

**FREEHOLD BOROUGH BOARD OF EDUCATION
MINUTES FOR THE PUBLIC BOARD ACTION MEETING
MONDAY, OCTOBER 15, 2018 AT 7:00 PM IN PAC GYMNASIUM
280 PARK AVENUE, FREEHOLD, NJ 07728**

A. OPENING STATEMENTS

1. Call to Order

The Public Board Meeting was called to order by Dr. Lichardi, in the Gymnasium of the Freehold Learning Center, 30 Dutch Lane Road, Freehold, New Jersey, at 7:03 PM. He read the Open Public Meeting Act, C 231, P.L. 1975.

2. Pledge of Allegiance

Dr. Lichardi led all in the pledge of allegiance.

3. Roll Call

Dr. Lichardi asked Mr. Howe to call the roll. A quorum of the board was present.

Present:

Dr. Michael Lichardi – President
Paul Ceppi
Annette Jordan
Bruce Patrick
Joseph Santonacita

Susan Greitz – Vice President
Paul Jensen
Tyler Jordan
Margaret Rogers

Other Attendees:

Dr. Rocco Tomazic - Superintendent

Joseph Howe – Business Administrator

B. BOARD PRESIDENT/VICE PRESIDENT COMMENTS

None

C. APPROVAL OF MINUTES

Mr. Patrick offered the following motion, seconded by Mrs. Greitz. A roll call vote was taken and the minutes were approved with Mr. Ceppi abstaining.

1. Recommend the Board approve the release to the public of the minutes of the Board Action Meeting held on October 1, 2018.

D. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

None

E. SUPERINTENDENT'S REPORT – Dr. Rocco Tomazic

1. Construction Briefing

Dr. Tomazic invited Mr. Weitz of New Road Construction, our construction management firm to present his power point presentation to the Board. He updated everyone on the construction status of both the Park Avenue Complex as well as the Freehold Learning Center as well as some anticipated completion dates for outstanding items.

2. ACCESS 2.0 Presentation

Dr. Tomazic gave a power point presentation on the Access 2.0 test results. Dr. Tomazic reviewed the test scores and made comparisons from prior year results.

3. Calendar/Announcements

- Today, October 15th is the official date for the Application for State School Aid count, we have 1,698 students in total with 18 being placed out of District, at this time last year we had 1,712 so 14 less students reported. Our attendance rate is at 97.07 % while last year it was 95.86%
- Cub Scout Pack 172 is off to a great start; this is the Boro's own troop with about 64 students to date which will make up 3 dens.
- Today we had the delegates from our partner schools in New Taipei City in District along with the press, they will be in Linden on Tuesday, Howell on Wednesday and at the FRHSD on Thursday.
- Laura Wanko a report with NJTV will be in District on 10/30 at FLC doing a piece about New Jersey students being the first in the Nation in taking world language classes and another on the 21st CCLC who is offering a Mandarin Chinese language program.
- Dr. Tomazic shared some further good news regarding the 21st CCLC Program; Mrs. Dougherty was able to apply for extra funding through the Grant to expand the program to include third grade students.
- Dr. Tomazic informed all that we are the recipient of a Mental Health First Aid Grant, in two weeks we will have four staff members and one community member trained to train others on detecting possible signs of mental health stress.
- Tomorrow our Kindergarten students will be attending a performance of Rainbow Fish at the Count Basie theater as part of the benefits of partnering with the mindALIGNED initiative.
- With the old Panasonic group disbursing, a new network of common interest districts will be looking to pull into our own network, perhaps re-join the Garden State Coalition which might now suit our needs better.
- This week is Violence Awareness week with several activities planned.
- NJ School Boards convention will be the following week in Atlantic City.
- The FIS PTO will be hosting their fall book fair next week as well.

The Superintendent recommends the following motion to the Freehold Borough Board of Education for approval:

Mr. Jensen offered the following motion seconded by Mrs. Greitz that items F-1 through J-5 and the Addenda be approved. A roll call vote was taken and all items were passed with Mr. Jordan abstaining from Item J-3.

F. INSTRUCTION

1. Use of Facilities for Co-Curricular/Extra Curricular Events SY2018-2019

Approve the following use of facilities for Curriculum/Extra Curricular Events as listed for the 2018-2019 School year.

