-01-40	\$ 269.96
20-232-200-600-00-01-60	\$ 253.46
20-232-200-600-00-01-70	\$ 180.48
20-232-200-600-00-02-03	\$ 50.84
20-233-200-600-00-00-03	\$ 17,158.81
20-233-200-600-00-00-60	\$ 11.66
20-233-200-600-00-01-08	\$ 693.88
20-233-200-600-00-02-03	\$ 317.05

20-233-200-600-00-03-60	\$ 49.00
20-233-200-600-00-03-70	\$ 1,200.00

- Proprietary Purchase – Reading Plus

Recommend the Board approve the purchase of 25 units of Reading Plus curriculum materials from Reading Plus to be used in instructional intervention for Language Arts Literacy at a total cost not to exceed \$17,000 to be appropriated from NCLB GAAP accounts as follows:

20-232-100-610-00-00-08	\$ 4,098.41
20-232-100-610-00-01-60	\$ 3,000.00
20-232-100-610-00-01-70	\$ 1,568.59
20-232-100-610-00-02-40	\$ 1,666.00
20-232-100-610-00-02-60	\$ 1,667.00
20-232-100-610-00-04-40	\$ 2,500.00
20-232-100-610-00-04-70	\$ 2,500.00

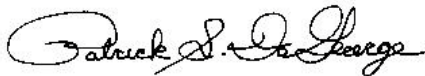
- Proprietary Purchase - TouchMath

Recommend the Board approve the purchase of 30 TouchMath kits from Innovative Learning Concepts, Inc. to be used for mathematics instruction at a total cost not to exceed \$23,370 to be appropriated from NCLB GAAP account 20-232-100-610-00-00-08.

2. S-1701 Reporting for July 2010

Board Secretary Report for July 2010

Pursuant to N.J.A.C. 6A:23-2.12(d), I do certify that as of July 31, 2010 no budgetary line item account has been over-expended in violation of N.J.S.A.18A:22-8 and 18A:22-8.1.



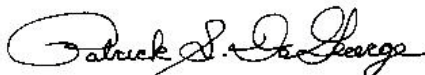
Patrick S. DeGeorge
Board Secretary

September 13, 2010

Date

Treasurer of School Funds Report for July 2010

The July 2010 Treasurer of School Funds Reports are in agreement with the July 2010 Reports of the Board Secretary for the 2010-2011 school year.



Patrick S. DeGeorge
Board Secretary

September 13, 2010

Date

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:20.10(e), certify that as of July 31, 2010 after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.12(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

3. Transfers
The Superintendent, at the request of the Board Secretary, recommends that the Board approve line item transfers for the 2010-2011 school year through July 31, 2010.
4. Manual Check Register – July 2010
Recommend the Board approve the *Manual Check Register* for July 2010 in the amount of \$0.
5. Payroll Agency Check Register – July 2010
Recommend the Board approve the *Payroll Agency Check Register* for July 2010 in the amount of \$325,126.91.
6. Compensation Trust Check Register – July 2010
Recommend the Board approve the *Compensation Trust Check Register* for July 2010 in the amount of \$5,567.25.

Personnel

1. Employment of Teacher
Recommend the Board approve Yolanda Roeder as an ESL/Bilingual teacher at PAE for the 2010-2011 school year, effective 9/16/10, at Step 10 – M.A. \$51,605 of the 2010-2011 Teacher’s Salary Guide to be appropriated from GAAP account 11-240-100-101-00-00-03, pending Criminal History Check. Ms. Roeder holds a B.A. in Business Administration and an M.A. in Curriculum and Instruction.
2. Title I Parent Involvement Meeting Translators/Facilitators
Recommend the Board approve the following staff members to participate in the Title I Parent Involvement program as Facilitators/Translators for evening meetings, effective September 1st, 2010 – August 15th, 2011 for up to 50 hours each for a total cost not to exceed \$2,250 to be appropriated from GAAP account 20-231-200-100-00-00-70.

