

**FREEHOLD BOROUGH BOARD OF EDUCATION
MINUTES OF THE PUBLIC BOARD ACTION MEETING HELD ON
Monday, December 12, 2011**

A. OPENING STATEMENTS

1. Call to Order

The Public Board Meeting was called to order by Mr. Jim Keelan (appointed by Board President Annette Jordan), in the Cafeteria of the Park Avenue Elementary Complex, 280 Park Avenue, Freehold, New Jersey, 07728 at 7:00 PM. He said the meeting was in compliance with the Open Public Meeting Act, C 231, P.L. 1975. Present were: Mr. Keelan, Dr. Lichardi, Mrs. MacCutcheon, Mr. Parke, Mr. Patrick, and Mr. Xavier. Superintendent O’Connell and Board Secretary, Patrick DeGeorge were also present. Mrs. Jordan and Mr. Reich were absent.

Staff	Audience
Ronnie Dougherty	Alli Mechanic
Jennifer Donnelly	Paul Ceppi
John Brovak	Carolyn Carr
Maritza Ramirez	Michelle Tennant
Shauna Schubiger	Jill Schiff
Joy Forrest	Kirsten Raymond
Sheryl Warrington	Nicole Tate
Yatta Dukuly	
Mike Sauser	
Tammy Ciok	

2. Pledge of Allegiance

Mr. Keelan led the pledge of allegiance.

3. Roll Call

Mr. Keelan asked Mr. DeGeorge to call the roll.

B. BOARD PRESIDENT/VICE PRESIDENT COMMENTS

None

Dr. Lichardi offered the following motion, seconded by Mr. Patrick:

C. APPROVAL OF MINUTES

1. Recommend the Board approve the release to the public of the minutes of the Board Action Meeting Agenda held on November 21st, 2011.

2. Recommend the Board approve the release to the public of the executive minutes of the Board Action Meeting Agenda held on November 21st, 2011 at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

ROLL CALL VOTE

AYES	Mr. Keelan, Dr. Lichardi, Mrs. MacCutcheon, Mr. Parke, Mr. Patrick, Mr. Xavier
NAYES	None
ABSTAIN	None

D. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

None

E. SUPERINTENDENT'S/BOARD SECRETARY'S REPORT

1. Presentation of the 2010-2011 Annual Audit – Samuel Klein and Company – Mr. Gerard Stankiewicz, CPA, RMA, PSA

The Superintendent introduced Mr. Gerard Stankiewicz to present the 2010-2011 annual audit report. Mr. Stankiewicz was happy to report, based on the audit testing, a clean audit opinion with no audit recommendations. Mr. Stankiewicz explained these are 2 great things to have. The independent audit looks at payroll, expenditures, our compliance with the bid laws, bill cut-off dates, food service program administration, and to ensure that everything is operating the way it should be. Freehold Borough School District received a clean opinion on compliance and administration of grants properly. There are no recommendations for our district. Mr. Stankiewicz thanked Mr. DeGeorge and his staff who worked very hard and was very helpful.

(A brief discussion occurred between Board Members and Administration regarding excess surplus, enterprise funds and food service profit. Details are available on the related video recording of the meeting which is posted on the district website, and which will be available for viewing beginning next Tuesday at 10 pm on Comcast Cable Channel 97.)

Mr. Keelan thanked Mr. DeGeorge and all his efforts put forth during the audit process. Mr. DeGeorge expressed appreciation to his office staff and the entire administrative team (and the people who work under them) who were also very involved and important in this effort.

2. New District Website Presentation – Mrs. Shauna Schubiger

The Superintendent introduced Mrs. Shauna Schubiger, to formally present the new district website to the BOE and public. Mrs. Schubiger welcomed us to Freehold Borough School District's new website. She explained the new website is more organized, visually compelling, cleaner to look at and easier to navigate. Mrs. Schubiger stepped us all through the new tabs, global icons, Board information link and color palette. Mrs. Schubiger explained the feedback she has received has been positive and she is excited to roll out this new version to the school community.

(A brief discussion occurred between Board Members and Mrs. Schubiger regarding webmasters, middle school sports information, video access and keeping our website updated. Details are available on the related video recording of the meeting which is posted on the district website, and which will be available for viewing beginning next Tuesday at 10 pm on Comcast Cable Channel 97.)