Event	Location	Date(s)	Time
Parent presentation Drugs, Bullying, & Respect presentation by Tim Shoemaker	PAC Gym	11/7/18	7:00 pm – 9:00 pm

2. Title III Adult ESL Program 2018-2019 School Year

Approve the Adult ESL Program to fulfill the Title III parental outreach requirement. The program provides adults with an understanding of the school environment and opportunities to learn English for improved communication in their everyday lives and to support their children’s education. Up to 2 (two) Teachers will provide ESL instruction earning \$30/hour not to exceed \$1,9200.00 appropriated from Title III GAAP Account 20-241-200-100-00-07-81. Child care provider(s) will earn \$15/hour, not to exceed \$1,200.00 appropriated from Title III GAAP Account 20-241-200-106-00-07-81.

3. Grade 6 - 8 Math Curriculum Project 2018-2019 School Year

Approve the Grade 6 – 8 Math curriculum project as follows. Funds will be appropriated from GAAP Account # 11-000-221-104-00-00-09.

Grade Level	Project Overview	Funds not to exceed
6 - 8	<ul style="list-style-type: none"> • Write Grade 6 and 7 Math Gifted and Talented Curricula • Review and edit to reflect current New Jersey Student Learning Standards – Math • Review and edit as needed: Pacing Guide, Materials and Resources, Interdisciplinary Connections, and Vertical Alignment of Grade Level Units 	\$2,100.00

4. Modify 7/17/2018 Item F5, FY 19 Title IIA New Teachers Meetings

Approve the following dates and times for the New Teachers Meetings. District mentors and new teachers are expected to attend district’s monthly New Teachers Meetings for ongoing support and guidance. Participants are paid at the negotiated rate of \$30 an hour. Funds are to be appropriated from GAAP Account # 20-270-200-100-00-02-03.

Monthly New Teachers Meeting		
September 20, 2018	7:00 – 8:00	Location: PAE
October 17, 2018	9:00 – 11:00 and 1:00 – 3:00	Location: PAE
November 30, 2018	7:00 – 8:00	Location: TBD
December 20, 2018	1:00 – 3:00	Location: TBD
January 31, 2019	7:00 – 8:00	Location: TBD
February 28, 2019	1:00 – 3:00	Location: TBD
March 28, 2019	7:00 – 8:00	Location: TBD
April 30, 2019	7:00 – 8:00	Location: TBD
May 30, 2019	1:00 – 3:00	Location: TBD
June 13, 2019	7:00 – 8:00	Location: TBD

G. PUPILS

1. Suspensions

In accordance with N.J.S.A. 18A:37-4, notification is provided to the Board of Education on all student suspensions from 9/28/18 – 10/11/18 (in hands of Board).

2. RESOLVED, the Board accepts the Superintendent’s report of all cases of Harassment, Intimidation and Bullying reported since the last Board meeting on October 1, 2018.

Case	School	HIB?	Description	Action
FIS 2-18/19	FIS	No	Parent of victim alleges offender makes disparaging comments about physical attributes. Offender denies allegation. Investigation proved inconclusive.	Alleged victim and offender counseled.

3. RESOLVED, the Board approves the Superintendent’s report of all cases of Harassment, Intimidation and Bullying reported on October 1, 2018.

Case	School	HIB?	Description	Action
FIS 1-18/19	FIS	Yes	Offenders tease, insult and make physical contact with victim.	Offender #1 – Principal meeting and two detentions. Offender #2 – Principal meeting and one detention. Victim counseled.

4. Field Trip List

Approve field trips in accordance with the attached field trip list.

H. ADMINISTRATION

I. BUSINESS

1. Payment of Bills – October 15, 2018 2018-2019 School Year

Approve the claims for goods received and services rendered and certified to be correct by the Business Administrator/Board Secretary as of October 15, 2018 as follows:

Fund 11 – General Current Expense	\$ 258,109.24
Fund 20 – Grants and Entitlements	45,025.79
Fund 30 – Capital Projects	1,670,013.56
Fund 60 – Food Service Enterprise	<u>82,958.10</u>

Total \$ 2,056,106.69

2. Approval of Travel Related Expenses

Recommend the Board approve travel and related expense reimbursement in accordance with N.J.A.C. 6A:23A7.4 as per attached 2018-2019 Travel Authorization Logs.

3. Board Secretary Report for September, 2018

Pursuant to N.J.A.C. 6A:23-16.10(c)4 I do certify that as of September 30, 2018 no budgetary line item account has been over-expended in violation of N.J.S.A.18A:22-8 and 18A:22-8.1.



Joseph Howe
Board Secretary

October 15, 2018
Date

4. Treasurer of School Funds Report for September 2018

The September 2018 Treasurer of School Funds Reports are in agreement with the September 2018 Reports of the Board Secretary for the 2018-2019 school year.