Kelly Korz	\$30/hour
Ana Fay	\$15/hour

ROLL CALL VOTE

AYES	Mrs. Jordan, Mr. Keelan, Dr. Lichardi, Mrs. MacCutcheon, Mr. Parke, Mr. A. Reich, Mr. R, Reich, Mr. Tenant, Mr. Xavier
NAYES	None
ABSTAIN	None

J. DISCUSSION ITEMS

- Mr. Keelan asked Mrs. O’Connell to provide an update on the district’s strategic plan. Mrs. O’Connell stated that she had already met with Kathy Winecoff from New Jersey School Boards to formulate the strategic planning calendar which is on the district website. She added that committees are being formed and that meetings were upcoming. She directed all that flyers were available at the meeting in both English and Spanish asking for community involvement in the process.
- Mr. Adam Reich offered to be an alternate on the Governance Committee for QSAC. Mr. Ron Reich agreed to share the responsibility with him.

K. COMMUNICATIONS FROM SCHOOL AND COMMUNITY GROUPS

Kellie Salce – FLC PTO

- The PTO is selling 2010 Entertainment Books.
- The PTO is sponsoring Shop-For-A-Cause on October 16th.

L. PUBLIC COMMENTS

Jill Schiff – 82 Broadway

- Asked if a copy of the last strategic plan was available for review. Mrs. O'Connell said that she would make a hard copy of that plan available.

Carolyn Patrick – 85 Broadway

- Asked for the criteria for the district's Gifted and Talented (G&T) program. Mrs. O'Connell explained the criteria and process.

Rebecca LoCurcio – 41 Brookwood Drive

- Asked if the G&T criteria could be given out before the process begins in the next school year. Mrs. O'Connell said that the CRC was working on FAQs and that would be included on the website.

Kirsten Raymond – 82 Broad Street

- Asked for the procedures and documents for the G&T program. Mrs. O'Connell said that had been presented by Dr. Tramaglini at a previous BOE Meeting and both elementary principals had presented information at PTO meetings.
- Asked how teachers deal with G&T and non-G&T students in the same class. Mrs. O'Connell said that is accomplished through learning centers and differentiation.

Bruce Patrick – 85 Broadway

- Asked why G&T criteria was not on the district website; which is not very good in his opinion. Mrs. O'Connell said the CRC is working with Administration to re-design the website. There is also a lack of personnel to update the website.
- Reported confusion among parents about multiple letters sent home by the schools. Mrs. O'Connell said she was aware that there was a clerical error in the PAE Main Office and apologized for it.
- Noting that student enrollment keeps increasing, which in turn increases the problem with functional capacity, asked if the students were safe in the buildings. Mr. DeGeorge promised to get back to him with maximum building capacity under the Borough fire code.

Michele Tennant – 70 Parker Street

- Stated that she spoke with Mrs. O'Connell about the G&T program and reiterated confusion about the multiple letters sent home to parents. Asked again if the criteria could be made clear and published on the district website. Mrs. O'Connell said that was a goal of the BOE Community Relations Committee.
- Asked if G&T teachers can provide current year data to parents. Mrs. O'Connell said that would be possible.

J. Contract – 65 Brookwood Drive

- Asked why there were so many half days for students this year. Mrs. O’Connell said not only are there requirements for professional development from the NJDOE, but it is the best way to provide teachers with effective strategies to address student achievement.
- Felt that the overall problem with G&T was a lack of communication from the district to the parents. Asked if the criteria will have weighted metrics and if follow up letters would be sent. Mrs. O’Connell said that notification would be sent out announcing when the OLSAT test would be administered for the 2010-2011 school year. She would bring up the suggestion of sending letters to everyone regarding G & T acceptance with her Administrative Team.

Marilyn DeMilta – 2 Brawn Place

- Asked who has the results of testing administered and of the decision regarding which students are G&T and which are not. Mrs. O’Connell said the Director of Technology & Assessment, currently Mr. Bob Dingle, oversees the assessments and presents the data to the building principals. The building principals have the final say on placements.

M. REPORTS FROM BOARD MEMBERS

Mr. Tennant

- Reported that the Facebook page of the Community Relations Committee now has 61 followers and climbing.

Dr. Lichardi

- Reiterated that the Community Relations Committee was formed in an effort to make the Board of Education transparent to the community and the community transparent to the Board. Based upon public comments this evening, the CRC has a lot of work to do to achieve its goal and is working hard to do so.

N. ADJOURNMENT

Moved by Mr. Ron Reich and seconded by Mr. Keelan that the Board of Education adjourn the Board meeting at 7:55 pm.

Unanimously approved.



Patrick S. DeGeorge
Board Secretary