

**FREEHOLD BOROUGH BOARD OF EDUCATION
MINUTES FOR THE PUBLIC BOARD ACTION MEETING
HELD MONDAY, NOVEMBER 11, 2013 AT 7:00 PM
280 PARK AVENUE, FREEHOLD, NJ 07728**

A. OPENING STATEMENTS

1. Call to Order

The Public Board Meeting was called to order by Mrs. Jordan, in the Cafetorium of the Park Avenue Complex, 280 Park Avenue, Freehold, New Jersey, 07728 at 7:03 PM. She read the Open Public Meeting Act, C 231, P.L. 1975.

2. Pledge of Allegiance

Mrs. Jordan led all in the pledge of allegiance.

3. Roll Call

Mrs. Jordan asked Mr. Strimple to call the roll. A quorum of the board was present.

Present:

Annette Jordan – President
Susan Greitz
Maureen MacCutcheon
Margaret Rogers

Dr. Michael Lichardi – Vice President
James Keelan
Bruce Patrick
Michelle Tennant

Absent:

Thomas Parke

Other Attendees:

Dr. Rocco Tomazic – Superintendent

James H. Strimple, Jr. – Business Administrator

B. BOARD PRESIDENT/VICE PRESIDENT COMMENTS

None

C. APPROVAL OF MINUTES

*Mr. Keelan offered the following motion, seconded by Mr. Patrick.
A roll call vote was taken and the minutes were approved unanimously.*

1. Recommend the Board approve the release to the public of the minutes of the Board Action Meeting Agenda held on October 28, 2013

2. Recommend the Board approve the release to the public of the executive minutes of the Board Action Meeting held on October 28, 2013 at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

D. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

None

E. SUPERINTENDENT'S REPORT – Dr. Rocco Tomazic

Dr. Tomazic turned the meeting over to Board President Annette Jordan. Mrs. Jordan invited Cheryl Mott, member of the Spooktacular Committee, to join her in recognizing all of the students who participated in the town wide Spooktacular Window Painting contest. Those students recognized were: Jasmyne Carter, Nameera Hogue, Michele Baltazar, Beverly Yow, Fredrick Strong, Jayne Schiff, Kelsey Perez, Caroline Laberde, Kimberly Jarquin, Melissa Hirsch, Iyanna Fairfax, Erica Daesener, Mark Costanzo, Kate Clancy, Jared Avila, Maleah Rogers, Leslie Cruz, Sarai Alvarez, Samonya Copeland, Emma Bytheway, Yeimi Hernandez, Erica Mexquititla, Odalys Barrientos, Andrew Sanchez, Melanie Fuentes, Rosa Toshua, Quajon Everett, Dulce Cuatlacuatl, Odalys Ramirez, Thalia Flores and Fanny Wang.

Awards were presented for the 1st through 3rd place winners. The students that won awards were Mark Costanzo and Jared Avila; Rosa Toshua, Odalys Barrientos and Dulce Cuatlacuatl; Leslie Cruz and Kimberly Jarquin, respectively. Mrs. Jordan and Mrs. Mott also presented a gift to Tim Jump and Tracie Vaz for all their hard work and for organizing the student participation.

1. Public Hearing on New Jersey Quality Single Accountability Continuum (NJSQAC)

Dr. Tomazic opened the Public Hearing session of the meeting with the following:

He stated that we are not in compliance with curriculum approvals. Curriculum must be adopted by the Board as implemented and not just at the organizational Meeting.

Dr. Tomazic also noted that the code of conduct/student handbooks had not been Board approved last year; the Board has approved them for the 2013-2014 year.

District Performance Reviews: Language Arts scores down, not all benchmarks achieved.

After his presentation members of the Board asked questions and made comments.

The public was afforded the opportunity to comment and ask questions.

2. Harassment, Intimidation and Bullying Report

Dr. Tomazic informed the Board that there is a new format for reporting the HIB incidents and referred all to Section G.; Pupils, Item 1, for review.

