FREEHOLD BOROUGH BOARD OF EDUCATION
MINUTES FOR THE PUBLIC BOARD ACTION MEETING
HELD MONDAY, JANUARY 6, 2020 AT 7:00 PM IN PAC CAFETERIA
280 PARK AVENUE, FREEHOLD, NJ 07728

A. BOARD PRESIDENT/VICE PRESIDENT COMMENTS
   None

B. APPROVAL OF MINUTES
   1. Deferred until January 21, 2020 meeting.

D. PUBLIC COMMENTS ON AGENDA ITEMS ONLY
   None

E. SUPERINTENDENT’S REPORT – Dr. Rocco Tomazic
   1. Calendar/Announcements
      ➢ Dr. Tomazic opened by congratulation the new Board President.
      ➢ There were three pen and ink corrections to be made on the Agenda: the date in Item D on the organizational Agenda; quote number on Item I 14 and Item J 3 to be removed.
      ➢ We have 1,660 in District and 16 out of District for a total student count of 1,676 which is one less than at our last meeting. Our attendance is at 96.17%.
      ➢ We have to key events: we will be starting NJEA negotiations on 1/13 at 7:00 PM for the 7/2020 contract; Board members will receive information to update your individual bio’s on our website.
      ➢ Facilities Updates:
         o The additional samples required by the DEP of the soil on the North side of the building at FLC is completed, the South side of the building is all clear and the North side was clear for pesticides and lead but the level of arsenic to be higher than the standard of 19. Soil samples were compared between surface and deep boring and had been determined that the arsenic is in the soil and not added. There are two consultants, French and Parrello as well as Remington. It is believed that the arsenic is inherently in the ground and not new. They will be going to the DEP for next steps if any will be required. French and Parrello has estimated costs if action is required, if a new 12-inch layer of top soil required it will be about $15,000.00 however if they require the removal of 12 inches of soil and new top soil added it would be about $25,000.00. Another alternative would be to fence in the area and not use it and the cost for that would be about $8,000.00. We will wait to see what the DEP requires if anything. We hope to have the information from the DEP by next meeting.
         o We are waiting for documents on the HVAC system from Newport Construction as well as the recommendations from Freehold Soils for a remediation plan for the retention basin.
         o At PAC we are waiting for final documents on the HVAC testing from Parlumas
Also at PAC, Sunnyfield is waiting to obtain the C of O for the new maintenance shed, there was a question regarding the need of snow guards, they are not required by code but for the C of O. Snow guards are on order. The balance of the work such as grading the ground and seeding will take place once warmer weather arrives.

- The upcoming HVAC project with the Airdale units for the 5th grade wing and the 2 roof top units at FLC will go to bid in January and hope to have on the 2/3 Agenda. We will keep Remmington as the manager for these projects.
  - Interim Reports were sent home today for this marking period.
  - On Monday we will have the dedication ceremony for “Miss Annabelle” of the new serving line in the new kitchen.
  - The District will be closed on Monday 1/20 in honor of Dr. Martin Luther King
  - We will have a closed session at the conclusion of the public meeting to discuss one item.

The Superintendent recommends the following motion to the Freehold Borough Board of Education for approval:

_Ms. Corbett offered the following motion seconded by Mr. Santonacita that items F-1 through K-1 and the Addenda be approved. A roll call vote was taken and all items were passed unanimously._

F. INSTRUCTION

1. **Recognition of the Governor’s Educator-of-the-Year Program Awardees SY2019-2020**
   Recognize and congratulate each school’s Teacher and Educational Services Professional selected as part of the Governor’s Educator-of-the-Year Program, as listed. Awardees will be honored at Monmouth University on May 21, 2020 and will receive District recognition at our Awards Ceremony in June.

<table>
<thead>
<tr>
<th>Name</th>
<th>School</th>
<th>Category</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lazaro, Jillian</td>
<td>FLC</td>
<td>Teacher</td>
<td>Elementary Grade 2</td>
</tr>
<tr>
<td>Ventriglio, Jamie</td>
<td>FLC</td>
<td>Educational Services Professional</td>
<td>Teacher Aide/Paraprofessional</td>
</tr>
<tr>
<td>Troy, Erika</td>
<td>PAE</td>
<td>Teacher</td>
<td>Elementary Grade 4</td>
</tr>
<tr>
<td>Oates, Kaitlyn</td>
<td>PAE</td>
<td>Educational Services Professional</td>
<td>Guidance Counselor</td>
</tr>
<tr>
<td>Gazzanigo, Brittany</td>
<td>FIS</td>
<td>Teacher</td>
<td>Math</td>
</tr>
<tr>
<td>Ventura, Damaris</td>
<td>FIS</td>
<td>Educational Services Professional</td>
<td>Teacher Aide/Paraprofessional</td>
</tr>
</tbody>
</table>

G. PUPILS

1. **Suspensions**
   In accordance with N.J.S.A. 18A:37-4, notification is provided to the Board of Education on all student suspensions from 12/13/19 – 1/2/20 (in hands of Board).
2. RESOLVED, the Board accepts the Superintendent’s report of all cases of Harassment, Intimidation and Bullying reported since the last Board meeting on December 16, 2019.