3. 21st CCLC Program Student Outcomes – Mrs. Ronnie Dougherty

The Superintendent introduced Mrs. Ronnie Dougherty who will report on the 21 CCLC program outcome. Mrs. Dougherty was proud to say we are currently in year 8 of our district's 21 CCLC grant timeframe. She then showed a PowerPoint presentation to the BOE. Mrs. Dougherty explained how the 21 CCLC grant requirements have changed over the past 8 years dramatically. These changes must be met to keep fully funded. Freehold Borough is one of the only 21 CCLC programs which opens the 1st day of school as a way to meet some of the changing requirements. We currently have 227 students in the program for the first 30 days. Our district also has to meet the grant's required academic component. We constantly refine data to meet that and target the academic support when needed. Infusing STEM (Science, Technology, Engineering and Math) is a requirement which we have added to our program. Mrs. Dougherty said she wants to provide the information the BOE requested asking for data on how 21 CCLC has influenced the children academically. It is difficult to gather data since we do not have the same students for a year's time. We simply are not tracking the same students. So, we use outside evaluators, such as report card grades, NJ ASK test results as a tracking tool. Mrs. Dougherty referred to Mrs. Jordan's request for data on the Saturday test prep students. The problem here is this Saturday test prep class is open to the entire district. That makes it difficult to pull out just the 21 CCLC students who may or may not be there 30 days or beyond. There is the same issue with the summer students' data. However there is significant improvement with the children who attended the program as reflected in the above outside evaluators. District teachers also tell us they see a difference in the academic performance of the children who participate in 21 CCLC. We surveyed students, day teachers, 21 CCLC staff teachers, and parents. Mrs. Dougherty will send this information to the BOE so they can also see the data collected. The students gain so much in this program, it is hard to quantify, but the results are in the classroom. Kids are motivated, walking into school ready to learn and that equals student achievement and success.

(The PowerPoint presentation will be posted on the district website. In addition, all related discussion between the Board of Education members and administration are available on the related video recording of the meeting which is posted on the district website, and which will be available for viewing beginning next Tuesday at 10 pm on Comcast Cable Channel 97.)

4. Harassment, Intimidation and Bullying Report – Mrs. Elizabeth O'Connell

Mrs. O'Connell presented the HIB report to the Board of Education:

- FIS – 3 (three) HIB investigations were conducted by Heather Newman, Guidance Counselor and Anti-Bullying Specialist for FIS in accordance to the HIB law. One incident **was** determined to be an act of HIB that occurred in a classroom. It was a single incident involving teasing, name calling and demeaning comments.
- PAE – No reports of HIB.
- FLC – No reports of HIB.

5. Calendar/Announcements

Mrs. Elizabeth O'Connell

- Our Winter Concert will take place this Wednesday, December 14th at 7:00pm in the Park Avenue Complex gymnasium.
- Progress Reports will be issued on Friday, December 16th.
- The Strategic Planning Committee for Restructuring our Schools is meeting on Monday, December 19 in the Park Avenue Complex Cafeteria at 6:00pm. A light dinner and refreshments will be served. The committee will hear a presentation from a guest speaker – Vincent Costanza from the Office of Early Childhood Education. Mr. DeGeorge will be in attendance to update the committee on Facilities and Funding. The Restructuring Schools

committee will be working within two subcommittees: Grade PK – 2 and Grades 3 – 8. The committee will be making educational program recommendations to inform the 2013 – 2014 budget.

- Friday, December 23rd is an Early Dismissal day for students and staff.
- Schools will be closed from December 26 through January 2. Schools will reopen on Tuesday, January 3, 2012.
- Our next BOE meeting is Monday, January 9, 2012 at 7:00pm in the Freehold Learning Center Cafeteria.

