

**FREEHOLD BOROUGH BOARD OF EDUCATION
AGENDA FOR THE PUBLIC BOARD ACTION MEETING
TO BE HELD MONDAY, FEBRUARY 13, 2012 AT 7:00 PM
280 PARK AVENUE, FREEHOLD, NJ 07728**

GOALS OF THE FREEHOLD BOROUGH BOARD OF EDUCATION FOR 2011-2012

Goal 1: Each board committee is to have minutes of their meetings distributed to all board members within 48 hours after the meeting.

Goal 2: Board members should take the initiative to meet with the Business Administrator to gain a better understanding of the Board's financial roles.

Goal 3: Set aside time at several board meetings throughout the year to have discussions on board governance issues.

A. STATEMENTS

1. Meeting Notice
2. Pledge of Allegiance
3. Roll Call

B. BOARD PRESIDENT/VICE PRESIDENT COMMENTS

C. APPROVAL OF MINUTES

1. Recommend the Board approve the release to the public of the minutes of the Board Action Meeting Agenda held on January 23rd, 2012.

D. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

E. SUPERINTENDENT'S/BOARD SECRETARY'S REPORT

1. Calendar/Announcements – Mrs. O'Connell
2. Public Hearing on Harassment, Intimidation and Bullying – Mrs. O'Connell
Mrs. O'Connell will provide the Board of Education with the first of two reports of Harassment, Intimidation and Bullying incidents as required by S2392.
3. NJSBAIG Safety Award – Mr. DeGeorge
Mr. DeGeorge will present the Board of Education with the New Jersey School Board's Safety Award for 2011.
4. Budget Workshop – Mr. DeGeorge
Mr. DeGeorge will lead a discussion regarding the district budget for the 2012-2013 school year.

F. INSTRUCTION

G. PUPILS

1. Out of District Placement – Private School

Recommend the Board approve SID # 10210095 to attend out of district placement at Collier High School for the remainder of the 2011-2012 school year at a per diem rate of \$265.16 to be appropriated from GAAP Account 11-000-100-566-00-00-04. This student previously attended Woodcliff Academy and is transferred to Collier High School on February 6th 2012.

2. Out of District Placement – Private School

Recommend the Board approve SID # 10900006 to attend out of district placement at Bayshore Jointure Commission for the remainder of the 2011-2012 school year at a pro-rated tuition rate of \$23,000.00 and \$17,500.00 for 1:1 assistant, as per student's IEP, for a total of \$40,500.00 to be appropriated from GAAP Account 11-000-100-566-00-00-04.

3. Out of District Placement – Alternative School

Recommend the Board approve SID # 10201142 to attend out of district placement at Choices (MOESC) for the remainder of the 2011-2012 school year at a pro-rated tuition rate of \$9,296.45 to be appropriated from GAAP Account 11-000-100-561-00-00-04.

H. ADMINISTRATION

I. BUSINESS

1. Payment of Bills – February 13, 2012

Recommend the Board approve the claims for goods received and services rendered and certified to be correct by the Business Administrator/Board Secretary as of February 13, 2012 as follows:

Fund 11 – General Current Expense	\$550,245.74
Fund 12 – Capital Outlay	0.00
Fund 18 – Ed Jobs Fund	0.00
Fund 20 – Grants and Entitlements	49,521.99
Fund 60 – Food Service	<u>48,217.22</u>
Total	\$647,984.95

2. Approval of Travel Related Expenses

Recommend the Board approve travel and related expense reimbursement in accordance with N.J.A.C. 6A:23B as per attached 2011-2012 Travel Authorization Logs.

3. Amendment of Grant Application – IDEA (2011-2012)

Recommend that the Board approve amendment of the 2011-2012 Individuals with Disabilities Education Act (IDEA) Application for carryforward funds from the 2010-2011 Final Report as follows:

	<i>Basic</i>	Original		Carryforward		Amended	
		Public	Nonpublic	Public	Nonpublic	Public	Nonpublic
100-100	Personnel Service – Salaries	\$351,761		\$11,400		\$363,161	
100-600	Instructional Supplies			4,265		4,265	
200-100	Personnel Service – Salaries			600		600	
200-200	Employee Benefits			207		207	
200-300 (1)	Purchased Services		\$50,457	3,310	9,077	3,310	\$59,534
200-500	Other Purchased Services						
200-600	Supplies and Materials						
	Total Basic	\$351,761	\$50,457	\$19,782	\$9,077	\$371,543	\$59,534
	<i>Preschool</i>						
100-500	Instructional Supplies	\$18,442				\$18,442	
100-600 (2)					\$324		\$324
200-300	Purchased Services						
200-600	Supplies and Materials						
	Total Preschool						
	Grand Total	\$18,442			\$324	\$18,442	\$324

(1) Nonpublic carryforward is net of a \$9,016 overpayment to the district.

(2) Nonpublic carryforward is net of a \$474 overpayment to the district.

4. Award of Contract – Internet and Ethernet Services

Recommend the Board approve Comcast Business Communications, LLC to provide 30 Mbps Ethernet Private Line (EPL) basic services, and 50 Mbps Ethernet Dedicated Internet (EDI) services across the district from July 1, 2012 through June 30, 2017 at a cost of \$1,950 per month to be appropriated from GAAP Account 11-000-230-530-00-02-09.

5. Award of Contract – Replacement of Smoke Detectors

Recommend the Board award Fire Security Technologies, Inc. located at 1709 Highway 34, Farmingdale, New Jersey the contract for the replacement of 49 standard smoke detectors and 2 duct smoke detectors at the Park Avenue Complex at a total cost not to exceed \$10,500 to be appropriated from GAAP Account 11-000-261-420-00-00-05. Quotations were received for this project in accordance with New Jersey Public Purchasing Law.

