

**FREEHOLD BOROUGH BOARD OF EDUCATION
AGENDA FOR THE PUBLIC BOARD ACTION MEETING
TO BE HELD MONDAY, OCTOBER 10th, 2011 AT 7:00 PM
FREEHOLD LEARNING CENTER
30 DUTCH LANE ROAD, FREEHOLD, NJ 07728**

GOALS OF THE FREEHOLD BOROUGH BOARD OF EDUCATION FOR 2011-2012

Goal 1: Each board committee is to have minutes of their meetings distributed to all board members within 48 hours after the meeting.

Goal 2: Board members should take the initiative to meet with the Business Administrator to gain a better understanding of the Board's financial roles.

Goal 3: Set aside time at several board meetings throughout the year to have discussions on board governance issues.

A. STATEMENTS

1. Meeting Notice
2. Pledge of Allegiance
3. Roll Call

B. BOARD PRESIDENT/VICE PRESIDENT COMMENTS

C. APPROVAL OF MINUTES

1. Recommend the Board approve the release to the public of the minutes of the Board Action Meeting Agenda held on September 28th, 2011.
2. Recommend the Board approve the release to the public of the executive minutes of the Board Action Meeting Agenda held on September 28th, 2011 at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

D. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

E. SUPERINTENDENT'S/BOARD SECRETARY'S REPORT

1. District Security Plan for 2011-2012 – Mrs. Jennifer Donnelly/Mrs. Joy Forrest
2. 2011-2012 Initiatives – Mrs. Elizabeth O'Connell
3. Curriculum Update – Mr. Richard Pepe
4. Harassment, Intimidation and Bullying Report – Mrs. Elizabeth O'Connell
5. Calendar/Announcements – Mrs. Elizabeth O'Connell

F. INSTRUCTION

1. 2nd Reading of Abolish Policy # 2461 – Special Education/Receiving Schools
Recommend the board approve the 2nd reading of abolish Policy # 2461 *Special Education/Receiving Schools*, as the Department of Education has provided clarification that this Policy is only required by educational services commissions, jointure commissions, regional day schools, and county special services school districts.

2. 2nd Reading of Abolish Regulations – Special Education/Receiving Schools Regulations:
Recommend the board approve the 2nd reading of abolish the following regulations related to Policy # 2461 – *Special Education/Receiving Schools* as the Department of Education has provided clarification that this Policy is only required by educational services commissions, jointure commissions, regional day schools, and county special services school districts:
 - #2461-01 – Special Education/Receiving Schools – IEP Implementation
 - #2461.02 – Special Education/Receiving Schools – Suspension
 - #2461.03 – Special Education/Receiving Schools – Pupil Records
 - #2461.04 – Special Education/Receiving Schools – Special Education & Related Services
 - #2461.05 – Special Education/Receiving Schools – IEP Compliance
 - #2461.06 – Special Education/Receiving Schools – Highly Qualified & Appropriately Certified Staff
 - #2461.07 – Special Education/Receiving Schools – Termination of Placement
 - #2461.08 – Special Education/Receiving Schools – In-Service Training
 - #2461.09 – Special Education/Receiving Schools – Statewide & District-Wide Assessment Programs
 - #2461.10 – Special Education/Receiving Schools – Full Educational Opportunity
 - #2461.11 – Special Education/Receiving Schools – Staff Consultation
 - #2461.12 – Special Education/Receiving Schools – Length of School Day & Academic Year

3. Approval of Social Skills Program – Special Programs
Recommend the board approve the Social Skills Program at the Park Avenue Elementary School from October 17, 2011 through May 23, 2012, 1.5 hours per day, 2 days per week, on Mondays and Wednesdays, from 3:00 pm – 4:30 pm.

4. Special Programs – Speech Services
Recommend the board approve Sharon Ignoscia to deliver speech services to district students as per their IEP for the 2011-2012 school year at the rate of \$65/hr not to exceed 20 hours per week to be appropriated from GAAP Account number 11-000-216-320-00-04-04 (pending criminal history background check).