Mr. Patrick DeGeorge

- Mr. DeGeorge called attention to a few resolutions in tonight's agenda :
 - **I.4.** – Maintenance Reserve Transfer – There have been a number of such transfers this year. That is because in creating the FY12 budget the line for required maintenance (261-420) was intentionally under-budgeted. Specifically, of the actual projected expenditures of \$132,000, only \$42,000 was budgeted. The remainder will be transferred from the reserve account throughout the year. Moving forward, we won't be able to do this for the 2012 – 2013 school year.
 - **I.7.** – Demographics Study – A demographic study is designed to project enrollment trends over a future 5-year period. This study is required as part of the district's Strategic Plan Objectives. It is also recommended that the study be updated annually.
 - **I.9.** – NJSBAIG - We purchase school board legal liability and workers compensation insurance coverage through N.J. School board Insurance Group. This group has its own Board of Directors. They are asking us to authorize them to change their Bi-laws. Most BAs don't approve of this as they feel there is not enough representation given to BAs on this committee. I don't agree with that. My recommendation is our BOE approve this amendment.
- Before the Board of Education Interviews, Mr. DeGeorge pointed out to those who may not be aware, early November; we had a resignation of a Board Member. According to the law, our BOE must advertise for somebody to fill his seat from now until the next election in April 2012. We placed the advertisement and the deadline for applicants was December 9, 2011. As on Dec 9, at noon, we received 2 candidates who were interested in being appointed to that vacant seat. This evening, in public, the Board of Education members will interview each candidate. After that interview process, the Board will then recess into Executive Session to deliberate. At this point, the board can either nominate the candidate or they may determine the need to wait, since the current BOE President and Vice-President are not in attendance this evening. We will call forth the applicants in the order of receipt of the applications.

6. Board of Education Interviews

The members of the Board publically interviewed the following candidates for appointment to fill the vacancy on the Board through the next reorganization meeting to be held in April 2012:

- Ms. Carolyn Carr
- Ms. Susan Greitz

(At this time, each candidate was publically interviewed by the Board of Education members for the vacant Freehold Borough BOE seat with term of service through April 2012. Susan Greitz was interviewed first, followed by Carolyn Carr. Details are available on the related video

recording of the meeting which is posted on the district website, and which will be available for viewing beginning next Tuesday at 10 pm on Comcast Cable Channel 97.)

Mr. Keelan thanked Ms. Carr and Ms. Greitz for participating in the public interview saying it is not an easy thing to do.

Mrs. MacCutcheon offered the following motion, seconded by Mr. Patrick:

Recess into Executive Session

The members of the Board will recess into executive session to discuss and deliberate.

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Freehold Borough Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Freehold Borough Board of Education go into Executive Session on December 12th, 2011 at 8:17 to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 20 – 30 minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Freehold Borough Board of Education that the Board shall go into Executive Session to discuss the following items:

1. Discuss Candidates for Board Vacancy
2. Confidential Matters – Personnel
3. Student Matters if necessary

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Vote: 6 Yes, 0 No, 0 Abstain

(The public portion of the meeting reconvened at 8:40 pm)

Nomination and Appointment of New Board Member

The Board President called for nominations for appointment to fill the current vacancy on the Board of Education.

Mr. Keelan presented the nomination of Ms. Susan Greitz to fill vacant Freehold Borough Board of Education seat through April 2012. The motion was approved by Mr. Parke and seconded by Dr. Lichardi:

ROLL CALL VOTE

AYES	Mr. Keelan, Dr. Lichardi, Mrs. MacCutcheon, Mr. Parke, Mr. Patrick, Mr. Xavier
NAYES	None
ABSTAIN	None

Dr. Lichardi offered the following motion, seconded by Mr. Patrick:

7. Board of Education Vacancy

Recommend the Board of Education appoint Susan Greitz to fill the current vacancy until the election to be held in April 2012.

ROLL CALL VOTE

AYES	Mr. Keelan, Dr. Lichardi, Mrs. MacCutcheon, Mr. Parke, Mr. Patrick, Mr. Xavier
NAYES	None
ABSTAIN	None

Mr. DeGeorge asked Ms. Greitz to please come forward to take the Oath of Office.

Confirmation and Oath of Office

The Board Secretary confirmed the appointment and conferred the Oath of Office upon the newly appointed Board Member. Mr. DeGeorge asked Mrs. Greitz to sign the oath, which will be countersigned and the original given to Mrs. Greitz.

New Jersey School Boards Code of Ethics

Mr. DeGeorge then presented Mrs. Greitz with the New Jersey School Boards Code of Ethics. This is the law by which the school board governs itself by. Mrs. Greitz affirmed that she will abide by it.

