

**FREEHOLD BOROUGH BOARD OF EDUCATION
AGENDA FOR THE PUBLIC BOARD ACTION MEETING
TO BE HELD MONDAY, SEPTEMBER 26th, 2011 AT 7:00 PM
280 PARK AVENUE, FREEHOLD, NJ 07728**

GOALS OF THE FREEHOLD BOROUGH BOARD OF EDUCATION FOR 2011-2012

Goal 1: Each board committee is to have minutes of their meetings distributed to all board members within 48 hours after the meeting.

Goal 2: Board members should take the initiative to meet with the Business Administrator to gain a better understanding of the Board's financial roles.

Goal 3: Set aside time at several board meetings throughout the year to have discussions on board governance issues.

A. STATEMENTS

1. Meeting Notice
2. Pledge of Allegiance
3. Roll Call

B. BOARD PRESIDENT/VICE PRESIDENT COMMENTS

C. APPROVAL OF MINUTES

1. Recommend the Board approve the release to the public of the minutes of the Board Action Meeting Agenda held on September 12th, 2011.

D. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

E. SUPERINTENDENT'S/BOARD SECRETARY'S REPORT

1. Recognition of Tenured and New Staff Members – Mrs. Elizabeth O'Connell
(Followed by a brief reception)
2. Presentation by Ted Hopkins of Fraytak, Veisz, Hopkins, Duthie, PC
3. District Security Plan for 2011-2012 – Mrs. Jennifer Donnelly/Mrs. Joy Forrest
4. Calendar/Announcements – Mrs. Elizabeth O'Connell

F. INSTRUCTION

1. Abolish Policy # 2461 – Special Education/Receiving Schools
Recommend the Board abolish Policy # 2461 *Special Education/Receiving Schools*, as the Department of Education has provided clarification that this Policy is only required by educational services commissions, jointure commissions, regional day schools, and county special services school districts.

2. Abolish Regulations – Special Education/Receiving Schools Regulations:

Recommend the Board abolish the following regulations related to Policy # 2461 – Special Education/Receiving Schools as the Department of Education has provided clarification that this Policy is only required by educational services commissions, jointure commissions, regional day schools, and county special services school districts:

#2461-01 – Special Education/Receiving Schools – IEP Implementation

#2461.02 – Special Education/Receiving Schools – Suspension

#2461.03 – Special Education/Receiving Schools – Pupil Records

#2461.04 – Special Education/Receiving Schools – Special Education & Related Services

#2461.05 – Special Education/Receiving Schools – IEP Compliance

#2461.06 – Special Education/Receiving Schools – Highly Qualified & Appropriately Certified Staff

#2461.07 – Special Education/Receiving Schools – Termination of Placement

#2461.08 – Special Education/Receiving Schools – In-Service Training

#2461.09 – Special Education/Receiving Schools – Statewide & District-Wide Assessment Programs

#2461.10 – Special Education/Receiving Schools – Full Educational Opportunity

#2461.11 – Special Education/Receiving Schools – Staff Consultation

#2461.12 – Special Education/Receiving Schools – Length of School Day & Academic Year

G. PUPILS

1. Out of District Placement

Recommend the Board approve SID #10210090 to attend out of district placement program at CPC, as per student's IEP, at a tuition rate of \$61,200 to be appropriated from GAAP Account 11-000-100-566-00-00-04.

2. Out of District Placement

Recommend the Board approve SID # 10210351 to attend out of district placement program at M-OESC Choices at a tuition rate of \$19,686 to be appropriated from GAAP Account 11-000-100-566-00-00-04.

3. Home Instruction

Recommend the Board approve Diane Dispenza to provide home instruction to SID # 10200923 on an as needed basis for the 2011-2012 school year at the rate of \$35/hr to be appropriated from GAAP Account 11 150 100 320 00 00 04.

H. ADMINISTRATION

1. Adoption of District Security Plan for 2011-2012 School Year

Recommend the Board adopt the District Security Plan for the 2011-2012 school year.

