

**FREEHOLD BOROUGH BOARD OF EDUCATION  
MINUTES OF THE PUBLIC BOARD ACTION MEETING HELD ON  
Monday, October 17, 2011**

**A. OPENING STATEMENTS**

1. Call to Order

The Public Board Meeting was called to order by President Jordan, in the Gymnasium of the Park Avenue Elementary Complex, 280 Park Avenue, Freehold, New Jersey, 07728 at 7:01 PM. She said the meeting was in compliance with the Open Public Meeting Act, C 231, P.L. 1975. Present were Mrs. Jordan, Mr. Keelan, Mr. Parke, Mr. Patrick, and Mr. Reich. Superintendent O’Connell was also present. Board Secretary, Patrick DeGeorge was absent and Mrs. Patricia Saxton acted as his behalf. Mrs. MacCutcheon, Mr. Xavier, Dr. Lichardi and Mr. Tennant were absent.

Staff	Audience
Ronnie Dougherty	Jackie Corley
Lauren Filipek	
Joy Forrest	
Loretta Miller	
Maryfran Galloway	
Cecilia Zimmer	
Michele Prouty	
Eric Gross	
Mike Sauser	
Tammy Ciok	

2. Pledge of Allegiance

Mrs. Jordan led the pledge of allegiance.

3. Roll Call

Mrs. Jordan asked Mrs. Saxton to call the roll.

**B. BOARD PRESIDENT/VICE PRESIDENT COMMENTS**

None

Mr. Parke offered the following motion, seconded by Mr. Patrick:

**C. APPROVAL OF MINUTES**

1. Recommend the Board approve the release to the public of the minutes of the Board Action Meeting Agenda held on October 10<sup>th</sup>, 2011.
  2. Recommend the Board approve the release to the public of the executive minutes of the Board Action Meeting Agenda held on October 10<sup>th</sup>, 2011 at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.
- ROLL CALL VOTE

AYES	Mrs. Jordan, Mr. Keelan, Mr. Parke, Mr. Patrick, Mr. Xavier
NAYES	None
ABSTAIN	None

D. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

None

E. SUPERINTENDENT’S/BOARD SECRETARY’S REPORT

1. FLC Update – Mrs. Ronnie Dougherty

The Superintendent introduced Mrs. Ronnie Dougherty, who presented the Freehold Learning Center’s building goals. The number one goal is the unified plan. We had to write this year’s plan before we received the results from last year’s testing. One of main priorities for our school this year is Comprehension. We use a 4 point rubric. We want to raise the level of questioning to encourage higher order thinking. We will be spiraling skills beginning in Kindergarten and will create opportunities for cross grade articulation where we can. Another priority is improving math performance thru expanded and continued implementation of Envision Math. FLC has developed a growth model to track student achievement by collecting meaningful data. This will support all level of students, including the advanced. Mrs. Dougherty also explained how FLC is able to provide (through SIA, Title I Grant Funds) a before school program 2 times a week. FLC continues to strive for improving student achievement and encouraging parent involvement.

(Details of this PowerPoint presentation and discussions between Board Members and Administration are available on the related video recording of the meeting, which is posted on the district website, and which will be available for viewing next Tuesday at 10 pm on Comcast Cable Channel 97.)

2. PAE / FIS Update – Mr. Joseph Jerabek

The Superintendent introduced Mr. Jerabek., Principal of PAE and acting Principal of FIS. Mr. Jerabek then began his presentation with the “Building Goals & Action Plan – PAE 2011 – 2012”. PAE’s main focus is on reading, writing, math and parent involvement. This school year, Mr. Jerabek explained, we have developed specific preschool goals in writing and math. Writer’s Workshop is in place where each student will get a notebook (starting in grade 3 and continuing through grade 5) to record his/her writing. The growth will be evident through the years as shown in that notebook. PAE is getting back to basics stressing the importance of punctuation, grammar and spelling. Centers will be adjusted to best support our students. Mr. Jerabek also discussed a pilot program teacher’s are excited about, Reader’s Workshop. This would be to increase the student’s love of reading and balance the assigned readings, matching text to the student’s ability level. Another important goal for PAE concerns Math. PAE will be achieving this through basic math fact memorization, assessments and practice. PAE will provide materials and strategies to help the students as needed. As was last year, PAE is striving to improve parent involvement as well. PAE wants to increase the number of supportive parents and target families identified as ones who may need that support. Administration and teachers will meet with these parents to provide them with resources.