Mr. DeGeorge then invited Mrs. Greitz to take her place at the board table and called the roll of the new board.

Roll Call

<u>Board Members</u>	<u>Term Expires</u>
Dr. Michael Lichardi	2012
Mrs. Maureen MacCutcheon	2012
Mr. Ron Reich	2012
Mrs. Annette Jordan	2013
Mr. Thomas Parke	2013
Mrs. Greitz	2012
Mr. James Keelan	2014
Mr. Bruce Patrick	2014
Mr. Daniel Xavier	2014

Personal and Financial Disclosure Form and Required Training

Mr. DeGeorge also briefly discussed the submission of the annual *Personal and Financial Disclosure Form* to be completed by the new member, as well as the training which he/she may be required to attend.

Mr. recommended that Mrs. Greitz abstain from voting on agenda items as it would be unfair for her since she did not have the benefit of hearing the issues beforehand as did the other members.

Mr. Keelan thanked Ms. Carr for coming out tonight and her interest in running for the BOE. He thanked her for all the volunteer work she does for the town of Freehold Borough.

(After the Confirmation and Oath of Office, there was a brief discussion regarding I.10. and I.6. Details are available on the related video recording of the meeting which is posted on the district website, and which will be available for viewing beginning next Tuesday at 10 pm on Comcast Cable Channel 97.)

Mrs. MacCutcheon offered the following motion, seconded by Mr. Patrick:

F. INSTRUCTION

None

G. PUPILS

1. Home Instruction

Recommend the Board approve Corey Cohen to provide 4 hours (2 hours of Math and 2 hours of Social Studies) of home instruction to SID # 20100834 at the rate of \$35/hr to be appropriated from GAAP Account 11-150-100-320-00-00-04.

2. Home Instruction

Recommend the Board approve Marissa Kreindler to provide 10 hours per week of home instruction to SID # 10210627 at the rate of \$35/hr to be appropriated from GAAP Account 11-150-100-320-00-00-04. This child is recuperating from a surgical procedure and has not been cleared to return to school. Follow up appointment with doctor is scheduled for 12/7/11.

H. ADMINISTRATION

1. NJ Quality Single Accountability Continuum (QSAC) Statement of Assurance

Recommend the Board approve NJ Quality Single Accountability Continuum (QSAC) Statement of Assurance – School Year 2011-2012, as presented.

I. BUSINESS

1. Acceptance of 2010-2011 Audit Report and Related Corrective Action Plan

BE IT RESOLVED, by the Freehold Borough Board of Education, that the Audit Report for the 2009-2010 school year prepared by Samuel Klein and Company dated December 1 2011, is accepted with no recommendations; and

BE IT FURTHER RESOLVED, that a copy of the audit is to be forwarded to the Monmouth County Executive County Superintendent, with any corrective actions to be taken with respect to the recommendations contained in the Audit Report as submitted

2. Approval of Travel Related Expenses

Recommend the Board approve travel and related expense reimbursement in accordance with N.J.A.C. 6A:23B as per attached 2011-2012 Travel Authorization Logs.

3. Payment of Bills – December 12, 2011

Recommend the Board approve the claims for goods received and services rendered and certified to be correct by the Business Administrator/Board Secretary as of November 7, 2011 as follows:

Fund 11 – General Current Expense	\$471,834.73
Fund 12 – Capital Outlay	0.00
Fund 18 – Ed Jobs Fund	0.00
Fund 20 – Grants and Entitlements	57,144.18
Fund 60 – Food Service	<u>61,439.93</u>
Total	\$590,418.84

4. Transfer from Maintenance Reserve

WHEREAS, the Freehold Borough Board of Education has need of replacing three (3) existing exterior switched fixtures with three (3) CFL site lighting fixtures with photoelectric control; and, replacing one (1) existing exterior switched fixture with one (1) 52W LED Wall Pack lighting fixture with photoelectric control at the Freehold Learning, and

WHEREAS, the project is considered to be “required maintenance” as defined by Code, and

WHEREAS, the cost of that project is estimated to be \$1,925,

NOW THEREFORE, BE IT RESOLVED that the Freehold Borough Board of Education:

- Approve the project as described, and
- Authorize the appropriation of up to \$1,925 from the Maintenance Reserve to finance the project; and
- Authorize the Business Administrator to work with the Supervisor of Buildings and Grounds to complete this project in accordance with New Jersey Public Purchasing Law.