Joseph Howe
Board Secretary

October 15, 2018
Date

The Board of Education certifies, pursuant to N.J.A.C. 6A:23A-16.10(c)4, that as of September 2018 after review of the Board Secretary's monthly financial reports (appropriations section) and Treasurer's Report and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C.6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Transfers – September 2018

The Superintendent, at the request of the Board Secretary, recommends that the Board approve line item transfers for the 2018-2019 school year through September 30, 2018.

6. Manual Check Register – September 2018

Approve the *Manual Check Register* for September 2018 in the amount of \$600.00.

7. Payroll Agency Check Register – September 2018

Approve the *Payroll Agency Check Register* for September 2018 in the amount of \$1,548,569.52.

8. Unemployment Trust Check Register – September 2018

Approve the *Unemployment Trust Check Register* for September showing no activity.

9. Use of Facilities 2018-2019 School Year

Approve the following use of facilities for the 2018-2019 School Year.

Event	Organization	Location	Date(s)	Time	Fee
Colonial Basketball	YMCA	PAC Gym	11/5/18 11/12/18 11/13/18 11/19/18 11/20/18 11/26/18 11/27/18	6:30 pm – 9:00 pm	\$25 per event

10. Installation of Additional Camera & Monitoring Equipment PAC & FLC

Whereas on March 10, 2014 the Board authorized the Superintendent, Business Administrator, and Board Architect to prepare and submit a school facilities project to the New Jersey Department of Education Office of School Facilities for additions and renovations to the Park Avenue Elementary/Freehold Intermediate School and Freehold Learning Center, and

Whereas on August 4, 2016 the Commissioner of Education, subsequent to a petition by the Board, authorized the issuance of bonds for portions of the projects deemed renovations and capital projects and awarded a Section 15 School Facilities grant for portions of the project deemed additions, and

Whereas at its October 24, 2016 meeting the Board authorized the Superintendent, Business Administrator, and Board Architect to take the steps necessary to resubmit the previously approved projects to the New Jersey Department of Education Office of School Facilities for the Park Avenue Elementary/Freehold Intermediate School and Freehold Learning Center for consolidation into renovations/capital projects and additions, and

Whereas on December 19, 2016 the New Jersey Department of Education Office of School Facilities issued revised Preliminary Eligible Cost Letters for the projects hereinafter described as Park Avenue Elementary/Freehold Intermediate School Additions 1640-070-17-2000 and Park Avenue Elementary/Freehold Intermediate School Renovations 1640-070-17-1000 and Freehold Learning Center Rehabilitation 1640-040-17-2000 and Freehold Learning Center and Freehold Learning Center Additions 1640-040-17-1000, and

Whereas the Board's Architect Ted Hopkins prepared specifications for additions and renovations for the Park Avenue Elementary/Freehold Intermediate School including bid specifications, and

Whereas the New Jersey Department of Education Office of School Facilities issued Final Approval of Educational Adequacy for the Park Avenue Elementary/Freehold Intermediate School Additions 1640-070-17-2000 and Park Avenue Elementary/Freehold Intermediate School Renovations 1640-070-17-1000 and Freehold Learning Center Rehabilitation 1640-040-17-2000 and Freehold Learning Center and Freehold Learning Center Additions 1640-040-17-1000, and

Whereas the Park Avenue Elementary/Freehold Intermediate School and Freehold Learning Center already have an expansive proprietary camera and door access swipe system, and

Whereas it is the interest of security and efficiency that the installation of cameras and access swipe readers in the additions and renovations be integrated into existing district systems, and

Whereas CM3 Building Solutions have previously provided the Board with the provision of these services and submitted a quote for work described in the plans as follows the location, make, and model of which have been excluded for the purposes of maintaining security; Park Avenue Elementary/Freehold Intermediate School furnish and install twenty-two (22) Enexxis 3 MP IR interior dome cameras pursuant to architect drawing E221PA at a cost of nineteen thousand nine hundred and sixty eight dollars (\$19,968.00), and add five (5) doors of access control, reception release buttons, and video intercom system at a cost of thirty four thousand three hundred and fifteen dollars (\$34,315.00). Freehold Learning Center four (4) doors of access control, reception release, and video intercom system at a cost of twenty-one thousand three hundred and forty four dollars (\$21,344.00). Three (3) computers and monitors to view cameras at a cost of ten thousand three hundred and ninety-two dollars (\$10,392.00). Purchase price is pursuant to the

Camden County Educational Services Commission Purchasing Cooperative of which the Board is a member.

11. Approve Submission of Grant Application for FLC PreK-2

Approve grant application to Believe in Reading to fund books and t-shirts for FLC for Read Across America.