6. Award of Contract – Installation of Fire Alarm Strobes

Recommend the Board award Fire Security Technologies, Inc. located at 1709 Highway 34, Farmingdale, New Jersey the contract for the installation of 16 fire alarm strobes in bathrooms throughout the Park Avenue Complex at a total cost not to exceed \$4,600 to be appropriated from GAAP Account 11-000-261-420-00-00-05. Quotations were received for this project in accordance with New Jersey Public Purchasing Law.

7. Award of Contract – Repair of PAC Exit Road

Recommend the Board award Krebs Construction located at P.O. Box 1, Spring Lake, New Jersey the contract to widen a 1,600 square foot portion along the exit road at the Park Avenue Complex through excavation and removal of approximately 50 yards of existing material and installation of 25 yards of crushed concrete and 25 yards of asphalt millings, at a cost not to exceed \$3,500 to be appropriated from GAAP Account 11-000-261-420-00-00-05. Quotes were solicited in accordance with New Jersey Public Purchasing Law.

8. Use of Facilities

Recommend the Board approve the following facilities use requests:

- *Girl Scouts of the Jersey Shore* to use the PAE Gymnasium from 12:30 p.m. to 3:30 p.m. on Saturday, March 10, 2012, for the purpose of conducting 100th Anniversary of Girl Scouts. Proper certificate of insurance naming the Freehold Borough Board of Education as additional insured has been obtained. The Group will pay the \$25.00 gym use fee as well as the contractual rate of \$35.00 per hour for a custodian.
- *Freehold Boro Bulldogs* to use the PAC fields from April 1, 2012 to December 1, 2012 for the purpose of practice on the fields Saturdays from 12:00 p.m. to 4:00 p.m. Proper certificate of insurance naming the Freehold Borough Board of Education as additional insured has been obtained. Group will pay the \$100.00 fee for the season.

J. PERSONNEL

1. Memorandum of Agreement

RESOLVED, that the Memorandum of Agreement agreed to between the Freehold Borough Board of Education and the Freehold Borough Education Association dated January 12, 2012 covering the period from July 1, 2011 to June 30, 2013, be approved. Said Memorandum of Agreement is on file in the Office of the Business Administrator/Board Secretary.

2. Maternity/Disability Leave

Recommend the Board approve maternity/disability leave for Angela Germano, effective March 5th, 2012 – May 2nd, 2012, with pay and with benefits. (using 37 sick days)

3. Family Medical Leave Act

Recommend the Board approve family medical leave act for Angela Germano, effective May 3rd, 2012 – June 22nd, 2012, without pay and with benefits. (using 7 ½ weeks of FMLA)

4. Employment of Grade 4 Teacher (Maternity Leave)

Recommend the Board approve Tiffany Burdge as a Grade 4 Teacher (Maternity Leave) at the Park Avenue Elementary School, from February 21, 2012 – May 31, 2012 at Step 3 – B.A. \$44,410 (prorated) of Teacher's Salary Guide, to be appropriated from GAAP Account 11-120-100-101-04-00-09, pending Criminal History Check. Ms. Burdge holds a B.S. in Education from Salve Regina University and holds a Teacher of Students with

Disabilities certification. (Ms. Burdge is the maternity leave replacement for Danielle Giambrone.)

5. Employment of Grade 7 Teacher (Maternity Leave)

Recommend the Board approve Alyssa Abate as a Grade 7 Teacher (Maternity Leave) at the Freehold Intermediate School, from March 1, 2012 – June 22, 2012 at Step 3 – B.A. \$44,410 (prorated) of Teacher’s Salary Guide, to be appropriated from GAAP Account 11-130-100-101-04-00-09, pending Criminal History Check. Ms. Abate holds a B.S. in Elementary Education and English Literature from Rider University and holds a certification in Elementary Education with a Middle School Endorsement in Language Arts. (Ms. Abate is the maternity leave replacement for Angela Germano.)

6. Employment of FIS Softball Coach

Recommend the Board approve Christina Rodriquez, as FIS Softball Coach for the 2011-2012 school year, at a stipend of \$3,070, pending Criminal History approval.

7. Employment of Staff for 21st Century Community Learning Center After School Programs

Recommend the Board approve the following anticipated staff for the After School Program to be paid as indicated: 21st Community Learning Centers for Freehold Borough Public Schools. Account# 20-307-100-101-00-00-03.

<i>Last Name</i>	<i>First name</i>	<i>Position</i>	<i>Salary</i>
Cirino	Christine	Substitute Teacher	\$30.00/hour
Krasowski	Stanley	Teacher	\$30.00/hour

8. Employment of Substitute Teacher with a College Degree

Recommend the Board approve the following substitute teacher with a college degree for the 2011-2012 school year, pending Criminal History approval.

Rachel Rubinstein B.A., Quinnipiac University (Psychology)

K. NEW BUSINESS/ADDENDA

L. DISCUSSION ITEMS

M. COMMUNICATIONS FROM SCHOOL AND COMMUNITY GROUPS

N. PUBLIC COMMENTS

O. REPORTS FROM BOARD MEMBERS

P. EXECUTIVE SESSION

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Freehold Borough Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Freehold Borough Board of Education go into Executive Session on February 13th, at _____ to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Freehold Borough Board of Education that the Board shall go into Executive Session to discuss the following items:

1. No items anticipated

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL NOT RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Q. ADJOURNMENT