I. BUSINESS

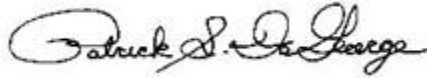
1. Approval of Travel Related Expenses

Recommend the Board approve travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B as per the attached 2011-2012 Travel Authorization Logs.

2. 1701 Reporting for August 2011

Board Secretary Report for August 2011

Pursuant to N.J.A.C. 6A:23-2.12(d), I do certify that as of August 31, 2011 no budgetary line item account has been over-expended in violation of N.J.S.A.18A:22-8 and 18A:22-8.1.



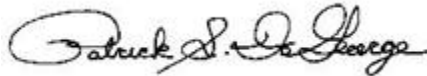
Patrick S. DeGeorge
Board Secretary

September 26, 2011

Date

Treasurer of School Funds Report for August 2011

The August 2011 Treasurer of School Funds Reports are in agreement with the August 2011 Reports of the Board Secretary for the 2011-2012 school year.



Patrick S. DeGeorge
Board Secretary

September 26, 2011

Date

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:20.10(e), certify that as of August 31, 2011 after review of the Board Secretary's monthly financial reports (appropriations section) and Treasurer's Report and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.12(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Transfers

The Superintendent, at the request of the Board Secretary, recommends that the Board approve line item transfers for the 2011-2012 school year through August 31, 2011.

4. Manual Check Register – August 2011

Recommend the Board approve the *Manual Check Register* for August 2011 in the amount of \$0.

5. Payroll Agency Check Register – August 2011

Recommend the Board approve the *Payroll Agency Check Register* for August 2011 in the amount of \$405,636.52.

6. Compensation Trust Check Register – August 2011

Recommend the Board approve the *Compensation Trust Check Register* for August 2011 in the amount of \$0.

7. Payment of Bills – September 26, 2011

Recommend the Board approve the claims for goods received and services rendered and certified to be correct by the Business Administrator/Board Secretary as of July 18, 2011 as follows:

Fund 11 – General Current Expense	\$425,268.57
Fund 12 – Capital Outlay	0.00
Fund 20 – Grants and Entitlements	33,253.10
Fund 60 – Food Service	<u>222.20</u>
Total	\$458,743.87

8. Sale or Disposal of Assets

WHEREAS, the Freehold Borough Board of Education deems the property listed below to be surplus property which is no longer useful for school purposes, and

WHEREAS, the value of said property is estimated to be enumerated below,

THEREFORE, be it resolved that the Freehold Borough Board of Education authorize the Business Administrator to offer the property for sale or disposal without advertisement for bids in accordance with 18A:18A-45c-f.

1	HP Laserjet 1320	Not Working	\$0
2	CRT Monitors	Working/Obsolete	\$0
4	HP LaserJet 2600	Not Working/Obsolete	\$0
5	HP dx5150 Desktops	Not Working/Obsolete	\$0
7	HP dx2000MT	Not Working/Obsolete	\$0
9	HP Inkjet Printers	Not Working/Obsolete	\$0
10	Compaq Evo D510 Desktop	Not Working/Obsolete	\$0
15	Oki C5500 Laserjet Printers	Obsolete	\$0

J. PERSONNEL

1. Employment of FLC Clerical Assistant

Recommend the Board approve Shirley Crocitto as FLC Clerical Assistant for the 2011-2012 school year, effective October 17th, 2011, at Step 6 of Teacher Assistants Guide, (\$20,599) prorated, pending Criminal History Check.

2. Resignation of Yearbook Advisor, WEB Coach and Lunch Duty Monitor

Recommend the Board accept the resignation Jeanna Corrigan as Yearbook Advisor, WEB Coach and Lunch Duty Monitor, effective September 23rd, 2011.