J. PERSONNEL

1. Approve 21stCCLC Clerk, Erika Marcinkiewicz

Appoint 21st CCLC Clerk, Erika Marcinkiewicz, for the 2018-2019 school year effective 10/16/18 – 6/30/19, at \$34,000 per year, prorated. Criminal history clearance on file in the Board Office, appropriated from GAAP Account 20-307-200-110-00-00 03. (new position)

2. Approve Extra-Curricular Stipend Positions for 2018-2019 School Year

Approve the following staff for extra-curricular stipend positions for the 2018-2019 school year.

Name	School	Stipend Position	Rate of Pay
Krasowski, Stanley	PAE	After School Duty	\$10/day
Barnosky, SaraBeth	FLC	Lunch Duty Sub	\$15/day
Scanniello, Maria	FLC	Lunch Duty Sub	\$15/day

3. Approve Field Experience for the 2018-2019 School Year

Approve Field Experience for the 2018-2019 School Year as follows:

Name	School/Position	College	Cooperating Teacher(s)	Length of Time
De Oliveira, Kathy	FLC/ PK-2	Montclair State University	Lazaro, Jillian	1 day Fall 2018 Semester

4. Employment of Substitutes for the 2018-2019 School Year

Approve employment of the following substitutes for the 2018-2019 school year, pending criminal history clearance.

Name	Sub Teacher @ \$95/day	Sub Aide/Para/Clerical Assistant @ \$10/hr	Sub Nurse @ \$150/day	Sub Custodian @ \$12/hr
Cavalluzzi, Andrea	X			
Collura, Gabriella	X			
Brandt, Christian	X			
Plaskow, Karen	X			

5. High School Volunteer

Authorize Colts Neck High School 12th grader Leyla Akin to volunteer to work with the Title III Latino Literacy Program and the Language Assistance and Literacy after school programs during the 2018-2019 school year. She will work under the supervision of Cecilia Zimmer, Supervisor of ESL/Bilingual & World Language, or the supervising Lead Teacher in support of these programs.

K. POLICIES AND REGULATIONS

None this period

L. NEW BUSINESS/ADDENDA

1. Mental Health First Aid Training

Modify Instruction Item #3 and Addendum Item #4 from 100118 Agenda, authorizing hourly payment of \$30/hour to workshop attendees for time exceeding the normal workday during Youth Mental Health First Aid Instructor Training, October 24-26, 2018, in Maple Shade, NJ. Payment will be paid through a Robert Wood Johnson Foundation grant, account number 20-398-200-580-00-01-09.

2. Park Avenue Complex - Emergency Condition

Whereas on or about October 1, 2018 spot samples of suspected mold were taken from ventilation ducts in the Park Avenue Complex special services office and Park Avenue Elementary Technology lab, and

Whereas pursuant to NJSA 18A:18A-7 the Business Administrator determined this to be an emergency condition for the purposes of awarding contracts under the public schools contract law, and

Whereas emergency stabilization contracts were issued pursuant to this law to AHERA Consultants, the District's environmental consultant, and to AllRisk Inc, the District's clean up and remediation company for any and all work necessary to remediate and restore the aforementioned facilities,

NOW THEREFORE BE IT RESOLVED that the Board acknowledge these contracts were awarded prior to Board approval pursuant to the declaration of an emergency condition as defined in educational facilities code NJAC 6A:26-3.14(b).

M. DISCUSSION ITEMS

None

N. COMMUNICATIONS FROM SCHOOL AND COMMUNITY GROUPS

None

O. PUBLIC COMMENTS

None

P. REPORTS FROM BOARD MEMBERS

Mr. Howe shared with all that the Strategic Plan planning committee has begun the process for obtaining a facilitator and the criteria for proposals. The group will have the finalist come before the Board.

Mrs. Rogers as the liaison to the Freehold Borough Public Library mentioned their current endeavor to make the townspeople aware that the library is functioning and provides many activities for the community.

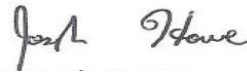
Mrs. Jordan mentioned that the Unity Coalition will be hosting a Supper Club event on Saturday 10/17 at 6:00 in the 1st Baptist Church located at 71 W. Main Street. She also reminded everyone that the Spooktacular event Monster Mash which replaces the Jack O'lantern night will be on Saturday 10/20 at 6:00 PM and feature rides, games and music.

Q. ADJOURNMENT

On a motion by Dr. Lichardi, seconded by Mr. Jensen the Board of Education adjourned the meeting at 8:02 PM

Unanimously approved.

Respectfully submitted by:



Joseph Howe, Board Secretary