<table>
<thead>
<tr>
<th>Case</th>
<th>School</th>
<th>HIB?</th>
<th>Description</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIS 10- 19/20</td>
<td>FIS</td>
<td>Yes</td>
<td>Victim being teased and suffering physical aggression due to gender identity. HIB investigation confirmed.</td>
<td>Offender 2-day OSS; victim counseled.</td>
</tr>
<tr>
<td>FIS 11- 19/20</td>
<td>FIS</td>
<td>No</td>
<td>Parent of victim reported insulting comments and exclusion. HIB investigation. HIB investigation yielded no evidence of a HIB, but rather ongoing conflict and ending of student friendships.</td>
<td>Offenders and victim counseled.</td>
</tr>
<tr>
<td>FIS 12- 19/20</td>
<td>FIS</td>
<td>No</td>
<td>Victim alleges offender makes insulting and demeaning comments based on physical appearance. HIB investigation failed to corroborate, however witnesses did substantiate an ongoing conflict.</td>
<td>Offender and victim counseled.</td>
</tr>
<tr>
<td>FIS 13- 19/20</td>
<td>FIS</td>
<td>No</td>
<td>Related to FIS 11-19/20, parent of one of the offenders reported reverse bullying on victim in FIS 11-19/20. HIB investigation revealed on ongoing conflict and ending of student friendships.</td>
<td>Offender and victim counseled.</td>
</tr>
<tr>
<td>FIS 14- 19/20</td>
<td>FIS</td>
<td>Yes</td>
<td>Offenders reportedly making teasing and insulting texts to victim. HIB investigation validate this for one of the offenders.</td>
<td>Offender 1-day OSS and filing of police report; victim counseled.</td>
</tr>
<tr>
<td>PAE 12- 19/20</td>
<td>PAE</td>
<td>Yes</td>
<td>Offender reportedly made insulting comments towards victim based on physical appearance. HIB investigation confirmed.</td>
<td>Offender 1-day lunch detention; victim counseled.</td>
</tr>
<tr>
<td>PAE 13- 19/20</td>
<td>PAE</td>
<td>No</td>
<td>Parent of victim reported someone is engaging in bullying by making teasing comments based on physical appearance. No names were offered. HIB investigation was unable to validate claim or ID an offender.</td>
<td>Victim counseled.</td>
</tr>
<tr>
<td>FLC 8- 19/20</td>
<td>FLC</td>
<td>Yes</td>
<td>Offender used physical aggression, threatening and intimidating conduct to keep another student from calling a teacher. HIB investigation validated an imbalance of power.</td>
<td>Offender 1-Day ISS; victim counseled.</td>
</tr>
</tbody>
</table>
3. RESOLVED, the Board approves the Superintendent’s report of all cases of Harassment, Intimidation and Bullying reported on December 16, 2019.

<table>
<thead>
<tr>
<th>Case</th>
<th>School</th>
<th>HIB?</th>
<th>Description</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>PAE 9-19/20</td>
<td>PAE</td>
<td>No</td>
<td>Victim reported offenders were yelling at victim. HIB investigation found no elements of a HIB, but rather a conflict between students.</td>
<td>Offenders and victim counseled.</td>
</tr>
<tr>
<td>PAE 10-19/20</td>
<td>PAE</td>
<td>No</td>
<td>Alleged that offender called victim and insulting name based on gender identity. HIB investigation revealed alleged offender stating a contrary motivation opposite to what was actually said.</td>
<td>Offender and victim counseled.</td>
</tr>
<tr>
<td>PAE 11-19/20</td>
<td>PAE</td>
<td>No</td>
<td>Victim reported offender engaged in making insulting comments based on gender identity, intimidation, and making threats. HIB investigation could not corroborate the allegations. Offender denied all allegations. HIB investigation inconclusive.</td>
<td>Offender and victim counseled.</td>
</tr>
<tr>
<td>FLC 7-19/20</td>
<td>FLC</td>
<td>No</td>
<td>Parent of victim reported that two offenders were bothering victim by publicly humiliating student with gestures. HIB investigation revealed that offenders initiated behaviors based on perceived negative behaviors of the victim towards them.</td>
<td>Offenders received conflict resolution sessions; victim counseled.</td>
</tr>
</tbody>
</table>

4. **Field Trip List**
   Approve field trips in accordance with the attached field trip list.