5. Award of Contract – Lighting Fixtures at FLC

Recommend the Board approve Maul Electric, Inc. with offices located in Dayton, New Jersey to replace three (3) existing exterior switched fixtures with three (3) CFL site lighting fixtures with photoelectric control; and, replace one (1) existing exterior switched fixture with one (1) 52W LED Wall Pack lighting fixture with photoelectric control at the Freehold Learning at a total cost not to exceed \$1,925 to be appropriated from GAAP account 11-000-261-421-00-00-05.

6. State Contract Purchase - CHIPRA

Recommend the Board approve the purchase of thirty (30) iPad 2's (including Apple Care Protection Plan), thirty (30) iPad2 protective cases, three (3) iPad 2 Learning Labs, one (1) MacBook Pro (including Apple Care Protection Plan), one (1) MacBook Pro protective cover, fifteen (15) Apple Digital AV Adapters and three (3) \$100.00 Apple Vouchers for educational APPS, for use by district students as part of the CHIPRA Year 2 incentive program, for a total cost not to exceed \$26,926.40 on N.J. State Contract # A70259, to be appropriated from GAAP Account 20-438-200-610-00-00-81.

7. Demographics Study

Recommend that the board appoint Whitehall Associates, Inc. to prepare a Demographic Study required for inclusion in the District's Long Range Facilities Plan at a cost not to exceed \$1,500 to be charged to GAAP account 11-000- 251-330-00-00-02.

8. Standard Operating Procedures/Internal Control Manual

Recommend the Board adopt the district Standard Operating Procedures/Internal Controls Manual mandated by N.J.A.C. 6A:23A-6.4 and 6.6 for use by district staff members for the 2011-2012 school year.

9. Amendment of NJSBAIG Bylaws

WHEREAS, the New Jersey School Boards Association Insurance Group (NJSBAIG) Board of Trustees approved proposed amendments to its Bylaws at a public meeting on October 19, 2011 in accordance with Article IX(C) of the current NJSBAIG Bylaws; and

WHEREAS, the current NJSBAIG Bylaws require the proposed amendments to be approved by member school districts; and

WHEREAS, seventy-five percent (3/4) of the member school districts must approve the proposed amendments within on hundred eighty (180) days of the hearing in the amendments;

NOW THEREFORE, BE IT RESOLVED that at a regular meeting of the Freehold Borough Board of Education held on the 12th day of December 2011, the Board does hereby approve the proposed amendments to the NJSBAIG Bylaws.

10. Use of Facilities

Recommend the Board approve the following facilities use requests:

- *New Jersey Youth Soccer Association* to use the PAC Gymnasium from 1:00 pm to 4:00 pm on Saturdays from January 21, 2012 through March 10, 2012 for the purpose of conducting soccer practice for players aged 8, 9 and 10 years. Pending receipt of proper certificates of insurance naming the Freehold Borough Board of Education as additional insured. Group is considered a district group and the \$75 fee for the use of the gymnasium will be waived. However, they will pay the custodial fees at the contractual rate of \$35 per hour.
- *Manalapan Nitro Soccer Team* to use the FLC Gymnasium from 6:30 pm to 8:00 pm on Thursdays from January 5, 2012 through March 8, 2012 for the purpose of conducting soccer practice. A proper certificate of insurance was obtained naming the Freehold Borough Board of Education as additional insured. Group will pay the \$75 fee for the use of the gymnasium, as well as custodial fees at the contractual rate of \$35 per hour.
- *Freehold Soccer League* to use the PAC and FLC Gymnasiums from 6:30 pm to 8:30 pm on Tuesdays and Thursdays at PAC and Wednesdays at FLC from January 10, 2012 through March 27, 2012 for the purpose of conducting soccer practice. A proper certificate of insurance was obtained naming the Freehold Borough Board of Education as additional insured. Group will pay the \$50 fee for the use of the gymnasium, as well as custodial fees at the contractual rate of \$35 per hour.