G. PUPILS

1. Out of District Tuition – Special Programs
Recommend the board approve SID # 10210640 to attend Howell Township Public Schools for the 2011-2012 school year at a tuition rate of \$10,817 to be appropriated from GAAP Account number 11-000-100-562-00-00-04. This student previously resided in Freehold Borough and is now in a foster home placement in Howell Township.

H. ADMINISTRATION

1. Adoption of District Security Plan for 2011-2012 School Year
Recommend the board adopt the District Security Plan for the 2011-2012 school year.
2. Memorandum of Agreement
Recommend the board approve the Memorandum of Agreement with Local Law Enforcement, as presented.

I. BUSINESS

1. Approval of Travel Related Expenses
Recommend the board approve travel and related expense reimbursement in accordance with N.J.A.C. 6A:23B as per attached 2011-2012 Travel Authorization Logs.
2. Payment of Bills – October 10, 2011
Recommend the board approve the claims for goods received and services rendered and certified to be correct by the Business Administrator/Board Secretary as of October 10, 2011 as follows:

Fund 11 – General Current Expense	\$111,935.87
Fund 12 – Capital Outlay	0.00
Fund 17 – Ed Jobs Fund	217,111.71
Fund 20 – Grants and Entitlements	5,836.10
Fund 60 – Food Service	<u>1,745.00</u>
Total	\$336,628.68

3. Translation Services – Child Study Team Meetings
Recommend the board approve Integrated Translation Services to provide translation services at Child Study Team (CST) meetings for the 2011-2012 school year up to 15 hours per month at a rate of \$55/hr., to be appropriated from GAAP Account number 11-000-219-330-00-00-04.

J. PERSONNEL

1. Grant Funded Positions (2011-2012)
Recommend the board approve grant funded positions for the 2011-2012 school year as follows:

Title III

Staff		Adj. Gross Salary	Title III			General Fund		
Name	PCR#		Allocation	%	GAAP Account	Allocation	Fund %	GAAP Account
Zimmer	SUPVESL1	\$83,000	\$19,920	24%	20-241-200-100-00-00-81	\$63,080	76%	11-000-221-102-00-00-03

2. Employment of Staff for 21st Century Community Learning Center After School Programs

Recommend the board approve the following anticipated staff for the 2011-2012 After School Program to be paid as indicated: 21st Community Learning Centers for Freehold Borough Public Schools. Account# 20-307-100-101-00-00-03 and 20-307-100-106-00-00-03

<i>Last Name</i>	<i>First name</i>	<i>Position</i>	<i>Salary</i>
Michal	Jennifer	Teacher	\$30.00/hour
Snyder	Adonia	Clerk	\$15.00/hour
Gray	Debra	Substitute Aide	\$15.00/hour
Chaffer	Maria	Substitute Aide	\$15.00/hour

3. Revised Approval of Extra-curricular Stipends

Recommend the board approve the following staff members for revised extra-curricular stipends for the 2011-2012 school year:

Julie Snedden/Dawn Fetterly	FLC Student Council	\$ 2,115/year
Diane Dispenza	FLC Yearbook Advisor	\$ 2,115/year

4. Adjustment on Salary Guide

Recommend the board approve the adjustment on salary guide for Jill Alexander from M.A. to M.A.+ 30, effective September 1st, 2011.

Jill Alexander	Step 3 -M.A.+30	\$49,110
----------------	-----------------	----------

5. Social Skills Program – Special Programs – Teachers

Recommend the board approve the following teachers for the Special Programs Social Skills Program from October 17, 2011 through May 23, 2012 for 3 hours per week, at the rate of \$30/hr, to be appropriated from GAAP Account number 11-204-100-101-00-04-04.

Heather Newman
Mary Sens-Azara
Nancy Maresca

6. Social Skills Program – Special Programs – Teacher Assistants

Recommend the board approve the following teacher assistants for the Special Programs Social Skills Program from October 17, 2011 through May 23, 2012 for 3 hours per week, at the rate of \$15/hr, to be appropriated from GAAP Account 11-204-100-106-00-04-04.