H. ADMINISTRATION

I. BUSINESS

I. **Payment of Bills – January 6, 2020**
   2019-2020 School Year

   Approve the claims for goods received and services rendered and certified to be correct by the Business Administrator/Board Secretary as of January 6, 2020 as follows:

   - Fund 11 – General Current Expense: $17,568.43
   - Fund 12 – Capital Outlay: $15,499.28
   - Fund 20 – Grants and Entitlements: $191,627.23
   - Fund 60 – Food Service Enterprise: $49,405.13

   Total: $274,100.07
2. Approval of Travel Related Expenses 2019-2020 School Year
Recommend the Board approve travel and related expense reimbursement in accordance with N.J.A.C. 6A:23A7.4 as per attached 2019-2020 Travel Authorization Logs.

3. Board Secretary Report for November, 2019
Pursuant to N.J.A.C. 6A:23-16.10(c)4 I do certify that as of November 30, 2019 no budgetary line item account has been over-expended in violation of N.J.S.A.18A:22-8 and 18A:22-8.1.

Joseph Howe
Board Secretary

4. Treasurer of School Funds Report for November, 2019
The November, 2019 Treasurer of School Funds Reports are in agreement with the November 2019 Reports of the Board Secretary for the 2019-2020 school year.

January 6, 2020
Joseph Howe
Board Secretary

The Board of Education certifies, pursuant to N.J.A.C. 6A:23A-16.10(c)4, that as of November 2019 after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C.6A:23A-16.10 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

5. Transfers – November 2019
The Superintendent, at the request of the Board Secretary, recommends that the Board approve line item transfers for the 2019-2020 school year through November 30, 2019.

Approve the Manual Check Register for November 2019 showing no activity.

7. Payroll Agency Check Register – November 2019
Approve the Payroll Agency Check Register for November 2019 in the amount of $1,709,519.11.

8. Unemployment Trust Check Register – November 2019
Approve the Unemployment Trust Check Register for November 2019 in the amount of $11.50.

9. Adoption of 2020 Indoor Air Quality Program
BE IT RESOLVED that the Freehold Borough Board of Education adopt the Indoor Air Quality Program in accordance with N.J.A.C. 12:100-13 for calendar year 2020.
10. **Purchase of FLC Cafeterium Projector & Sound System**
   Approve the purchase of an Epson Pro L1075U projector, lens, and sound system from Educate-me at a cost of twenty two thousand six hundred and seventy three dollars ($22,673.00) for the Freehold Learning Center Cafeterium, delivered and installed pursuant to NJ State Contract #T0114.

11. **Withdrawal from Capital Reserve**
   BE IT RESOLVED that the Freehold Borough Board of Education requests the approval of a capital reserve withdrawal in the amount of up to twenty-two thousand six hundred and seventy-three dollars ($22,673.00) to finance the installation of a projector and sound system in the Freehold Learning Center Cafeterium.

12. **Purchase of Security Equipment – PAC Maintenance Garage**
   Approve the purchase of security equipment from CM3 Building Solutions, Inc. for the Park Avenue Complex maintenance garage at a cost of ten thousand nine hundred and sixty-eight dollars ($10,968.00) pursuant to Camden County Educational Services Cooperative Purchasing Contract #66CCEPS.

13. **Withdrawal from Capital Reserve**
   BE IT RESOLVED that the Freehold Borough Board of Education requests the approval of a capital reserve withdrawal in the amount of up to ten thousand nine hundred and sixty-eight dollars ($10,968.00) to finance security equipment for the Park Avenue Complex maintenance garage.

14. **SY 2019-2020 Title I Consultant FIS: Supporting All Students through Language Arts Literacy**
   Approve the following vendor to provide professional development session focused on helping all students succeed and meet grade level academic standards through language arts literacy at FIS. Total amount to be appropriated from GAAP account 20-231-200-300-00-01-60. Quote #20-06

<table>
<thead>
<tr>
<th>Vendor Name</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Berit Gordon, Literacy Consultant</td>
<td>Maplewood, NJ</td>
</tr>
<tr>
<td>The College of NJ – Continuing Professional Education</td>
<td>n/a</td>
</tr>
</tbody>
</table>

J. **PERSONNEL**

1. **Title I K-5 Character Education Committee: Supporting All Students through Character Development**
   Approve the following additional staff members to serve in Character Education Committee. The committee will meet to examine, identify and develop actions for the improvement of students’ academic performance through character development. Staff members will be paid the hourly rate of $30 and will be appropriated from the following GAAP Account #: PAE 20-231-200-100-00-09-70.