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Mr. Jerabek then presented "FIS Building Goals and Action Plan 2011 – 2012". Mr. Jerabek explained things are running better after the schedule adjustment. He also explained the dual role (Principal of the middle and elementary school) has been interesting and he has learned quite a bit. "It is interesting to share my experiences with the middle school from the elementary level". FIS is working in the NCLB unified plan that was written over this past summer. The priorities at FIS include student achievement in reading, writing and math. Adding parental support/involvement is critical as well. To improve the reading and writing goals, FIS has programs in place such as: Writer's Workshop, separating LA from Social Studies, developing and administrating growth tracking assessments and following back to basics. To meet the math goal, FIS will be working on improving the basic math facts.

The biggest challenge complex wide, per Mr. Jerabek is concerning struggling students which are tied to lack of parent support, the lack of teaching space, the class sizes and lack of materials, (K-2 math books, science textbooks and leveled readers). Mr. Jerabek is proud to move forward with a team effort to help our students succeed.

(Details of this PowerPoint presentation and all discussion are available on the related video recording of the meeting which is posted on the district website, and which will be available for viewing beginning next Tuesday at 10 pm on Comcast Cable Channel 97.)

Mrs. Jordan asked Mr. Jerabek if having the new model of three supervisors with support at each school has helped. Mr. Jerabek replied that it has been a tremendous help.

3. Buildings and Grounds Update – Mr. Patrick DeGeorge

Mrs. O'Connell explained the Board will have this presentation at the next BOE meeting, November 7, 2011, due to the absence of Mr. DeGeorge. Mrs. O'Connell also thanked Mrs. Saxton for sitting in for Mr. DeGeorge tonight.

4. Calendar/Announcements

Mrs. Elizabeth O'Connell

- I am very happy to say, there are no HIB reports this evening.
- Today our district had: Acting Commissioner of Education Chris Cerf, State Sen. Jennifer Beck, Assemblywoman Caroline Casagrande, and Executive County Business Administrator Joseph Passiment visit the Park Avenue Complex to discuss the challenges we face and ways to help us move forward. Also in attendance were Annette Jordan, Patrick DeGeorge, Joseph Jerabek and Linda McCarthy. Everyone had an opportunity to share their thoughts and answer questions for Acting Commissioner Cerf. We have been asked to develop a funding plan that would help us increase student achievement, which fits in well with our Strategic Planning initiatives.
- On Tuesday evening, October 18, 2011, Jed Baker will be here to present information on "Behavioral Strategies and Social Skills" from 6:00 – 8:30pm in the PAC Gymnasium. We have opened up attendance for this event to the other sending districts.
- Thirty-four people have expressed interest in serving on the Strategic Planning Restructuring Committee, consisting of 19 instructional staff members, 3 administrators and 12 parents. If any board members are interested in serving on this committee, please let the Superintendent know after tonight's meeting. The initial meeting will be scheduled shortly, after next weeks NJSBA Conference.
- The FIS Book Fair is being held this week from Tuesday – Friday (October 18-21).
- Our 21<sup>st</sup> Century Community Learning Centers Program is holding a "Lights On After School" Open house & Rally in the PAC Gymnasium from 4:30pm – 6:30pm. Food, drinks

- and music will be provided.
- Our website will be undergoing an upgrade on October 26 through November 9<sup>th</sup> 2011. On October 26<sup>th</sup>, a “SNAPSHOT” will be taken of our website. Any data that is posted between October 27 and November 8<sup>th</sup> will need to be reposted once the new website design is “LIVE” on November 9, 2011. All school employees have been notified of this transition and information is also posted on the website to inform the community.
- Mrs. Lynn Reich, Secretary of the Education Foundation, sent information about a grant program sponsored by Clorox. We will be participating in this program with our proposal “*iLearn English*”. This would provide iPads to Kindergarten students to develop literacy skills. More information will be forthcoming on how to vote for our project. We have the ability to receive either a \$25,000 or a \$50,000.00 grant.
- A Movie Night is scheduled for this Friday at the Park Avenue Elementary School.
- The New Jersey School Boards Association Conference will take place in Atlantic City on October 24, 25 & 26, 2011.
- On Friday, October 28, 2011, FLC will be hosting a Monster Bash in the evening.
- On Monday, October 31, 2011, PAE is hosting their Fall Festival.
- Our next BOE meeting is November 7, 2011 at 7:00pm in the PAC Gymnasium.