3. Calendar/Announcements

- Work continues on the installation of replacement doors. There have been contractor delays. An additional door shipment is expected on 11/18/13
- At the last Board meeting the architect made his presentation; since then Jim Strimple has met with the building Principals and the Director of Special Programs to review the proposed plans.
- The architect is working with the DOE on the district's un-housed population, a total of 89 students. The State has not provided clear guidance on how to account for them in the calculation for square footage.
- We will be renting 2 additional classrooms at the Marshall W. Errickson School to house Kindergarten students from Freehold Learning Center.
- We have scheduled an 'active shooter' drill sometime in November as one of the two required drills per month.
- The current marking period will end on 11/12/13
- Parent Teacher Conferences are scheduled for November 22nd, 25th and 26th which are all half days for the students. Wednesday 11/27 will be a half day for all.
- Mrs. Jordan joined Dr. Tomazic at a meeting of the Freehold Municipal Alliance where they were educated on the drug problems in our area and the current use of heroin.
- Academic Goals: The District must improve in the areas of Language Arts and Math. Student Growth Objectives are being directed toward achieving the goals.
- Dr. Tomazic reported that the PARCC pilot testing sites have been seeing significant drops in test scores: Kentucky dropped 30% while New York State saw a decrease in their scores of 20-30%
- English Language Learners are a problem area for the district as the common core curriculum testing uses language in a more complex manner.
- Our Special Education population will also impact our test scores as only 1% of the population will be exempt from the tests.
- The District's cluster analysis of test scores reveals two problem areas: Reading and Informational Text; committees have been formed to address this issue.
- Dr. Tomazic reported that the Board approved the five year Strategic Plan on May 23, 2011 and his research revealed that the Plan was modified in May of 2012 to delay the restructuring of the schools by grade.
- Goal 2 of the Strategic Plan: IT Infrastructure – want to return a Technology Teacher to the middle school as the students have standard goals that must be achieved.
- Dr. Tomazic reminded all that it was Veteran's Day and congratulated all Veterans and thanked them for their service.

The Superintendent recommends the following motions to the Freehold Borough Board of Education for approval:

Mrs. MacCutcheon offered the following motion, seconded by Mrs. Greitz that items F-1 through K- 13 be approved. A roll call vote was taken and all items were passed unanimously.

F. INSTRUCTION

1. Five-Year Curriculum/Program Cycle for 2013-2018

Approve the following Freehold Borough Public School *Five-Year Curriculum/Program Cycle* for 2013-2018:

FREEHOLD BOROUGH PUBLIC SCHOOLS
FIVE-YEAR CURRICULUM/PROGRAM CYCLE
2013-2018

CORE COURSES	2013-14	2014-15	2015-16	2016-17	2017-18
English/Language Arts	E	R	I	M	M
Mathematics	E	R	I	M	M
Science	M	E	R	I	M
Social Studies	M	E	R	I	M
World Languages	M	M	E	R	I
Physical Education/Health	M	M	E	R	I
Art, Music	M	M	E	R	I
Technology	E	R	I	M	M
Library/Media	I	M	M	E	R
Bilingual/ESL	E	R	I	M	M
Basic Skills	I	M	M	E	R
Early Childhood	M	E	R	I	M
Gifted and Talented	M	E	R	I	M
Guidance Services	I	M	M	E	R
Special Education	R	I	M	M	E
21 st Century Life and Careers	R	I	M	M	E

E = Evaluate
R = Revise

I = Implement
M = Monitor

2. Participation Agreement with Art Education Center

Approve the participation of four (4) FIS middle school students at the Monmouth County Arts Middle School, Matawan, NJ for the 12-week program, February 2014 – May 2014 at \$800/student including transportation, appropriated from GAAP account 11-401-100-800-00-60.

G. PUPILS

1. RESOLVED, the board accepts the Superintendent’s report of all cases of Harassment, Intimidation and Bullying reported since the last board meeting of October 28, 2013.

Case	School	HIB?	Description	Action
FIS 6-13/14	FIS (21 CCLC)	Yes	Continually calling a girl by a boy’s name that does not match her name.	Offenders received principal warning and counseling. Victim received counseling.
FIS 7-13/14	FIS	No	Alleged another student called him gay. Alleged offender said he called the song he was singing as gay.	Offender and victim counseled.
FIS 8-13/14	FIS	Yes	Offender called student ugly and made other insulting comments.	Parent conference with offender followed by formal apology. Victim counseled.
FLC 4-13/14	FLC	Yes	Offender called victim ugly along with other teasing.	Offender received office detention with a parent conference; victim counseled.
PAE 12-13/14	PAE	Yes	Offender called victim “stupid” and “dumb”	Offender received lunch detention, victim counseled.

2. RESOLVED, the board accepts the Superintendent’s report of all cases of Harassment, Intimidation and Bullying reported on October 28, 2013.

Case	School	HIB?	Description	Action
FIS 3-13/14	FIS	No	Called victim “fat” in Spanish	Investigation revealed a back and forth conflict with teasing. Offenders met with Principal, victim met with counselor.
FIS 4-13/14	FIS	No	Offenders made fun of teeth	Investigation revealed a back and forth conflict with teasing. Offenders met with Principal, victim met with counselor.
FIS 5-13/14	FIS	Yes	Offenders engage in name calling denigrating victim	Offender met with Principal and received afterschool detention. An associate made to write essay on empathy. Victim counseled.
PAE 6-13/14	PAE	No	Offender calls victim “fat” and “ugly” in Spanish	Investigation revealed a report from victim’s parent that was somewhat at variance with the victim’s statement. Students bothering each other. Both counseled.