3. Employment of Staff for 21st Century Community Learning Center After School Programs

Recommend the Board approve the following anticipated staff for the 2011-2012 After School Program to be paid as indicated: 21st Community Learning Centers for Freehold

Borough Public Schools. Account# 20-307-100-101-00-00-03 and 20-307-100-106-00-00-03

<i>Last Name</i>	<i>First name</i>	<i>Position</i>	<i>Salary</i>
Huang	Grace	Teacher	\$30.00/hour
Klott	Rachel	Teacher	\$30.00/hour
Latshaw	Charles	Teacher	\$30.00/hour
O'Rourke	Molly	Teacher	\$30.00/hour

4. Revised Approval of Extra-curricular Stipends

Recommend the Board approve the following staff members for revised extra-curricular stipends for the 2011-2012 school year:

Tracie Vaz	PAE Yearbook Advisor	\$ 2,115/year
Tracie Vaz	FIS Yearbook Advisor	\$ 2,115/year

5. Approval of FIS Lunch Duty Staff

Recommend the Board approve the following FIS lunch duty staff for the 2011-2012 school year at a rate of \$15/session.

Angela Germano
 Heidi Brache
 Mike Reed
 Carolina Garrett
 Kristin Morris
 Alyssa Townsend
 Rachel Klott (substitute)
 Shaun Blessing (substitute)

6. Reemployment of Custodial/Maintenance Workers

Recommend the Board approve the reemployment of the following custodian/maintenance worker for the 2011-2012 school year: (12 month employee) (salary pending negotiations) to be appropriated from GAAP Account 11-000-261-100-00-00-05.

Jermaine Moore	Step 10	\$39,700
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7. Grant Funded Positions (2011-2012)

Recommend the Board approve grant funded positions for the 2011-2012 school year as follows:

o Child Left Behind (NCLB)

Title I

Staff		Adj. Gross	Title IA			General Fund		
Name	PCR#	Salary	Allocation	%	GAAP Account	Allocation	Fund %	GAAP Account
Brache	STCH0030	\$55,615	\$44,492	80%	20-231-100-101-00-00-03	\$11,123	20%	11-130-100-101-01-00-09
Casciano	STCH0011	\$44,410	\$44,410	100%	20-231-100-101-00-00-03	\$ -	0%	N/A
Germano	8THT0005	\$48,760	\$48,760	100%	20-231-100-101-00-00-03	\$ -	0%	N/A
Guerrero	STCH0026	\$44,410	\$44,410	100%	20-231-100-101-00-00-03	\$ -	0%	N/A
Ippolitto	STCH0009	\$48,100	\$48,100	100%	20-231-100-101-00-00-03	\$ -	0%	N/A
Jacobsen	STCH0010	\$45,910	\$45,910	100%	20-231-100-101-00-00-03	\$ -	0%	N/A
Perski	STCH0027	\$50,450	\$50,450	100%	20-231-100-101-00-00-03	\$ -	0%	N/A
Dec	TITLEI01	\$57,780	\$57,780	100%	20-231-200-100-00-01-03	\$ -	0%	N/A
		<u>\$395,435</u>	<u>\$384,312</u>			<u>\$11,123</u>		

Title IIA

Staff		Adj. Gross	Title IIA			General Fund		
Name	PCR#	Salary	Allocation	%	GAAP Account	Allocation	Fund %	GAAP Account
Fetterly	4THT0004	\$44,910	\$31,886	71%	20-270-100-101-00-00-03	\$13,024	29%	11-120-100-101-09-00-09

Title III

Staff		Adj. Gross	Title III			General Fund		
Name	PCR#	Salary	Allocation	%	GAAP Account	Allocation	Fund %	GAAP Account
Zimmer	SUPVESL1	\$44,910	\$31,886	71%	20-270-100-101-00-00-03	\$13,024	29%	11-000-221-102-00-00-03