Jane Esdaile
Donna Johnson

7. Social Skills Program – Special Programs – Substitute Teachers

Recommend the board approve the following substitute teachers on an as needed basis for the Special Programs Social Skills Program from October 17, 2011 through May 23, 2012 for 3 hours per week, at the hourly rate of \$30/hr., to be appropriated from GAAP Account number 11-204-100-101-00-04-04.

Marissa Kreindler
Shara Casciano
Tara Picone

8. Social Skills Program – Special Programs – Substitute Teacher Assistants

Recommend the board approve the following substitute teacher assistants on an as needed basis for the Special Programs Social Skills Program from October 17, 2011 through May 23, 2012 for 3 hours per week, at the rate of \$15/hr., to be appropriated from GAAP Account 11-204-100-106-00-04-04.

Marissa Kreindler
Shara Casciano
Tara Picone

9. Special Programs – 1 to 1 Aide

Recommend the board approve Grace Gratto of the Howell Township Public Schools as a 1:1 aide for after school program for SID # 10100459, up to 2 hours per week at \$15/hr., to be appropriated from GAAP Account number 11-212-100-106-00-00-04.

10. Substitute Nurses

Recommend the board approve Wendy Gironda and Ann Marie Neuman as substitute nurses on an as needed basis at the rate of \$150/day to be appropriated from GAAP Account number 11-000-213-100-00-03-04. Ms. Gironda and Ms. Neuman's Criminal History approval is on file with Freehold Township school district. (reaffirms polling of Board of Education)

11. Curriculum Writing – Gifted and Talented

Recommend the board approve Sharon Hennessy, Suzanne Peltzman, Heidi Brache, and Paula Desch for the Revision of the District Placement Criteria into the Gifted and Talented Program for up to 6 hours each at \$35 per hour not to exceed \$840 to be appropriated from GAAP Account 11-120-100-101-11-00-09.

12. NCLB Title I SIA Before School Tutoring Program – FLC

Recommend the board approve the following teachers to provide a total of 75 hours of before school tutoring at FLC during the 2011-2012 school year at the rate of \$30 per hour, not to exceed \$2,250 to be appropriated from NCLB Title I SIA GAAP Account 20-240-100-100-00-00-40.

Kelly Kole – Teacher
Erika Troy – Teacher

Nicolina Harker – Teacher
Dawn Fetterly – Coordinator

13. Approval of District Translators

Recommend the board approve the following district translators for the 2011-2012 school year, at \$30/hour, not to exceed \$3,000, GAAP account 11-000-230-100-00-00-01.

<i>Last Name</i>	<i>First Name</i>	<i>Verbal</i>	<i>Written</i>
Hobbs	Kelly	X	
Fay	Ana	X	X
Garrett	Carolina	X	X
Traynor	Anita	X	
Montaner	Nilsa	X	
Guerrero	Yalitza		X
Santos	Rosana	X	
Gomez	Diana	X	X
Isaacs	Angela	X	X

14. Employment of Substitute Teacher with a College Degree

Recommend the board approve the employment of the following substitute teacher with a college degree for the 2011-2012 school year. Ms. Berg’s Criminal History is on file in the Superintendent’s office.

Christina Berg B.A., Monmouth University (Special Education/English)

K. NEW BUSINESS/ADDENDA

L. DISCUSSION ITEMS

M. COMMUNICATIONS FROM SCHOOL AND COMMUNITY GROUPS

N. PUBLIC COMMENTS

O. REPORTS FROM BOARD MEMBERS

P. EXECUTIVE SESSION

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Freehold Borough Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Freehold Borough Board of Education go into Executive Session on October 10th, 2011 at _____ to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Freehold Borough Board of Education that the Board shall go into Executive Session to discuss the following items:

1. Harassment, Intimidation and Bullying Report

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL NOT RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Q. ADJOURNMENT