J. PERSONNEL

1. Employment of Teacher Assistant

Recommend the Board approve the employment of Christina Berg, PAE teacher assistant, for the remainder of the 2011-2012 school year, effective December 16th, 2011 at Step 9 \$23,599

(prorated) of Teacher Assistants Guide to be appropriated from GAAP account 20-250-100-106-00-00-04. Ms. Berg's criminal history approval is on file in the Superintendent's office. Ms. Berg holds a B.A. from Monmouth University and holds PreK-3 and Teacher of Students with Disabilities certification. (Replaces Pat DeFilippo who was transferred to FLC.)

2. Resignation of Clerical Assistant

Recommend the Board accept with regret the resignation of Mimi Cruz, effective January 3rd, 2012.

3. Employment of Clerical Assistant

Recommend the Board approve Antionette Giaimo as clerical assistant at West Freehold School, for the remainder of the 2011-2012 school year, effective December 16th, 2011, at Step 4 \$19,114 (prorated) of Teacher Assistants Guide to be charged to GAAP account 11-000-240-105-00-00-09. Mrs. Giaimo's criminal history approval is on file in the Superintendent's office. Mrs. Giaimo holds a B.A. from Kean University. (Replaces Mimi Cruz.)

4. Resignation of Teacher Assistant

Recommend the Board accept with regret the resignation of Jessica Herbert, effective January 12th, 2012.

5. Transfer of Teacher Assistant

Recommend the Board approve the transfer of the following teacher assistant, effective December 13th, 2011. (Replaces Diana Gomez who resigned on November 4th, 2011.)

Pat DeFilippo

Transferred from PAE preschool to FLC Kindergarten

6. Maternity/Disability Leave

Recommend the Board approve maternity/disability leave for Debra Moore-Asay, effective December 15th, 2011 – January 27th, 2012, with pay and with benefits. (Using 25 sick days.)

7. Family Medical Leave Act

Recommend the Board approve family medical leave act for Debra Moore-Asay, effective January 30th, 2012 – April 27th, 2012, without pay and with benefits. (Using 12 weeks of FMLA.)

8. Long-Term Substitute Teacher

Recommend the Board approve Corey Cohen as a long-term substitute teacher, effective December 13th, 2011 – April 27th, 2011 at Step 3 – B.A. \$44,410 (prorated) of Teacher's Salary Guide (no benefits). Mr. Cohen's criminal history approval is on file in the Superintendent's office. Mr. Cohen holds a B.A in Liberal Arts from Thomas Edison State College and holds Elementary K-5, Elementary School Teacher with Math Specialization Grades 5-8 and Teacher of Students with Disabilities certifications. (Replaces Debra Moore-Asay - maternity leave.)

9. Data Team

Recommend the Board approve the following teachers who are working on the Data Team to be paid at a rate of \$30/hour, not to exceed 22 hours/each, for a total of \$2,000, appropriated from Title I GAAP account 20-231-200-100-00-09-03.

Diane Dispenza	FLC
Nancy Maresca	FIS
Reina Calise	PAE

10. FIS WEB Coach

Recommend the Board approve Jennifer Michal has the FIS WEB Coach for the 2011-2012 school year, at a stipend of \$500/year. (prorated for this year)

11. Approval of District Translators

Recommend the Board approve the following district translators for the 2011-2012 school year, at \$30/hour, not to exceed \$3,000, GAAP account 11-000-230-100-00-00-01, pending Criminal History Check.

<i>Last Name</i>	<i>First Name</i>	<i>Verbal</i>	<i>Written</i>
Pischerchia	Sylvia	X	
Cartagena	Abigail	X	

12. Reading Plus Computer Program

Recommend the Board approve the following staff members for Professional Development for *Reading Plus Computer Program* afterschool training on Thursday, January 19, 2011 from 3:30pm-5:30pm, for two hours at a rate of \$30 for certified staff and \$15 for noncertified staff to be appropriated from Professional Development Funds GAAP Account 20-270-200-100-00-00-03. Part of Required PD for SINI Schools.