PAE 7-13/14	PAE (21 st Century)	Yes	Offender calls victim by vulgar names	Offender denies but witnesses confirm. Assigned lunch detention, victim counseled.
PAE 8 - 13/14	PAE	No	Parent saw bruise on student, informed school	Determined to be an accidental hit with a volleyball in PE class. Student counseled.
PAE 9-13/14	PAE	No	Parent referral of another boy tripping and bothering her son	Inconclusive. Unable to establish intent and not an accident. Student counseled.
PAE 10-13/14	PAE	Yes	Student calls another student fat	Lunch detention for offender, counseling for victim.
PAE 11-13/14	PAE	No	Grandmother reported assault on a bus by one student against another	Investigation yielded victim lied about incident. Counseled student who spoke an untruth.
FLC 2-13/14	FLC	Yes	Offender made fun of victims teeth	Offender received a detention, victim counseled.
FLC 3-13/14	FLC	No	Offended called victim "ugly" and "stupid"	Offender detention, parent conference, victim counseled.

3. Bilingual Speech and Language Assessments

Approve Bilingual Speech, LLC to conduct up to fifteen bilingual speech and language evaluations on an as needed basis for the 2013-2014 school year appropriated from GAAP Account 11-000-219-320-00-04.

Name	Rate	Not to Exceed
Bilingual Speech, LLC, Shrewsbury, NJ	\$500.00	\$7,500.00

4. Field Trip List

Approve field trips in accordance with attached field trip list.

H. ADMINISTRATION

1. NJ Quality Single Accountability Continuum (QSAC) Statement of Assurance

Approve the NJ Quality Single Accountability Continuum (QSAC) Statement of Assurance – School Year 2013-2014.

2. NJ Quality Single Accountability Continuum (QSAC) District Performance Review

Approve the NJ Quality Single Accountability Continuum (QSAC) District Performance Review – School Year 2013-2014.

3. Memorandum of Agreement

Authorize the Superintendent to sign the 2013 – 2014 *Memorandum of Agreement between Education and Law Enforcement Officials*, as required by N.J.A.C.6A:16-6.2(b).

I. BUSINESS

1. Approval of Travel Related Expenses

Approve travel and related expense reimbursement in accordance with N.J.A.C. 6A:23B as per attached 2013-2014 Travel Authorization Logs.

2. Payment of Bills – 2013-2014 Budget Dated November 11, 2013

Approve the claims for goods received and services rendered and certified to be correct by the Business Administrator/Board Secretary as of November 11, 2013 as follows:

Fund 11 – General Current Expense	\$ 349,191.89
Fund 12 – Capital Outlay	0
Fund 20 – Grants and Entitlements	63,639.58
Fund 60 – Food Service	<u>47,768.95</u>
Total	\$ 460,600.42

J. PERSONNEL

1. Resignation of Teacher

Accept the resignation of Richard George, 8th Grade Science teacher, effective October 30, 2013.

2. Resignation of Teacher

Accept the resignation of Adriana Rivera, 1st grade Bilingual teacher, effective December 20, 2013.

3. Retirement of Teacher Assistant

Accept the retirement of Carole Preschel, teacher assistant, effective November 18, 2013.

4. Transfer of Teacher

Transfer the following teacher effective November 4, 2013.

Name	From	To
Karen Wager	PAE Grade 2 Bilingual	FIS Grade 8 Science

5. Substitute Teacher for Social Skills Program

Approve the following teacher for the Social Skills Program from November 12, 2013 through May 14, 2014 at the rate of \$30/hr appropriated from GAAP account 11-204-100-101-00-04-04.

Name	Position	Rate \$30/hr
Kara Holler	Substitute Teacher	As needed

6. Substitute Teacher Assistant for Social Skills Program

Approve the following teacher assistant for the Social Skills Program from November 12, 2013 through May 14, 2014 at the rate of \$15/hr appropriated from GAAP account 11-204-100-106-00-04-04.

Name	Position	Rate \$15/hr
Kara Holler	Substitute Teacher Assistant	As needed

7. Home Instructors

Approve the following teachers to provide home instruction for the 2013-2014 school year on an as needed basis at the rate of \$35/hr appropriated from GAAP account 11-150-100-101-00-00-04.

Name
Maryanne Illes
Margaret Kruger

8. Title IA Focus School Professional Development

Approve the following teachers for professional development work to analyze student data and plan for instruction based on student needs, not to exceed a total of \$12,600, appropriated from GAAP account # 20-231-200-100-00-01-61.