Mr. Keelan offered the following motion, seconded by Mr. Patrick:

F. INSTRUCTION

None

G. PUPILS

None

H. ADMINISTRATION

None

I. BUSINESS

1. Approval of Travel Related Expenses

Recommend the board approve travel and related expense reimbursement in accordance with N.J.A.C. 6A:23B as per attached 2011-2012 Travel Authorization Logs.

2. Payment of Bills – October 17, 2011

Recommend the board approve the claims for goods received and services rendered and certified to be correct by the Business Administrator/Board Secretary as of October 17, 2011 as follows:

Fund 11 – General Current Expense	\$ 31,599.37
Fund 12 – Capital Outlay	0.00
Fund 17 – Ed Jobs Fund	0.00
Fund 20 – Grants and Entitlements	47,786.27
Fund 60 – Food Service	<u>70,430.66</u>
Total	\$148,816.30

J. PERSONNEL

1. Resignation FIS VAPA Dance Position

Recommend the board accept the resignation of Tracie Vaz, FIS VAPA Dance position.

2. Revised Approval of Extra-curricular Stipend

Recommend the board approve the following staff member for revised extra-curricular stipend for the 2011-2012 school year:

Emily Knight                      FIS VAPA Dance                      \$ 2,365/year

3. Approval of Student Teachers/Interns/Field Experience for 2011-2012 School Year

Recommend the board approve the following student teachers/interns/field experience for the 2011-2012 school year:

Cooperating Teacher	Student Teacher	School/Concentration	Dates
Jillian Lazaro	Stephanie Hobbs (student teacher)	College of NJ	Oct. 24, 2011 – Dec. 16, 2011

4. Approve Coaches for Future Problem Solvers Program

Recommend the board approve the following staff members for the Future Problem Solvers Program from October 1, 2011 through March 3, 2012, with all funds to be appropriated from GAAP Account number 11-120-100-101-11-00-09.

<i>Name</i>	<i>Position</i>	<i># Hours</i>	<i>Rate</i>	<i>Total</i>
Suzanne Peltzman	Coach	69	\$35	\$2,415
Sari Valenti	Asst. Coach	24	\$15	\$360
Tammy Ciok	Sub. Asst. Coach	As Needed	\$15	\$360

5. Bilingual ESL Exit Committee

Recommend the Board to ratify the following staff members who worked on the Bilingual ESL Exit Committee in August 2011 at a rate of \$30/hour for a total of 12 hours not to exceed \$360. This should be appropriated from the Title III account 20-241-200-100-00-00-81.

Denise Furlong, August 18 (12-3 pm)

Karen Wagar, August 18 (12-3 pm)

Linda Maya, August 22 (12-3 pm)

Sue Richman, August 22 (12-3 pm)

ROLL CALL VOTE

AYES	Mrs. Jordan, Mr. Keelan, Mr. Parke, Mr. Patrick, Mr. Xavier
NAYES	None
ABSTAIN	None

K. NEW BUSINESS / ADDENDA

None

L. DISCUSSION ITEMS

None

M. COMMUNICATIONS FROM SCHOOL AND COMMUNITY GROUPS

None

N. PUBLIC COMMENTS

None

O. REPORTS FROM BOARD MEMBERS

- Annette Jordan – I went to the Foundation meeting this week. We are going forward with purchasing the string instruments. Mr. Gross is working on this.

Mr. Parke offered the following motion, seconded by Mr. Patrick:

P. EXECUTIVE SESSION

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Freehold Borough Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Freehold Borough Board of Education go into Executive Session on October 17<sup>th</sup>, 2011 at 8:40pm to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 30 minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Freehold Borough Board of Education that the Board shall go into Executive Session to discuss the following items:

1. Confidential Matters – Personnel

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL NOT RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Vote: 5 Yes, 0 No, 0 Abstain

(The public portion of the meeting reconvened at 9:07 pm)

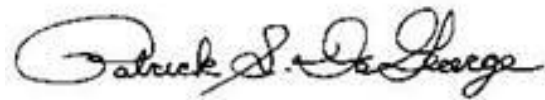
Q. ADJOURNMENT

Moved by Mrs. Jordan and seconded by Mr. Reich that the Board of Education adjourn the Board meeting at 9:08 PM.

Unanimously approved

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Patricia Saxton  
District Accountant, on behalf of:



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Patrick S. DeGeorge  
Board Secretary