Cora Feintuch
Emily Mangino
Judith Washburne
Sharon Hennessey
Mark Hudzik
Reina Calise
Angela Germano
Robert Robinson
Christine Cirino
Angela Isaacs
Sandra Lapinski
MaryAnne Illes
Kathy Bocian
Yatta Dukuly
Rosano Santos
Paula Desch
Scot King
Nancy Miles
Nancy Maresca
MaryJane Kohlmann
Ada Cruz
Cathy Preston
Marissa Kreindler
Donna Johnson
Sheryl Warrington
Colleen LaRocca

13. Title I After-School Coordinator

Recommend the Board approve Vanessa Velazquez as Title I After-School Coordinator for the 2011-2012 school year, effective December 13th, 2011, at an hourly rate of \$30, not to exceed a total of \$6000. Ms. Velazquez's Criminal History approval is on file in the Superintendent's office. Account # 20-231-200-100-00-03-03.

14. Assistant Site Supervisor

Recommend the Board approve Brooke Shaw as 21st CCLC Assistant Site Supervisor for the 2011-2012 school year, 3 hours/day, at \$30/hour, pending Criminal History approval. Ms. Shaw holds a B.A. from Monmouth University in Elementary Education and Psychology. Account # 20-307-100-100-00-00-03.

15. ESL Transition Coach

Recommend the Board approve Denise Furlong as ESL Transition Coach for the 2011-2012 school year, effective December 13th, 2011, at an hourly rate of \$30, not to exceed 70 hours. Mrs. Furlong's Criminal History approval is on file in the Superintendent's office. Account # 20-241-200-100-00-02-81.

16. Special Programs Speech Services - REVISED

Recommend the Board approve Sharon Ignoscia to deliver speech services to district students as per their IEP for the 2011-2012 school year at the rate of \$65/hr not to exceed \$46,000 to be appropriated from GAAP Account number 11-000-216-320-00-04-04.

17. Substitute Board of Education Meeting Audio Technician

Recommend the Board approve Michael Sauser as substitute Board of Education Meeting Audio Technician for the 2011-2012 school year, effective December 12th, 2011, at a rate of \$30 per hour, not to exceed \$700 to be appropriated from GAAP Account 11-000-230-00-00-01.

18. Employment of Substitute Teacher with a College Degree

Recommend the Board approve the following substitute teacher with a college degree for the 2011-2012 school year, pending Criminal History Check.

Michael Peterson B.A., Montclair University (History)

19. Employment of Substitute Nurses with College Degrees

Recommend the Board approve the following substitute nurses with college degrees for the 2011-2012 school year. Ms. Marsh and Ms. Fugaro's Criminal History approvals are on file in the Superintendent's office.

Francine Fugaro B.S.N., Seton Hall University (Nursing)
Amy Marsh B.S.N., NJ City University (Nursing)

20. Employment of Substitute Teacher without a College Degree

Recommend the Board approve the following substitute teacher without a college degree for the 2011-2012 school year. Ms. Davis's Criminal History approval is on file in the Superintendent's office.

Joanna Davis 60 credits, Kingsborough Community College (Secretarial)

21. Employment of Substitute Teacher Assistant

Recommend the Board approve the following substitute teacher assistant for the 2011-2012 school year. Ms. Fecsko's Criminal History approval is on file in the Superintendent's office.

Alice Fecsko

22. Employment of Substitute Custodian

Recommend the Board approve the following substitute custodian for the 2011-2012 school year. Ms. Lovelace's Criminal History approval is on file in the Superintendent's office.

Danielle Lovelace

K. NEW BUSINESS / ADDENDA

INSTRUCTION

1. Bedside Instruction

Recommend the Board approve Education Inc. to provide 10 hours per week of bedside instruction to SID # 10100459 at the rate of \$49/hr, to be appropriated from GAAP Account 11-150-100-320-00-00-04. This child has been admitted to Monmouth Medical Center.

BUSINESS

2. S-1701 Reporting for November 2011

Board Secretary Report for November 2011

Pursuant to N.J.A.C. 6A:23-2.12(d), I do certify that as of November 30, 2011 no budgetary line item account has been over-expended in violation of N.J.S.A.18A:22-8 and 18A:22-8.1.



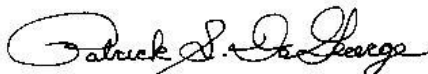
Patrick S. DeGeorge
Board Secretary

December 12, 2011

Date

Treasurer of School Funds Report for November 2011

The November 2011 Treasurer of School Funds Reports are in agreement with the November 2011 Reports of the Board Secretary for the 2011-2012 school year.