Name	Rate/Hour	Hours	Total
Abate, Alyssa	\$30	14	\$420
Asay, Debra	\$30	14	\$420
Brache, Heidi	\$30	14	\$420
Cholak, Stephanie	\$30	14	\$420
Desch, Paula	\$30	14	\$420
Dukuly, Yatta	\$30	14	\$420
Fasano, Ann	\$30	14	\$420
Furlong, Denise	\$30	14	\$420
Garrett, Carolina	\$30	14	\$420
(To be determined)	\$30	14	\$420
Germano, Angela	\$30	14	\$420
Glovich, Heather	\$30	14	\$420
Haynes, Michael	\$30	14	\$420
Hoayeck, Julieth	\$30	14	\$420
Hottle, Chelsea	\$30	14	\$420
Illes, Maryanne	\$30	14	\$420
Johnson, Donna	\$30	14	\$420
Keeley, Shannon	\$30	14	\$420
Lane, Kathleen	\$30	14	\$420
Latshaw, Charles	\$30	14	\$420
Maresca, Nancy	\$30	14	\$420
Michal, Jennifer	\$30	14	\$420
Miles, Nancy	\$30	14	\$420
Morris, Kristin	\$30	14	\$420
O'Rourke, Allison	\$30	14	\$420
Sierra, Mariana	\$30	14	\$420
Townsend, Allyssa	\$30	14	\$420
Tur, Jacqueline	\$30	14	\$420
Warrington, Sheryl	\$30	14	\$420
Washburne, Judith	\$30	14	\$420
Total			\$12,600

9. Appointment of Substitute Teacher without a College Degree
Appoint the following substitute teacher without a college degree for the 2013-2014 school year, pending Criminal History approval.

Name	Credits	College	Major	Criminal History Approval
Jason Weinstein	171 credits	Montclair	Music	Yes

K. POLICIES AND REGULATIONS

1. 2nd Reading of Bylaw #0132 Executive Authority
Approve the 2nd Reading of Bylaw #0132 Executive Authority.
2. 2nd Reading of Policy #2415 No Child Left Behind Programs
Approve the 2nd Reading of Policy #2415 No Child Left Behind.
3. 2nd Reading of Policy #3281 Inappropriate Staff Conduct (Teaching Staff)
Approve the 2nd Reading of Policy #3281 Inappropriate Staff Conduct (Teaching Staff).
4. 2nd Reading of Regulation #3281 Inappropriate Staff Conduct (Teaching Staff)
Approve the 2nd Reading of Regulation #3281 Inappropriate Staff Conduct (Teaching Staff).
5. 1st Reading of Policy #2468 Independent Educational Evaluations
Approve the 1st Reading of Policy #2468 Independent Educational Evaluations.
6. 1st Reading of Policy #3230 Outside Activities (Teaching Staff Members)
Approve the 1st Reading of Policy #3230 Outside Activities (Teaching Staff Members).
7. 1st Reading of Regulation #3230 Outside Activities (Teaching Staff Members)
Approve the 1st Reading of Regulation #3230 Outside Activities (Teaching Staff Members).
8. 1st Reading of Policy #3232 Tutoring Services (Teaching Staff Members)
Approve the 1st Reading of Policy #3232 Tutoring Services (Teaching Staff Members).
9. 1st Reading of Regulation #3232 Tutoring Services
Approve the 1st Reading of Regulation #3232 Tutoring Services.
10. 1st Reading of Policy #4230 Outside Activities (Support Staff Members)
Approve the 1st Reading of Policy #4230 Outside Activities (Support Staff Members).
11. 1st Reading of Regulation #4230 Outside Activities (Support Staff Members)
Approve the 1st Reading of Regulation #4230 Outside Activities (Support Staff Members).
12. 1st Reading of Policy #4281 Inappropriate Staff Conduct (Support Staff Members)
Approve the 1st Reading of Policy #4281 Inappropriate Staff Conduct (Support Staff Members).

13. 1st Reading of Regulation #4281 Inappropriate Staff Conduct (Support Staff Members)

Approve the 1st Reading of Regulation #4281 Inappropriate Staff Conduct (Support Staff Members).

L. NEW BUSINESS/ADDENDA

None

M. DISCUSSION ITEMS

None

N. COMMUNICATIONS FROM SCHOOL AND COMMUNITY GROUPS

None

O. PUBLIC COMMENTS

None

P. REPORTS FROM BOARD MEMBERS

Mrs. Jordan informed the Board that on 12/2/13 there will be a meeting of the Monmouth County School Boards, the topic will be teacher evaluations. Dinner will be served and there is still time to sign up to attend.

Q. ADJOURNMENT

On a motion by Mr. Keelan, seconded by Mr. Patrick the Board of Education adjourned the meeting at 7:43 p.m.

Unanimously approved.

Respectfully submitted by:



James H. Strimple, Jr.
Interim Board Secretary