Preschool Education Aid

Staff		Adj. Gross	Preschool Education Aid			General Fund		
Name	PCR#	Salary	Allocation	%	GAAP Account	Allocation	%	GAAP Account
Ierabek	PRIN0003	\$119,094	\$ 9,527	8%	20-218-200-102-00-00-09	\$109,567	92%	11-000-240-103-00-00-09
Dougherty	PRIN0001	\$109,889	\$ 9,890	9%	20-218-200-102-00-00-09	\$ 99,999	91%	11-000-240-103-00-00-09
Ortiz	PSYC0002	\$ 82,113	\$ 12,986	16%	20-218-200-104-00-00-09	\$ 69,127	84%	11-000-219-104-00-00-04
Marx	SCWK001	\$ 47,260	\$ 14,178	30%	20-218-200-104-00-00-09	\$ 33,082	70%	11-000-219-104-00-00-04
				100		\$ -		
Filipek	PREK0004	\$ 62,590	\$ 62,590	%	20-218-100-101-00-00-09		0%	N/A
				100		\$ -		N/A
Savino	PREK0002	\$ 46,760	\$ 46,760	%	20-218-100-101-00-00-09		0%	
				100		\$ -		N/A
Sverapa	STCH0033	\$ 44,410	\$ 44,410	%	20-218-100-101-00-00-09		0%	
				100		\$ -		N/A
Wolff	PREK0001	\$ 45,410	\$ 45,410	%	20-218-100-101-00-00-09		0%	
				100		\$ -		N/A
Diamandidis	SPED0001	\$ 18,814	\$ 18,814	%			0%	
		<u>\$ 576,340</u>	<u>\$264,565</u>			<u>\$311,775</u>		

8. CHIPRA Grant Project Director

Recommend the Board approve Cecilia Zimmer as Project Director of the Children's Health Insurance Program Reauthorization Act (CHIPRA) grant for the 2011-2012 school year at a rate of \$30/hour, not to exceed 67 hours for a total of \$2,010 to be charged to GAAP Account # 20-438-200-100-00-81.

9. Resignation of Part-time Inschool Suspension Teacher Assistant and Part-time Special Education Teacher

Recommend the Board accept the resignation of Desiree Pena as part-time in school suspension assistant and part-time special education teacher at the Freehold Intermediate School for the 2011-2012.

10. Employment of Special Education Teacher Assistant

Recommend the Board approve Desiree Pena (PCR# ASST0026) as a special education teacher assistant at the Park Avenue Elementary School for the 2011-2012 school year (10 month employee) at \$23,599 (Step 9 of the TA Guide) to be appropriated from GAAP Account 11-190-100-106-00-00-09. Ms. Pena holds a B.A. in Sociology from Georgian Court University and holds Elementary with Middle School Social Studies and Teacher of Students with Disabilities certifications.

11. Network Trainer for Foodservice

Recommend the Board approve Cathy Salley as network trainer for the district's Foodservice operation from August 11, 2011 thru September 6, 2011 at a rate of \$15 per hour, not to exceed \$105 to be appropriated from GAAP Account 60-610-310-100-00-00-09.

12. Re-employment of Staff for 21st Century Community Learning Center Grant

Recommend the Board approve Elaine Badalamenti as 21st CCLC Office Assistant for 2011-2012 for 672 hours at \$15 per hour, not to exceed \$10,080 to be appropriated from 21st CCLC GAAP Account # 20-307-200-100-00-00-03.

13. Employment of Substitute Teacher with a College Degree

Recommend the Board approve the employment of the following substitute teacher with a college degree for the 2011-2012 school year, pending Criminal History Check

Colleen Ray B.A., Rutgers University (Accounting)

K. NEW BUSINESS/ADDENDA

L. DISCUSSION ITEMS

M. COMMUNICATIONS FROM SCHOOL AND COMMUNITY GROUPS

N. PUBLIC COMMENTS

O. REPORTS FROM BOARD MEMBERS

P. EXECUTIVE SESSION

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Freehold Borough Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Freehold Borough Board of Education go into Executive Session on September 26th, 2011 at _____ to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Freehold Borough Board of Education that the Board shall go into Executive Session to discuss the following items:

1. Harassment, Intimidation and Bullying Report
2. Personnel

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL NOT RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Q. ADJOURNMENT