<table>
<thead>
<tr>
<th>Staff Member</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Abramson, Lauren</td>
<td>PAE</td>
</tr>
<tr>
<td>Manzoli, Andrea</td>
<td>PAE</td>
</tr>
<tr>
<td>Tomasino, Jessica</td>
<td>PAE</td>
</tr>
</tbody>
</table>
2. **Title III Language Assistance & Literacy Program Teachers SY2019-2020**
Approve the following staff members for the expanded Title III Language Assistance & Literacy Program, appropriated from Title III GAAP Account # 20-241-100-101-00-02-81.

<table>
<thead>
<tr>
<th>Name</th>
<th>Hours</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Robinson, Robert</td>
<td>2 hours/week @ $30/hour</td>
<td>January - June</td>
</tr>
<tr>
<td>Cholak, Stephanie</td>
<td>2 hours/week @ $30/hour</td>
<td>January - June</td>
</tr>
<tr>
<td></td>
<td></td>
<td>PAE</td>
</tr>
</tbody>
</table>

3. **Item was pulled from the Agenda**

4. **Student Teachers/Field Work for the 2019-2020 School Year**
Approve the following Student Teachers/Field Work for the 2019-2020 school year pending criminal history clearance.

<table>
<thead>
<tr>
<th>Name</th>
<th>School/Position</th>
<th>College</th>
<th>Cooperating Teacher</th>
<th>Length of Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rafael Calderon, Tatyana</td>
<td>FLC Clinical 1 &amp; Clinical 2</td>
<td>Kean University</td>
<td>Palmieri, Lynette</td>
<td>1/21/20 – 12/18/20 (Spring &amp; Fall Term)</td>
</tr>
</tbody>
</table>

5. **Employment of Substitutes for the 2019-2020 School Year**
Approve employment of the following substitutes for the 2019-2020 school year, pending criminal history clearance.

<table>
<thead>
<tr>
<th>Name</th>
<th>Sub Teacher @ $95/day</th>
<th>Sub Aide/Para/Clerical Assistant @ $10/hr</th>
<th>Sub Nurse @ $250/day</th>
<th>Sub Custodian @ $12/hr</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carrino, Chrystianna</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rich, Stacy</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

K. **POLICIES AND REGULATIONS**

1. Delete Policy as listed.

<table>
<thead>
<tr>
<th>Policy</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>5517</td>
<td>Students: Student Identification Cards</td>
</tr>
</tbody>
</table>

L. **NEW BUSINESS/ADDENDA**

1. **Approve Leave of Absence for Jason Stanislaus, FLC Paraprofessional/Teacher Aide**
Approve a leave of absence for Jason Stanislaus, FLC Paraprofessional/Teacher Aide, as listed:

<table>
<thead>
<tr>
<th>Leave of Absence</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>FMLA – without pay, with benefits</td>
<td>1/2/20 – 1/22/20</td>
</tr>
<tr>
<td>Anticipated Return to Work</td>
<td>1/23/20</td>
</tr>
</tbody>
</table>
M. DISCUSSION ITEMS

None

N. COMMUNICATIONS FROM SCHOOL AND COMMUNITY GROUPS

Mrs. Tate, Mrs. Hurley and Mrs. Griffith all from the FIS PTO came to announce the annual Winterfest event consisting of a spaghetti dinner, raffle of baskets and entertainment provided by the students. The event will be held 1/31, doors will open at 5:00, dinner from 5:30 – 7 PM. The PTO would love the support of the Board members volunteering at the event and for any donations they would like to make. And Thanked Mr. Ceppl for once again being the MC for the event.

O. PUBLIC COMMENTS

Mr. Hoffman a parent in district addressed the Board regarding a bullying situation involving his daughter (he referenced item #11 on the Agenda) and that he would like the ABS investigated. His child was supposed to be shadowed and he said it didn’t happen and evidence was lost. He feels his daughter has been railroaded. He knows that it could not be discussed at this time and just wanted to speak out.

P. REPORTS FROM BOARD MEMBERS

None

Q. EXECUTIVE SESSION

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Freehold Borough Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Freehold Borough Board of Education go into Executive Session on January 6, 2020, at 7:35 PM to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be ten minutes after which the public meeting of the Board shall not reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Freehold Borough Board of Education that the Board shall go into Executive Session to discuss the following items:

___ Matters rendered confidential by state or federal law
___ Personnel
___ Appointment of a public official
___ Matters covered by the attorney-client privilege
___X Pending or anticipated litigation
Pending or anticipated contract negotiations to Discuss Administrators’ Contract
Protection of the safety or property of the public
Matters which would constitute an unwarranted invasion of privacy
Matters in which the release of information would impair a right to receive funds from the United States government
Matters concerning collective negotiations and/or the negotiations of terms and conditions of employment of employees of the Board of Education
Possible imposition of a civil penalty or suspension

R. ADJOURNMENT

On a motion by Mr. Jensen, the Board of Education adjourned the meeting at 8:10 PM

Unanimously approved.

Respectfully submitted by:

Patricia Saxton, Asst. Business Administrator