Patrick S. DeGeorge
Board Secretary

December 12, 2011

Date

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:20.10(e), certify that as of September 30, 2011 after review of the Board Secretary's monthly financial reports (appropriations section) and Treasurer's Report and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in

violation of N.J.A.C.6A:23-2.12(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Transfers

The Superintendent, at the request of the Board Secretary, recommends that the Board approve line item transfers for the 2011-2012 school year through November 30, 2011.

4. Manual Check Register – November 2011

Recommend the Board approve the *Manual Check Register* for November 2011 in the amount of \$20,546.37.

5. Payroll Agency Check Register – November 2011

Recommend the Board approve the *Payroll Agency Check Register* for November 2011 in the amount of \$1,174,766.40.

6. Compensation Trust Check Register – November 2011

Recommend the Board approve the *Compensation Trust Check Register* for November 2011 in the amount of \$38,523.99..

ROLL CALL VOTE

AYES	Mr. Keelan, Dr. Lichardi, Mrs. MacCutcheon, Mr. Parke, Mr. Patrick, Mr. Xavier
NAYES	None
ABSTAIN	Mrs. Greitz

L. DISCUSSION ITEMS

- Dan Xavier – Thinking that it would somehow benefit students, staff and taxpayers of both municipalities, Mr. Xavier asked about the possibility of this district consolidating with the Freehold Township district.

Mrs. O'Connell replied explaining to Mr. Xavier that since Gov. Corzine was in office, **the laws for consolidation have not changed**. School consolidation was on the front burner at that time and being promoted by the former administration. Carole Morris, the former Executive County Superintendent, recommended districts to be considered for consolidation and public hearings were held throughout Monmouth County. With the current laws, there are tax considerations to consider, and both communities must agree to a vote. Mr. DeGeorge commented that a feasibility study is required that could cost upwards of 50,000.00. Right now, shared services are being encouraged through the County Office, and in some cases required, of school districts.

(A discussion between Board members and Administration occurred regarding consolidation, lack of common interest between Freehold Borough and Freehold Township, student enrollment, feasibility studies and legislation. Details are available on the related video recording of the meeting which is posted on the district website, and which will be available for viewing beginning next Tuesday at 10 pm on Comcast Cable Channel 97.)

Mr. Keelan suggested this topic be added as an agenda item up for discussion at our next Board of Education meeting with more information available to study.

M. COMMUNICATIONS FROM SCHOOL AND COMMUNITY GROUPS

- Jill Schiff – FIS PTO – Promoted the Winter Festival on January 28, 2012. Looking for BOE volunteers to serve food, set up, or give donations. Please email if interested for more information.

N. PUBLIC COMMENTS

- Kristen Raymond – 82 Broad Street (parent) – I am here for the Career Awareness program. I don't like it, I know it is in the developmental stages. I would like to see them focus on ideas such as work study habits, time management and note taking. Thank you.
- Jill Schiff – 82 Broadway (parent) – What is the time frame for completion of the demographic study? And is there anything in the facilities budget to improve the road and potholes?

Mr. DeGeorge answered Ms. Schiff and told her the time frame of the demographic study completion is 60 – 90 days. In answer to the pothole issue, Mr. DeGeorge indicated that in order to completely resolve the issues with the roadway it would need to be ripped out and replaced. The cost of so doing is approximately \$125,000.00; and that is not in our budget. However, the potholes are filled by the Borough DPW each spring. But, he agreed to have the potholes filled by Friday December 16th. And, he will explore effective low cost solutions to the swale problem.

(A discussion between Board members and Administration occurred regarding the state of the road on our campus. Details are available on the related video recording of the meeting which is posted on the district website, and which will be available for viewing beginning next Tuesday at 10 pm on Comcast Cable Channel 97.)

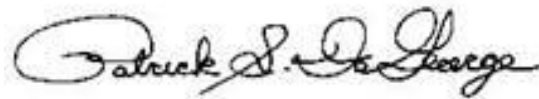
O. REPORTS FROM BOARD MEMBERS

None

P. ADJOURNMENT

Moved by Mr. Parke and seconded by Mr. Patrick that the Board of Education adjourn the Board meeting at 9:20 pm.

Unanimously approved



Patrick S. DeGeorge
Board Secretary